



DEPARTMENT OF THE ARMY
HEADQUARTERS, FORT DRUM
FORT DRUM NEW YORK 13602-5000

AFDR-ASC

13 July 2020

GENERAL ORDER NUMBER 1E

TITLE. Prohibited Activities for Personnel within the Authority of the Commander, 10th Mountain Division (LI) and Fort Drum

AUTHORITY. 10 U.S.C Chapter 47 (Uniform Code of Military Justice); HQDA General Order No. 2008.01, General Court-Martial Convening Authority, 11 March 2008; DoD 6200.03 (Public Health Emergency Management (PHEM) Within the DoD) 28 March 2019; 50 U.S.C. § 797; 18 U.S.C. § 1382, 42 C.F.R. §70-71; Interim Army Regulation (AR) 27-10 (Military Justice), 1 January 2019; Fort Drum Regulation 27-10 (Military Justice), 27 June 2019; and New York Executive Order 202.6 (New York State on PAUSE Executive Order).

APPLICABILITY. This General Order applies to (1) individuals subject to military orders and stationed, assigned, and/or attached to Fort Drum; and (2) U.S. Government civilian employees as indicated. This order supersedes all prior orders on the matters addressed herein.

1. STATEMENT OF MILITARY PURPOSE AND NECESSITY. Due to the spread of the COVID-19 disease, aggressive prevention and mitigation measures are necessary to reduce transmission of the disease to include restriction of movement and teleworking. Restrictions on certain activities are essential to ensuring the readiness of the force while aggressive prevention and mitigation measures are in effect. It is critical for Service Members (SM) to maintain readiness at all times under these conditions.

2. TERMS.

a. The duty day for all personnel not in a leave status is Monday through Friday between 0630 and 1600, or as otherwise directed by the chain of command. The duty day is applicable to all SMs not in an approved leave or pass status, to include those who are teleworking or who have been instructed to stay at home.

b. Regular pass is a short, nonchargeable, authorized absence from post or place of duty during normal off duty hours. A regular pass normally begins at the end of normal duty hours on one day to the beginning of the next duty day. The most common examples of a regular pass are when Soldiers leave the duty location at the end of the duty day to go home and when Soldiers leave the duty location on a Friday for the weekend. Four day weekends involving national holidays are also examples of a regular pass. The DA Form 31 is not required when the SM remains in the vicinity of his or her normal duty station.

c. Special Pass is three (3) or four (4) day pass granted as special recognition for, among other things, exceptional duty performance, to alleviate personal problems incident to service, and as compensatory time off.

d. Teleworking is the performance of duties and responsibilities of a SM's or employee's position and other authorized activities, from the SM's or employee's residence or other authorized location.

e. Social distancing is the practice of maintaining six (6) feet spacing between all personnel indoors and outdoors. A double-arm interval may be used as an informal measure of the proper spacing from other personnel.

f. Social Distance Enabled Training (SDET) is the modification of military training procedures to implement social distancing protocols in order to mitigate the spread of illness.

g. The local travel area is defined as the 350 mile radius surrounding Fort Drum, NY, excluding the areas listed in Appendix A (updated 13JUL20). Attachment 83 in Change 47 to FRAGORD 15 to OPORD 20-05 graphically displays and defines the 350 mile local travel area.

h. Non-local Visitors are individuals who reside anywhere outside the local travel area, defined as the 350 mile radius around Fort Drum, NY, or in one of the areas listed in Appendix A.

i. Geographically separated dependents and family members are individuals who reside outside the local travel area, defined as the 350 mile radius around Fort Drum, NY, or in one of the areas listed in Appendix A.

j. Life Support Activities are those activities that directly support the proper hygiene, nutrition, and physical health of Soldiers and their dependents. Examples include, medical appointments, purchase of food, purchase of hygiene and cleaning supplies refueling vehicles, grocery shopping, and essential postal, banking, and laundry services. For additional examples, see paragraphs 6a and 7a.

k. Quarantine is the directed separation of a person or group of people reasonably believed to have been exposed to COVID-19 but not yet symptomatic to prevent the possible spread of a communicable disease.

(1) Level 1 Quarantine requires SMs to stay inside their residence, except to conduct life support activities within the local travel area of their residence. Use of public transportation is prohibited. Only the quarantined SM and their family members or dependents are authorized to be in the residence during the quarantine.

