

Questions and Answers for Commanders

What are my responsibilities as a Commander?

Implement and maintain, even while deployed, a unit substance abuse program:

Appoint on orders an officer or noncommissioned officer (E-5 or above) to be trained and certified as the Unit Prevention Leader (UPL).

Ensure that the Unit Substance Abuse Program SOP and other policies are up to date and signed by you.

Conduct random unpredictable unit urinalysis at a minimum rate of one random sample per Soldier per year.

Maintain contact with both the clinical and command ASAP staff to ensure you are kept abreast of:

New training and educational materials, Risk Reduction data, drug and alcohol trends, availability and statistics within your community or area of deployment.

The status of your Soldiers enrolled in treatment.

Changes in regulations or policies, programs and campaigns within the military community.

Support and utilize the Risk Reduction Program and work with the Risk Reduction Coordinator and the Installation Prevention Team (IPT) to design and provide prevention and intervention on identified high risk unit behaviors.

Ensure that required training and briefings are provided.

All Soldiers are required by AR 600-85 to receive 4 hours of alcohol and other drug awareness training annually. All newly assigned Soldiers are to be briefed on local and command ASAP policies and services.

Immediately report all offenses involving illegal possession, use, sale, or trafficking in drugs or drug paraphernalia to the Provost Marshal (PM) for investigation or referral to the USACIDC. This includes all positive test results that do not require a medical review as directed by USAMEDCOM. Positive tests that require MRO review will not be reported until receipt of verified illegal use by the MRO.

Assess programs and provide feedback to the Risk Reduction Coordinator and Installation Prevention Team for program improvements.

What is the Limited Use Policy?

You should always consult with SJA concerning whether or not the Limited Use Policy applies.

[Your local SJA](#)

Objectives of the "Limited Use Policy":

To facilitate the identification of alcohol and other drug abusers by encouraging identification through self-referral.

To facilitate the treatment and rehabilitation of those abusers who demonstrate the potential for rehabilitation and retention.

What does the Limited Use Policy do?

Prohibits the use by the government of protected evidence (evidence of certain positive drug results, or certain types of information about illegal drug or alcohol use) against a Soldier in courts-martial, UCMJ or for an

unfavorable characterization of service.

If a commander identifies a Soldier as a drug abuser through self-referral then the commander is not required to initiate separation action.

A Soldier can still be administratively discharged for a positive drug test that is covered by the Limited Use Policy but the Soldier will receive an Honorable Discharge.

What are the ways that Soldiers can be identified as having a substance abuse problem?

Voluntary (Self identification)
Commander/Supervisor Identification
Biochemical Identification
Medical Identification
Investigation and or Apprehension

Is ASAP participation mandatory for Soldiers that are Command referred?

ASAP participation is mandatory for all Soldiers who are command referred. Failure to attend a mandatory counseling session may constitute a violation of Article 86 of the Uniform Code of Military Justice (UCMJ)

What will happen to Soldiers who fail to participate in or fail to respond successfully to rehabilitation?

Soldiers who fail to participate adequately in, or to respond successfully to, rehabilitation will be processed for administrative separation and not be provided another opportunity for rehabilitation except under the most extraordinary circumstances, as determined by the CD in consultation with the unit commander.

DOD Instructions 1010.6 (Rehabilitation and Referral Services for Alcohol and Drug Abusers)(g)-
http://samhouston.army.mil/hra/asap/pdfs/DoD/DoDI_1010-06_Rehabilitation_and_Referral_Services.pdf
DOD Instructions 1010.16 (Technical Procedures for the Military Personnel Drug Abuse Testing Program)-
<http://www.dtic.mil/whs/directives/corres/pdf/101016p.pdf>

Unit Book Documents, Forms and other Resources

DA Form 8003- <http://www.apd.army.mil/pub/eforms/pdf/a8003.pdf>
Commander's UPL Guidebook- <http://acsap.army.mil/prevention/UPLHandbook.pdf>
Certificate of Correction-
<http://www.acsap.army.mil/programs/UPLCertOnline2/Documents/Certificate%20of%20correction.doc>
Commanders Top 10 Guide- <http://acsap.army.mil/Pdf/Top10Final.pdf>
Military Collection Flowchart-
<http://acsap.army.mil/prevention/Urinalysis%20Collection%20Card%20and%20Flowchart.doc>