



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND PACIFIC
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
OPC 305 BOX 23
APO AP 96218-9001

AMIM-DAP (100)

28 April 2026

MEMORANDUM FOR All Service Members Assigned or Attached to the United States Army Garrison Daegu, Area IV Installations

SUBJECT: United States Army Garrison (USAG) Daegu Command Policy Letter #26-26, Temporary Lodging Allowance

1. References:

a. Financial Management Regulation, DoD 7000.14-R, Volume 7A, Chapter 68, January 2025.

b. Temporary Lodging Allowance (TLA) for Uniformed Members Within the Republic of Korea, United States Forces Korea Regulation 37-57, 15 April 2010.

2. Purpose: To prescribe policy and procedures for all military personnel stationed at USAG Daegu.

3. The Housing Chief is the TLA Manager and will ensure that TLA is managed prudently. The Housing Chief shall employ good business practices to manage TLA payments, to shorten the period of entitlement, and to reduce the amount payable when possible. The Financial Management Regulation authorizes up to 60 days of incoming TLA and 10 days of outgoing TLA. However, prudent practice of business, TLA in excess of 60 days of incoming TLA and 10 days of outgoing TLA for Army Family Housing (AFH) and Unaccompanied Housing (UH) will be forwarded to the Garrison Commander for adjudication.

4. Service members have no statutory or regulatory right to TLA. TLA is based on the non-availability of adequate housing, as determined by the Housing Office.

5. Temporary Lodging Allowance is designed to partially reimburse service members when it is necessary to occupy temporary lodging due to a permanent change of station or government directed renovation of quarters.

6. The Housing Office may authorize TLA for up to 60 days to support a service member's permanent change of station or renovation; however, service members are not automatically entitled to the full 60 days. TLA authorization is based solely on housing availability or non-availability, as determined by the Housing Office and Garrison Command.

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7. If concurrent travel is approved but the service member arrives without dependents, TLA begins upon the service member's arrival and counts toward the 30- and 60-day limit.

8. Temporary Lodging Allowance is not payable if the service member goes on emergency leave or permissive Temporary Duty (TDY) unless service member has authorized dependents staying in temporary accommodation while on a permanent change of station into or out of Area IV. If service member is TDY or on emergency leave during in-processing or out-processing, the service member must list the TDY or emergency leave dates.

9. Incoming unaccompanied service members (E6 and below) are not entitled to TLA. Unaccompanied service members (E7 and above) will receive TLA without an approved exception to policy if housing is not available within 60 days of arrival. Outgoing unaccompanied service members (E7 and above) will receive 3 days of TLA without an approved exception to policy.

10. TLA will be terminated immediately for the following reasons:

- a. Service member fails to report to the Housing Office within 48 hours of arrival.
- b. Service members fail to aggressively seek housing.
- c. Service member refuse or delay occupancy of housing due to personal reasons.
- d. Service member fails to process TLA every 15 days.

11. Service members requesting additional TLA days must submit an exception to policy memorandum in writing, using the format available at the Housing Office front desk. The memorandum must be endorsed by the Battalion Commander. The service members must submit their request far enough in advance to allow **7 to 10 business days for processing**.

12. Only service members can file and sign TLA claims. Housing will not accept claims filed by the chain of command or family members.

13. Inbound TLA will be given in 15-day increments, with the first 15 days being granted at the Housing Office level of authority with instructions to the service members that they must have a valid reason for any extensions. Any continuation of TLA request must be submitted every 15 days to the Housing Office, or the request will be disapproved.

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14. Service members residing in Army Family Housing (AFH) and Senior Leader Quarters will be scheduled for termination inspection three working days prior to PCS. The housing unit must be cleared before TLA can begin. Additionally, TLA will not be authorized for non-command sponsored service members, service members with another area's Command Sponsorship number, service members assigned to Enlisted Barracks, or service members who decline adequate housing for personal reasons.

15. The point of contact for this memorandum is the Chief of Housing at 763-4570.

JEFFREY D. NOLL
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