

**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES GARRISON, FORT DRUM  
10000 10<sup>TH</sup> MOUNTAIN DIVISION DRIVE  
FORT DRUM, NEW YORK 13602

AMIM-DRH-E

25 July 2023

MEMORANDUM FOR RECORD

SUBJECT: Non-Active-Duty Service Obligation

1. Reference Army Regulation 621-5, Army Continuing Education System (ACES), dated 28 October 2019, para 4-7.c (1)-(3).
  - a. All active duty and AGR commissioned officers (covered under 10 USC or 32USC) in ranks CW2, 2LT, and above, receiving Tuition Assistance (TA) incur a 2-year ADSO commencing on the end date of the last class for which TA was received.
  - b. Selected Reserve commissioned officers in ranks CW2, 2LT, and above incur a 4-year Reserve Duty Service Obligation (RDSO) commencing on the ending date of the last class for which TA was received. Mobilized Selected Reserve officers not retained on active duty may serve an Active-Duty Service Obligation (ADSO) or RDSO as applied.
  - c. All officers who request TA complete Annual Virtual TA Training in the ArmyIgnitED portal affirming the ADSO or RDSO.
2. As per the Officer's ArmyIgnitED Record, **CPT Last, First MI, 0000**, has not used tuition assistance or has fulfilled any existing ADSOs.

MARY ANNE VAUGHN  
Interim Education Services Officer  
Fort Drum Education Center