(2) Level 2 Quarantine requires SMs to reside in lodging designated by the chain of command or assigned task force, or into another designated location (e.g., at their home or in the barracks). SMs may not leave the quarantine area and the chain of command is required to provide logistical/sustainment support.

l. Isolation is the directed separation of a person or group of people known or reasonably believed to be symptomatic from COVID-19 infection and potentially infectious. Family members or dependents who reside with a SM in isolation must remain in level 2 quarantine. Public Health Officials monitor individuals in isolation.

m. Installation Visitors are individuals who are not registered in Fort Drum's installation electronic Physical Access Control System (ePACS). Installation Visitors not registered in Fort Drum's ePACS must obtain approval to gain access to the installation.

n. Unrestricted Travel is PCS or TDY travel where the origin, destination, and all intermediate stops are designated unrestricted locations.

o. Restricted Travel is PCS or TDY travel where any one of the origin, destination, or intermediate stop locations is designated restricted.

p. Exempt Travel is PCS or TDY travel that does not require a waiver. Either the exemption will be indicated on orders or travelers will carry a memorandum describing the exemption. Travel will be conducted by the most direct means in accordance with the authorized travel days as outlined in the Joint Travel Regulations (JTR).

q. Waivered Travel is PCS or TDY travel that is deemed necessary and has received an Exception to Policy (ETP) because the Soldier or DAC has an extreme hardship, the travel is for humanitarian reasons, the Soldier has received PCS orders, or the Soldier or DAC is mission essential.

3. STANDARDS OF CONDUCT.

a. Recall. SMs not on approved leave or pass and not performing duty on Fort Drum are subject to recall to Fort Drum at any time during the duty day. SMs recalled to Fort Drum will report for duty no later than 90 minutes after being notified of the recall.

b. Duty uniform. SMs will wear the duty uniform when performing duty on Fort Drum. SMs who are teleworking are authorized to wear civilian clothing.

c. APFU. On post, SMs will wear the APFU to conduct physical training during duty hours. Off post, SMs may wear appropriate civilian clothing to conduct physical training during duty hours.

d. Grooming. SMs will comply with the appearance and grooming standards of AR 670-1. Male SMs will be clean-shaven during duty hours, unless on approved leave. SMs will comply with hair grooming standards. Haircuts are an exception to the requirements for social distancing.

e. Alcohol. SMs and DA Civilian employees will comply with Army policy and regulations prohibiting the consumption of alcohol during the duty day. SMs are reminded that any military member who is found to be drunk on duty or unfit for duty due to drunkenness, a hang-over, or other after affects may be punished under Article 112, UCMJ.

f. Gatherings. SMs are limited to on-post social gatherings of 25 when outside in order to maintain spacing and social distancing guidelines. On-post indoor gatherings are permitted when able to maintain social distancing guidelines and ensuring the facility is at no more than 50% capacity. Off-post gatherings are limited to NY Forward Reopening guidelines.

g. Face Masks. All SMs on Fort Drum are required to wear a face covering to enter the Commissary, Post Exchange, or Shoppettes. Other public areas and work area facilities, where a minimum of 6 feet social distance is not continuously feasible, also require face coverings.

h. Transportation. SMs are not authorized to utilize commercial air, trains, buses, or any other public transportation, unless approved by an O-3 commander on their COVID Counseling Form. Taxicabs or a car service may be used within the local travel area (350 mile radius).

4. RESTRICTION OF MOVEMENT, TRAVEL, AND VISITATION.

a. Non-PCS/TDY Travel. SMs are restricted from traveling outside the local travel area (350 miles from Fort Drum). SMs may travel to unrestricted areas beyond the local travel area (350 miles from Fort Drum) with a DA-31 approved by the first O-3 in their chain of command. In addition, SMs are prohibited from visiting areas listed in Appendix A. SMs may drive through the off-limits areas enroute to a permissible destination, but may not visit destinations within the off-limits areas. Travel to or through Canada is not authorized.

b. O-6 Commanders are authorized to approve travel for medical appointments within the off-limits areas, except for Canada. This authority may not be delegated. SMs must go directly to their appointment and directly return without any additional stops within the off-limits area.

