

Team Detroit Arsenal,

Adhering with Army guidance, the Detroit Arsenal will continue to maximize telework flexibilities for the near term. Senior leaders are forecasting based on a combination of HPCON, Army guidance, mission essentiality and State of Michigan executive orders. Please work directly with your chain of command if you need clarity on your organization's position.

If you missed my 9.0 message we changed the installation HPCON Level to Charlie last week, in accordance with the Army EXORD FRAGO 14. This FRAGO neither directs the restriction of access to the installation nor directs us to mission essential staffing. The Arsenal is not "closed." We are at HPCON Charlie due to the increase of COVID in the local community, and the stance we are taking as a team. We ask that you continue doing business as you have been doing business.

Two weeks have passed since many of you went home and set up your telework offices. Thank you for your part in helping us social distance. Having fewer people on post really helps us dial in the risk for those who are still here.

To our teammates still on post - I have an important ask; if you are not feeling well, please contact your supervisor and make arrangements to stay home. This is crucial to helping me keep the infrastructure of the installation mission capable. My request is targeted to protect our emergency services team, our BASEOPS team and custodial workers, and the rest folks who are still onsite, and take care of you - we need to look out for each other and we are counting on you help us retain the health of our collective force.

Thank you for all your efforts, including limiting your off duty interactions in public and deliberate actions to maintain your health. We care about your well-being.

**\*NEW\* SERVICE IMPACTS:**

**902ND DETROIT FIELD OFFICE:** is closed for the foreseeable future to in person traffic. Please contact the office through email: [usarmy.detroit.902-mi-grp.list.308th-detroit-fo@mail.mil](mailto:usarmy.detroit.902-mi-grp.list.308th-detroit-fo@mail.mil) or an alternate: SA Tanner Hintzman at 443-628-8884 or SA Titus Myers at 248-202-9582. If you cannot reach the Field Office at either of these numbers, please call Chief Villanueva at 253-376-0846. If this is an emergency, please contact 902d Operations at 913-684-7866.

**LRC DETROIT PERSONAL PROPERTY PROCESSING OFFICE:** Our transportation contractors are teleworking. The office phone numbers are forwarded and they have access to our network account for emails and other Defense Transportation Systems in order to help process any customer requests.

**LEGAL OFFICE:** If you need assistance with out-processing, notarizations, and legal assistance (for eligible personnel/retirees) please contact the AMC Legal Center - Detroit Arsenal at 586-282-5493/5970 to determine in-house availability of personnel.

**CAFE229:** Café 229 is now closed. The vending machines are still available and located throughout the Arsenal.

EMERGENCY OPERATIONS CENTER: The EOC is staffed during the duty day and has an on-call 24/7 Watch Officer. If you need assistance please call 586-282-2773, or email USARMY Detroit Arsenal IMCOM Central Mailbox Garrison-Operations. Organizations that need assistance from the garrison and have access to WebEOC are encouraged to make their request on the WebEOC RFA/RFI board to help us capture historical record of our installation response to COVID-19.

Lots of rain over the weekend started me thinking about May flowers and sunshine. I encourage you to look for your piece of sunshine.

Keep your face always toward the sunshine—and shadows will fall behind you.”

- Walt Whitman~~

Sincerely,

Carrie

Carrie Mead  
Acting Garrison Manager  
U.S. Army Garrison - Detroit Arsenal