DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND PACIFIC
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
OPC 305 BOX 23
APO AP 96218-9001

AMIM-DAP (1oo) 05 February 2026

MEMORANDUM FOR Mission and Tenant Organizations Stationed Within Area IV

SUBJECT: United States Army Garrison (USAG) Daegu Command Policy Letter #26-22, Container Siting and Management Procedures

1. References:

a. DTR 4500.9-R-Part VI, Management and Control of Intermodal Containers and System 463L, 12 December 2024.

b. AR 420-1, Army Facilities Management, 12 February 2008 (Rapid Action Revision, 24 August 2012).

c. AR 710-2, Supply Policy below the National Level, 1 July 2024.

d. DA Pam 710-2-1, Using Unit Supply System (Manual Procedure), 1 December 2016.

e. TB 43-0214, Standards for marking of DOD-owned intermodal containers, shelters, and special purpose vans conforming to the American National Standards Institute (ANSI) and/or International Organization for Standardization (ISO) Specifications, 25 June 1979.

2. Purpose: This policy memorandum provides guidance governing the siting, DPW registration and marking, use, maintenance, accountability, and disposal of containers categorized as organizational-owned, installation personal property and contractor-owned relocatable buildings.

3. Objective: DPW is working to remove or relocate numerous containers across Area IV because the containers are either abandoned, sited inappropriately, improperly maintained, and have become unsightly eyesores on the installation. When inappropriately sited next to existing real property facilities, they can create safety concerns, block traffic and pedestrian circulation, prevent access for emergency vehicles, and may hamper future construction projects. DPW Master Planning Division, Real Property Branch will register and relocate these DOD/ISO type storage containers within appropriate storage areas.

4. Policy: This policy provides request siting guidance and identifies the container siting approval process, registration, marking requirements, acceptable container utilization, accountability, and disposal procedures for USAG Daegu and Area IV. Since containers are not real property, there is no authority of tenant units, organizations, or mission activities to site before the DPW can thoroughly evaluate the request. Therefore, before purchasing or acquiring a container(s), tenant units shall first contact the DPW Real Property Branch.

a. Siting Approval: USAG Daegu and Area IV Directorate of Public Works (DPW) Master Planning Division is the approving authority for container placement and siting. All tenant units or activities shall forward their requests for containers used as storage alternatives, office space, latrines, or shower facilities with appropriate justification to DPW Master Planning Division (Appendix A). All tenant units or activities who bring containers onto the installation without following the siting approval process, shall have their container(s), with prior notice or an attempt to reach owners, removed at the owner's expense. DPW Master Planning Division will manage container storage yards for USAG Daegu and Area IV and will incorporate these storage yards into the Real Property Master Plan.

b. Acquiring: After gaining permission to place a container on the garrison, all tenant units or activities may procure containers from excess stocks, transfers, reutilization, or purchase. All tenant units or activities are responsible to procure their own containers and must provide their own resources (including manpower to move it and funding) to acquire/purchase, relocate, maintain and dispose of the containers. Containers in good condition should be selected, if paint is unsightly, the unit is responsible to improve its appearance.

c. Siting: DPW Master Planning Division will designate a specific location for a tenant’s container either within the requesting unit's Vehicle Maintenance Facility (VMF) or within one of the designated container storage yards. Requesting tenant units or activities are required to store all of their containers within their own VMF, or in their warehouse, and Supply Support Activity (SSA) as a first priority. Siting options for containers will not be located near Operational Facilities, Army Family Housing, Unaccompanied Personnel Housing (UPH), or any location where the container presents an unsightly eyesore, safety concern, emergency response risk, or interfere with future construction or modernization efforts.

d. Utilization: Typically, containers will be used for storage only. Containers will not be authorized for the storage of arms, ammunition, explosives, COMSEC, or high value items unless they are stored in a GSA approved security container which has the necessary requirements (example ARMAGs). Requests to Site Containers must be presented to DPW Master Planning Division for approval (Appendix D). Certain use of

containers as substitutes for permanent or conventional buildings, if approved, shall not exceed six years (see maintenance policy requirements). Tenant units or activities shall remove these containers at the conclusion of the approved siting period, or a request for an extension from DPW Master Planning Division must be provided. For extensions, tenant units or activities must provide justification or mission requirements statement. Once the interim requirement has been met (that is, either the surge diminishes or the permanent construction is finished), the container building must either be removed by the contractor (if leased) or disposed of in accordance with standard property procedures (AR 735-5).

e. Maintenance: All tenant units or activities having received authority for a container siting, shall maintain the containers in a serviceable condition and shall be responsible for repairs and upkeep. If a container is observed to be in a deteriorating condition, containers are to be returned to a serviceable and safe condition immediately. Unserviceable containers will be immediately turned into supporting SSAs or DRMO for demolition. Once registered and sited, the tenant or activity shall affix a protected/sheltered placard (Appendix B) to the main door, at eye level, to describe the following:

(1) Unit Name

(2) Section Name

(3) Point of Contact (POC): Telephone Number or activity Property Book Officer/Alternate POC