c. Leaves and Passes. O-3 Commanders are authorized to grant ordinary leave, regular pass or special pass to unrestricted areas in accordance with AR 600-8-10. Prior to approving a DA31, commanders will review the off-limits areas in Appendix A, the New York State (NYS) restricted states list, and the CDC Travel Health Notice (THN) Level 2/3 countries. O-6 Commanders are authorized to grant ordinary leave, regular pass or special pass to restricted areas in accordance with AR 600-8-10. Commanders uncertain of the associated risk level when approving ordinary leave, regular pass, or special pass within unrestricted/restricted areas will consult the next higher command. See the Leave Approval Flowchart (Appendix B) for specified guidance. The current NYS List of Restricted States can be found at <https://coronavirus.health.ny.gov/covid-19-travel-advisory> and travel to these states will automatically require a 14 day quarantine upon returning to NY. The CDC THN countries may be found at <https://www.cdc.gov/coronavirus/2019-ncov/travelers/map-and-travel-notices.html> and travel to these countries will automatically require a 14 day quarantine upon returning to NY. Commanders will view the Vantage COVID Common Operating Picture (COP) to understand the risk a Soldier is taking and must counsel the SM using the COVID Counseling Form (Appendix C) to ensure sufficient risk mitigation measures are taken. The COVID Counseling form is the minimum standard and leaders are permitted to add other topics or notes specific to the Soldier and their travel. Upon returning from leave, the unit must have a plan in place to screen the SM to determine if they present a risk to the greater formation based on their travel, contacts or behavior during leave or based on Federal, DoD/Army, and NYS guidance. If an SM's travel, contacts, or activities during leave present a risk, leaders will order the SM into a 14 day quarantine upon their return to Fort Drum. Soldiers will comply with any DoD, Federal, state, and local restrictions while on leave/pass status. It is recommended that SMs do not commit funds to a trip until the DA-31 is approved.

(1) SMs will continue to be authorized a regular pass to depart their duty location at the end of the duty day and to depart their duty location on Friday for the weekend, but are prohibited from meeting with or residing with any non-local visitor or geographically separated dependent or family while on regular pass. SMs are reminded that they are on a regular pass virtually every evening when they leave their duty location to go home. While regular passes are not being revoked, they come with the condition that the SM not meet or reside with any non-local visitor or geographically separated dependent or family member while on a regular pass. SMs must submit a DA Form 31 to obtain approval from the first O-3 in their chain of command in order to meet with or reside with any non-local visitor or geographically separated dependent or family member during the regular pass period.

(2) SMs who are authorized a special pass are also prohibited from meeting with or residing with any visitor or geographically separated dependent or family member while on special pass. SMs will follow the procedures in paragraph 4c above in order to

meet with or reside with any non-local visitor or geographically separated dependent or family member during the special pass period.

(3) Units will submit a consolidated report of approved Soldier travel to Division MOC at usarmy.drum.10-mtn-div.mbx.moc@mail.mil on a weekly basis every Friday NLT 1100. Units will utilize the Soldier Travel Report (Appendix D) for tracking and reporting Soldier travel under paragraphs 4.a. through 4.c, except for travel within 350 miles approved at the O-3 level.

d. PCS/TDY Travel. There are four PCS/TDY travel authorization categories under the current COVID-19 conditions-based environment: Unrestricted, Restricted, Exempt, and Waivered. Installation Unrestricted and Restricted statuses may be found on the IMCOM COVID-19 Placemat found on the IMCOM COVID-19/Corona Virus homepage at https://army.deps.mil/army/cmds/imcom_G3/CAT/Corona_Virus/SitePages/NewHome.aspx.

(1) Unrestricted travel may be approved by the normal approval authority IAW AR 600-8-10. Leave in conjunction with a PCS will normally be limited to the authorized travel days as outlined in the JTR. PCS waiver approval authority will determine restrictions for leave outside of the local area in conjunction with PCS (in excess of authorized travel days). Final verification of unrestricted status will be confirmed by the unit no earlier than 10 days before initiating movement. Travel in the unrestricted authorization category may proceed as normal. If final verification indicates the authorization category changed to restricted, travel may not continue unless a waiver is requested and approved.

(2) Restricted travel is not authorized unless the traveler receives an approved waiver.

(3) Exempt travel applies to the following types of PCS or TDY travel.

(a) Travel for Soldiers or DA Civilians pending retirements, separations, or release from Active Duty (REFRAD) is exempt from travel restrictions. Eligible SMs are authorized transition leave or transition leave in conjunction with permissive TDY. Travel for SMs participating in the career skills program must be approved separately as TDY travel.

(b) Travel by patients, authorized escorts, and attendants for the purpose of medical treatment for DoD personnel and their family members is exempt from travel restrictions. Travel by medical providers for the purposes of medical treatment for DoD personnel and their families is also exempt.

(c) Travel for Global Force Management (GFM) activities is exempt. GFM activities are defined as deployments/redeployments, including service internal rotations, TDY used to source ordered capabilities, TDY to complete pre-deployment training/ processing required for deployment, and TDY that is necessary to ensure GFM capabilities are met. Such travel will be consistent with approvals and priorities of the supported combatant command.

