



DEPARTMENT OF THE ARMY
HEADQUARTERS, US ARMY SUPPORT ACTIVITY FORT DIX
5417 ALABAMA AVENUE
JOINT BASE MCGUIRE-DIX-LAKEHURST, NJ 08640-5000

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3 August 2017

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Support Activity (USASA), Fort Dix Command Policy
Memorandum #6 - Alcohol Use Policy

1. This policy memorandum supersedes Installation Command Policy Memorandum #6 - Consumption of Alcohol and Permission to Use Alcohol at Unit Function/Activity or in Range Complex dated 26 September 2016.
2. APPLICABILITY: This policy applies to all Military personnel, Civilian employees, government contractors and all other individuals utilizing, or otherwise physically present at any facility, building, training range or other structure (other than private, assigned living quarters) managed or controlled by the US Army Support Activity (USASA), Fort Dix Command and Devens Reserve Forces Training Area (DRFTA).
3. POLICY: The possession and/or consumption of alcoholic beverages in any facility, building, training range or other structure (other than private, assigned living quarters) managed or controlled by the USASA, Fort Dix Command is prohibited. This prohibition is ordered without regard to the hour of the day or whether normal work or business hours have concluded for the day. This prohibition shall also include:
 - a. Any areas of ingress or egress to the aforesaid facilities, buildings, training ranges or other structures.
 - b. Any curtilage to the aforesaid facilities, buildings, training ranges or other structures (e.g. gazebos, picnic benches, parking lots, etc.).
 - c. Any unimproved areas of land adjacent to the aforesaid facilities, buildings, and structures or training ranges (e.g. grassy or wooded areas in between buildings, etc.).
 - d. As to the training ranges, all bivouac sites, tactical areas, artillery and mortar firing points, all off-road facilities/buildings/structures, and those sites adjacent to the cantonment area border.
4. Requests for Exception to Policy: Under controlled conditions, in order to foster camaraderie and morale in a military environment, the USASA, Fort Dix Commander

IMDI-ZA

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Memorandum #6 - Alcohol Use Policy

may approve an exception to this policy. No exception to policy will include authorization to sell alcohol, nor will it authorize any consumption of alcohol in any training range area (or any area identified in paragraph 3d, above).

a. All requests for an exception to this policy must be made by the organization's director, head of special staff office, or military commander.

b. A director, special staff head, field grade officer, and/or commander must be physically present for the duration of the event in which alcohol is to be served. This is a non-delegable responsibility. This individual shall be accountable for the overall supervision of the event and the participants' responsible consumption of alcohol while at the event.

c. All requests for an exception to this policy shall specify the measures that will be taken to prevent endangerment to Soldiers, Family members, other attendees and the community at large. As such, all requests shall include at a minimum:

(1) No attendees under the age of 21 shall possess, serve, or consume alcohol at the planned event;

(2) The availability of non-alcoholic beverages for those who choose not to consume alcohol. The availability of only water as a non-alcoholic beverage shall not satisfy this requirement;

(3) A Command statement acknowledging responsibility and a written workable prevention plan; and

(4) The availability of alternative transportation from the event for any attendee who exhibits signs of impairment or who requests alternative transportation due to impairment (i.e., a Designated Driver or Safe Tow program).

d. Requesters shall use the enclosed template as a starting point. All completed prevention plans shall be submitted no less than 10 business days (Monday through Friday) prior to the scheduled event. The request shall, in all cases, be routed through the USASA, Fort Dix Army Substance Abuse Program to the USASA, Fort Dix Commander.

e. A copy of the approval letter authorizing the consumption of alcohol must be available during the event.

IMDI-ZA

SUBJECT: US Army Support Activity (USASA), Fort Dix Command Policy
Memorandum #6 - Alcohol Use Policy

5. Enforcement: Any individual found to have violated this policy may be removed from the event site as well as be denied future access to the aforesaid facilities, buildings, training areas or other structures for an indefinite period. Additionally, violations of this policy by military personnel may result in adverse administrative action, non-judicial and/or judicial punishment. Department of the Army Civilian employees violating this policy may be subject to adverse administrative action as well as criminal prosecution. Other Civilian individuals may also be subjected to criminal prosecution.

6. Point of contact for this policy letter is Dr. Denise Horton, Army Substance Abuse Program, Building 5616, @ (609) 562-4011 or denise.a.horton.civ@mail.mil.

Encl


JAMES E. MARTIN, JR.
COL, AD
Commanding

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