



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 10TH MOUNTAIN DIVISION (LI) AND FORT DRUM
BUILDING P10000, 10TH MOUNTAIN DIVISION DRIVE
FORT DRUM, NEW YORK 13602-5000

AFDR-CG

02 December 2019

MEMORANDUM FOR: SEE DISTRIBUTION

SUBJECT: Policy Memo #20, Lateral Appointment to Corporal

1. Purpose: Establish a policy regarding the lateral promotion of Soldiers in the rank of Specialist (SPC) who are serving in an authorized Skill Level 20 position to the rank of Corporal.
2. Soldiers in the rank of Specialist in the 10th Mountain Division who currently serve in an authorized Skill Level 20 (SL20) position will be laterally appointed to Corporal.
3. Soldiers that are eligible for promotion (both primary (PZ) and secondary zones (SZ)) that are slotted in a SL20 will attend the promotion board. Soldiers not recommended by their chain of command will not be appointed to Corporal and be removed from the SL20 position. Soldiers in a SL20 position must attend the Sergeant promotion board no later than their first month of attaining promotion eligibility.
4. Soldiers who are recommended for promotion in the Sergeant promotion board will be slotted on the unit's OML for BLC with a projected date of attendance. Unit CoC is responsible for training Corporals for their specific duties prior to attending BLC.
5. Soldiers must be in good standing in order to be recommended for board attendance and for promotion and must remain in good standing while wearing the rank of Corporal. If the Soldier loses his or her good standing status, he/she will be laterally appointed to Specialist and reassigned to a SL10 position.
6. POC for this memorandum is the Division G1 SGM at marquise.a.goodwin.mil@mail.mil (315) 772-5199.

BLUF. If we appoint a soldier to TL position we must educate, expose and hold responsible. Units will ensure new TL is transferred to new platoon within Company where possible.


BRIAN J. MENNES
Major General, USA
Commanding