NOTE: Containers not displaying the required placard, and/or observed to be neglected or in poor condition will be targeted for disposal at the owner's expense. Every effort will be made to determine the owner prior to removal. Additionally, DOD/ISO type containers must also be distinguished with markings IAW TB 43-0214.

f. Accountability: All tenant units or activities will maintain their DOD/ISO type containers on their respective property books; accountability for non-DOD/ISO type containers will either be maintained by the tenant unit or activities assigned property book officer (PBO) or the Installation PBO. Container accountability will be assumed by the accountable property officer assuming content accountability. All tenant units will submit a semi-annual container report to the Installation Container Manager (DPW MPD, Real Property Branch) that coincides with their semi-annual hand receipt update, or by the first workday in Oct and Apr. (Appendix E)

g. Safety and Security: The DPW shall site all containers for tenant units or activities for the proper placement of containers in the designated areas so that the containers

will not cause damage to personnel, equipment, or pose a risk for emergency vehicle access. This requires all containers to be set off the ground on the appropriate dunnage to prevent damage to the bottom of the containers. If containers are double stacked, they must be secured with the appropriate tie down or shackle mechanisms to prevent the containers from moving in extreme weather conditions which could result in injury or the loss of life, and/or property damage. All units or activities are solely responsible for the contents of the containers and therefore have an inherent responsibility for safeguarding the equipment by ensuring the containers are secured with the appropriate locking and securing device. If a container is found unsecure, Military Police and CID will be notified. An inventory of the container contents must be recorded by the owning/using unit or activity and must be available for inspection as part of the Installation Command Inspection Program. The DPW does not warrant against theft, or unauthorized trespassing if found unlocked.

h. Disposal: All tenant units or activities are responsible for the disposal of their containers using their own funding and manpower resources. When a container is deemed to be disposed, the following steps should be taken by the tenant units or activity:

(1) Complete Form DA 2765-1, for located thru their Supply Support Activity (SSA), who will, in response, provide form DD 1348 to turn in the container for reuse or to be converted to scrap metal.

(2) Complete form DD 1348 and submit to the Installation Container Manager, who will coordinate with DRMO for a site survey and turn-in date.

(3) Complete all preparation requirements identified by the DPW MPD personnel and identify who is responsible for escort requirements when disposing (site survey/ disassembly) of their assigned containers.

(4) Complete the preparation and processing of necessary request paperwork to assist in lift capabilities. All on-post container lifting service, crane, and Management Procedures support from DPW will be provided by transportation service from the 25th Trans or 403rd AFSB TMP.

(5) Complete as applicable, all fees and costs associated with asbestos abatement or removal, hazardous material removal which may include leaks from the container, or any other costs incurred for environmental and safety compliance.

5. Existing Containers: Request tenant units/activities conduct inspections of their container on a Quarterly basis to ensure compliance with this policy memorandum, ensuring accurate markings and unit POCS are correct. All units or activities must have

an approved siting document from USAG Daegu DPW, Master Planning Division for containers, regardless of the location. Those units or activities who fail to comply with this policy will be directed to remove their containers from the installation.

6. Compliance: Container management and installation compliance will be assured through conducting inspections as part of the Installation Command Inspection Program (CIP). USAG Daegu DPW will use the attached checklist (Appendix C) when inspecting compliance during inspections and site visits.

7. Military Controlled Containers: Tenant units or activities are authorized to site DOD/ISO Type containers within their vehicle maintenance facilities (VMFs) and motor pools only. However, DOD/ISO type containers will be included on the quarterly container report to the Installation Container Manager. Units or activities requesting movement of containers must ensure the containers are inspected and certified for shipment; currently, the Installation Container Manager does not have the capabilities to render a full inspection/certification on containers but will coordinate with the local transportation unit to fulfill deployment requirements.

8. The point of contact for this memorandum/policy is the Chief, Master Planning Division at 763-4842.

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Appendix A
Request to Site Containers
(Unit Letter Head)

Office Symbol Date:

MEMORANDUM FOR Directorate of Public Works, Master Planning Division, Real Property Branch, USAG Daegu, Unit# 15746, APO AP 96218-5746

SUBJECT: Request to Site Containers Outside Container Yards or Organizational Motor Pool

1. Reference: USAG Daegu Command Policy Memorandum # XX, Container Siting and Management Procedures, dated: 1 Nov 2017

2. (**Requesting Unit)** is requesting authorization to Site Containers outside container yards or Unit Organizational motor pool on Camp_____. The container will be located (add description of area and map). The containers are serviceable and a placard, containing unit designation, section, point of contact (POC), and phone number is affixed to the door on each container. The POC has, at least, 90 days remaining in the Theater. An annual maintenance inspection will be conducted.

Container Type	**Serial/ISO No**	**Location**
_____	_____	_____

3. The containers are required because the unit lacks the necessary storage space for organic resources. The containers will be removed from the installation as the requirement for temporary storage diminishes.

4. Request an exception to policy for the unit to retain the containers it currently maintains and site at the location listed above. The container(s) do not interfere with vehicular/pedestrian traffic and are not eyesores. The mission of the unit requires that Soldiers have ready access to the contents of these containers.

