



DEPARTMENT OF THE ARMY

MEMORANDUM THRU

Commander,  
Recommend

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FOR Commander, USAG Daegu, APO AP 96218

SUBJECT: Request for Separation of Military Personnel with the Republic of Korea (ROK) for

1. References:

a. AK Reg 635-1, 30 March 2020, Subject: Separation of Military Personnel within the Republic of Korea.

b. USFK Reg 1-38, 12 June 2013, Subject: Reporting Change of Status of SOFA Personnel.

2. Under the provisions of AK Regulation 635-1, I am requesting an In-Country Separation within the ROK to

3. I have attached my original: AK Form 635-1E, In Country Separation Soldiers Memorandum, Soldier Talent Profile, a copy of my Orders, and Absence Request (if applicable).

4. I have read para 2-4 of AK Reg 635-1 pertaining to Change of Status and I understand that if my request for an in-country separation is approved, my SOFA Status will change on the date after my ETS or retirement date. I further understand that I have 30 days onward to obtain an appropriate Visa from the ROK Immigration Office to remain in Korea.

Enclosures: as