(d) TDY and PCS travel to and from professional military (PME) programs is exempt from travel restriction. The exemption applies to PME as defined in AR 350-1 and includes officer training and education programs, noncommissioned officer professional development systems, functional and specialty training programs, civilian training, education, and development programs, and advanced education programs as outlined in AR 350-1 and AR 621-1. The exemption also applies to reclassification training. Reclassification training is such training necessary to qualify personnel in a new Military Occupational Specialty as defined in AR 350-1.

(e) Travel associated with Special Operations Forces force generation activities, such as assessment, selection, or training associated with qualifications to enter into a special operations career field, and follow-on travel to the first duty station for personnel assigned to SOCOM units is exempt.

(f) Travel designated as exempt takes precedence over all other travel authorization categories. For example, if an SM or DAC is traveling for medical treatment to a location designated as restricted, the travel is exempt and the Soldier may travel.

(4) A waiver to travel restrictions may be requested if the travel is necessary because the SM or DAC has an extreme hardship, the travel is for humanitarian reasons, the SM has received PCS orders, or the SM or DAC is deemed mission essential by the gaining unit. Once a waiver is approved, no other consideration of unrestricted or restricted travel status is required. SMs and DACs may proceed on travel and will carry a copy of the waiver with other travel documents.

(a) Waiver requests for PCS will be submitted through the losing unit via a DA Form 4187. A waiver request will include a complete travel itinerary, justification for the request, and acknowledgement of Force Health Protection guidance on the COVID-19 Counseling Form. Losing unit G1 will coordinate with gaining unit G1, and gaining unit G1 will validate the new Permanent Duty Station can receive the SM. The approval authority is the first General Officer (GO) in the SM's chain of command. This authority may not be delegated. Organizations will maintain a record of all approved travel waivers IAW Army Records Information Management System Guidance (AR 25-400-2).

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(b) Waiver requests for TDY must follow the requirements published in Change 4 to FRAGORD 15 to OPORD 20-05 (Operation Corona Control). The approval authority is the first General Officer (GO) or member of the Senior Executive Services (SES) in the SM or DAC's chain of command. This authority may not be delegated. Organizations will maintain a record of all approved travel waivers IAW Army Records Information Management System Guidance (AR 25-400-2).

(c) If a waiver is not requested or approved, SM will stop movement until the travel restriction status changes to unrestricted or until it is no longer practical to report within the window of early and late reporting dates.

(d) If the status changes to unrestricted in time IAW the SM's orders, travel may proceed. If the status does not change in time IAW the SM's orders, SM will submit a deferment or a deletion of orders IAW AR 600-8-11.

(e) SMs may request stabilization for COVID-19 related hardship.

e. Access to Fort Drum. Sponsorship approval for access to Fort Drum is restricted to the first O-5 or GS equivalent within the person's chain of command/ supervisory responsibility and the Trusted Traveler Program is suspended. All personnel wishing to gain access to Fort Drum must adhere to the following COVID-19 security and medical screening requirements.

(1) Personnel possessing a valid Uniformed Services Identification Card (USID) or Federal Personal Identity Verification (PIV) Card or a Fort Drum locally produced badge are granted access providing they have not traveled outside the 350 mile area or traveled to one of the off-limits counties.

(2) Personnel not possessing a valid USID, Federal PIV Card or Fort Drum's local access badge are deemed installation visitors and must have an approved sponsorship packet with an exception to policy to gain access.

(a) Family and friends of an active duty service member must have sponsorship and an approved exception from an O5 or higher in their possession.

(b) All others must have an approved exception from the Garrison Commander.

(3) Service Members who have traveled to or are coming from any location outside the 350 mile local travel area or one of the off-limits areas, and has not quarantined for 14 days, must possess a valid DA-31 allowing travel outside the local travel area or an approved exception to policy to obtain access to the installation.

f. Service Member Movement Authorities Matrix. Movement Authorities Matrix (Appendix E) lists consolidated travel authorities described in Paragraph 5.

5. BARRACKS. SMs present in a barracks room will follow social distancing guidelines. Cross barracks visitation is authorized. Units may conduct official activities in the barracks, such as conducting a health and welfare inspection or CQ check.

6. OFFICIAL ACTIVITIES. Official activities are authorized when they can be conducted while maintaining social distancing.

a. Examples of permissible activities.

(1) Conducting individual PT or small group PT, while maintaining social distancing. Leaders are encouraged to utilize PT with subordinate leaders to increase physical training IQ and planning capacity. To the maximum extent possible, leaders utilize normal PT hours to lead transition back to a routine duty day.

(2) Holding meetings while maintaining social distancing and ensuring the facility is at no more than 50% capacity.

(3) Conducting virtual training using computer-based platform.

