

OFFICE SYMBOL

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(VOID AFTER 60 DAYS)

MEMORANDUM FOR RECORD

SUBJECT: Reciprocity, Contractor Verification Memorandum.

1. REFERENCES:

- a. Army Directive 2011-08 (Army Implementation of Homeland Security Presidential Directive-12 (HSPD-12)).
- b. AR 380-67, the Department of the Army, Personnel Security Program, 1 Jan 2014.
- c. AR 380-49, Industrial Security Program, 20 Mar 2013.
- d. AR 190-13, the Army Physical Security Program, 27 Jun 2019.
- e. AR 25-2, CYBER-Security, 4 Apr 2019.

2. PURPOSE: To provide verification to Agencies, Commanders, Directors and Organizational Security Mangers that the contractor employee listed below has been validated in the Defense Information System for Security (DISS) as having a favorable background investigation at the HSPD-12/ NACI equivalent or higher. This validates the current security investigation requirements for the issuance of a Common Access Card has been met.

Name	Last four SSN	Organization	CCN
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3. INFORMATION:

- a. The above listed individual has the current qualifying investigation listed below:

Type Investigation	Adjudication Date
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- b. Verified by: \_\_\_\_\_ (Note: Void if not an original)  
(Print Name/ Sign)  
Security Specialist, your ORG

4. The Point of Contact for this memorandum is the undersigned, COM: 315-77X-XXXX, DSN: 77X-XXXX or email: [name.civ@army.mil](mailto:name.civ@army.mil).

NAME  
Command Security Manager  
Security Office