5. I understand that upon approval, I will incur the sole responsibility for maintaining accountability/serviceability for the aforementioned containers. I also understand that I must provide quarterly reconciliation reports to the Installation Container Manager and failure to comply with the guidance set forth in the policy letter will be grounds to remove the containers from the installation within ten (10) days.

6. POC for this request is _____contact at DSN 763-XXXX, e-mail: _____.

Requesting Unit
CDR Signature

Appendix B

Container Placard Example

Placard Example

Unit:	XX-X Battalion
Section:	S-3
POC/Alternate:	MSG Smith/CPT Wesson
PRI/ALT Phone Numbers:	763 - xxxx
PBO Phone Number:	763 - xxxx
Container Serial Number:	**XXXXX-XXXX**

Appendix C

Container Control Inspection checklist

1. Are procedures and forms followed by tenant units when requesting container siting or an extension of siting to the USAG Daegu DPW?

2. Has a specific consolidated location been proposed or established for the containers(s)?

3. Have siting exceptions been granted by the USAG Daegu DPW for containers located outside the boundaries of the consolidated container storage area?

4. Are containers being used mainly for storage? List exceptions used for other purposes.

5. Are maintenance standards understood and adhered to for containers?

6. Are unserviceable containers being appropriately addressed for disposal?

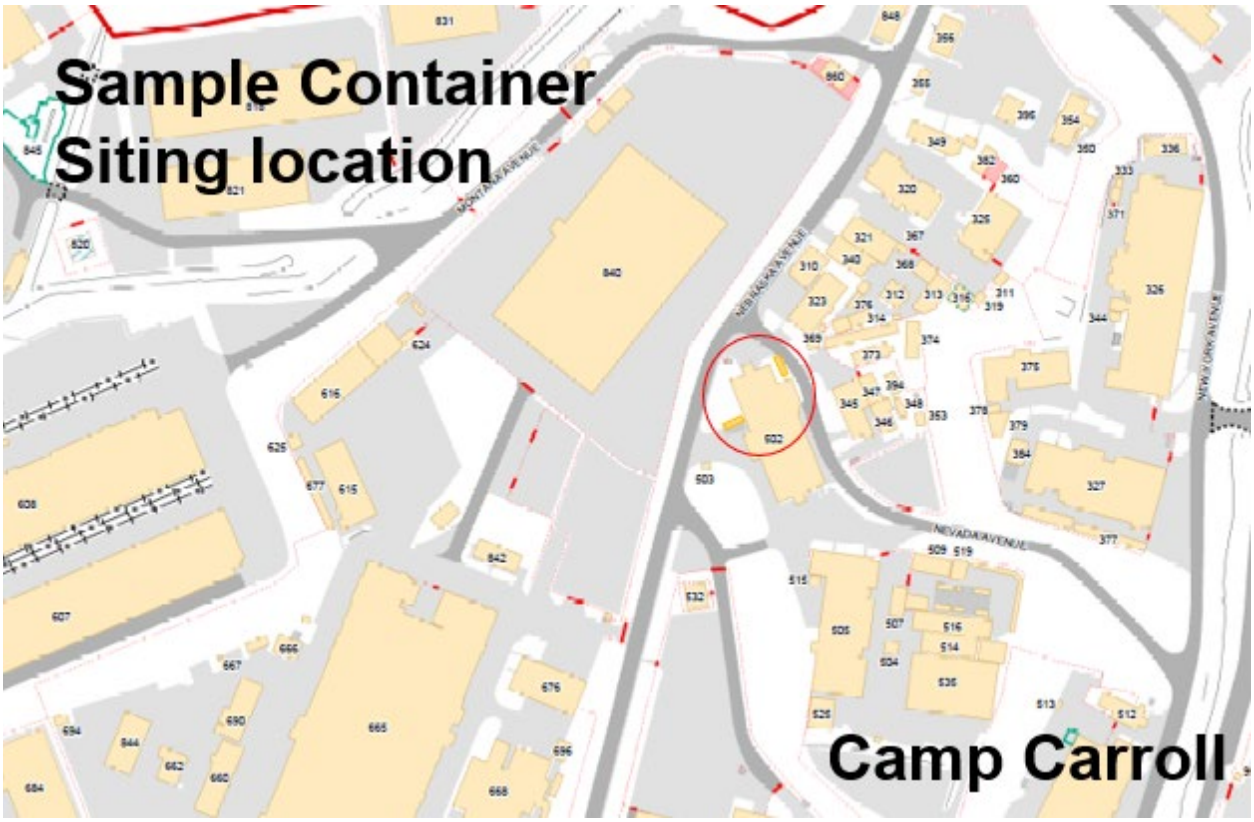
7. Does the container have a protected placard affixed to front door to clearly identify the unit, POC, and serial number?

8. Are units or activities providing a quarterly on-hands container reconciliation report to the Installation Container Manager?

9. Does the unit have current inventory list of the contents inside the container?

Appendix D

Map or Sketch of Container Location (Example)



Appendix E

Semi-Annual Container Report

Unit	Container Type/Size (Length)	Location	Serial/ISO Number	POC Contact Information