(4) Conducting a teleconference to check on your Soldiers and execute current missions.

(5) Conducting mission required maintenance in a motor pool while maintaining social distancing.

(6) Conducting Unbreakable Warrior activities at a commander's discretion with social distancing, thorough wipe down of equipment after individual use, and deep cleaning of equipment at the end of the session.

(7) Platoon level training with proper SDET protocol.

(8) Use of gyms or CRTFs during authorized times, using spacing and cleaning protocols.

b. Examples of impermissible activities.

(1) Meetings or office calls which violate social distancing guidelines.

(2) Holding a ceremony which violates social distancing guidelines.

7. RECREATIONAL AND SOCIAL ACTIVITIES. Recreational and social activities are authorized when they can be conducted while maintaining social distancing.

a. Examples of permissible activities.

(1) Running or walking on a trail system on or off Fort Drum as long as social distancing of more than six (6) feet is observed.

(2) Playing catch (e.g. football, baseball) and other sports that can be played while maintaining social distancing.

(3) Running or biking outside.

(4) Picking up take-out food from a local restaurant.

(5) Performing POV maintenance.

(6) Participating in a community center event conducted in accordance with the limits on gatherings and with social distancing.

(7) Going to an outdoor park that offers enough space for social distancing.

(8) Take your children or dogs for a walk in the neighborhood.

(9) Having coffee outdoors or going for a walk with a neighbor while maintaining social distancing.

(10) Outdoor social gatherings with less than 25 people and with proper social distancing.

b. Examples of impermissible activities.

(1) Having guests other than an authorized visitor in your home or quarters.

(2) Playing contact sports where individuals break social distancing guidelines.

8. STANDARDS FOR QUARANTINE OR ISOLATION.

a. SMs are required to adhere to the directives of medical personnel and Commanders regarding an order into quarantine or isolation. Civilians and Family members are also highly encouraged to adhere to these directives. Civilians and Family members living on the installation who do not comply with quarantine or isolation

instructions may be barred from Fort Drum. Civilians and Family members living off post who do not comply may be denied access to the installation.

b. Medical providers are authorized to place SMs and on-post personnel into level 1 quarantine, level 2 quarantine, or isolation.

c. SMs ordered into quarantine or isolation will be directed by their Commander to quarantine or isolate in either a designated centralized facility or into another designated location (e.g. at their residence or barracks).

d. The quarantine and isolation of personnel off-post will be reported by medical personnel to the appropriate local public health official to ensure necessary care and monitoring, as medical personnel deem appropriate.

e. Quarantine and isolation will be for a period of no less than fourteen (14) days.

f. Entry into quarantine or isolation locations by personnel other than those ordered into quarantine or isolation or assigned by the chain of command to perform duties at the facility is prohibited.

g. Persons other than SMs may be required, as a condition of entering or exiting Fort Drum, to submit to screening or testing, as necessary, to prevent the transmission of COVID-19 and enhance public health and safety. Qualified clinical personnel will perform screenings and testing.

9. **INDIVIDUAL DUTY.** Persons subject to this General Order have the individual duty to know and understand the prohibitions contained herein. They have a further duty to become familiar with and respect the laws and regulations of the State of New York regarding COVID-19 prevention. Violations of the laws and regulations may result in prosecution or adverse administrative action.

10. **UNIT COMMANDER RESPONSIBILITY.** Unit commanders shall ensure their personnel are briefed on the prohibitions and requirements of this order.

11. **WAIVERS AND AMENDMENTS.** Requests for waivers of any provision of this General Order must be submitted by the endorsing commander, through the chain of command to me for decision. Subordinate commanders may impose additional restrictions consistent with this General Order if necessary for good order and discipline, but subordinates do not have the authority to unilaterally grant exceptions or exemptions to its provisions without my authority unless such authority is specifically provided herein. Any additional restrictions imposed by a commander will be forwarded to the Office of the Staff Judge Advocate.

12. PUNITIVE ORDER. The provisions of paragraphs 3, 4, 5, 6, and 8a-g, are punitive.

13. EFFECTIVE DATE. This order is effective immediately and will remain in effect until superseded or rescinded. I will review this order periodically, no less than every fourteen (14) days, and make a determination whether to remove certain measures or implement additional measures as dictated by the current circumstances.

14. This version of General Order Number 1 supersedes all previous versions of General Order Number 1.

15. The POC for this order is the Staff Judge Advocate, COL Rob Insani, at 315-772-4014 or robert.c.insani2.mil@mail.mil.

5 Encls

1. Appendix A (updated 13JUL20)
2. Appendix B
3. Appendix C
4. Appendix D
5. Appendix E



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