



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND PACIFIC  
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU  
UNIT #15746  
APO AP 96218-5746

24 SEP 2021

AMIM-DAG-ZA (600-85j)

MEMORANDUM FOR ALL SOLDIERS ASSIGNED TO UNITED STATES ARMY  
GARRISON (USAG) DAEGU AND AREA IV INSTALLATIONS

SUBJECT: United States Army Garrison (USAG) Daegu Policy Letter #21-61, Army  
Substance Abuse Program (ASAP)

1. Reference AR 600-85, Army Substance Abuse Program (ASAP), 28 November 2016.
2. The Proponent for this policy is the Army Substance Abuse Program Manager.
3. This policy is effective immediately. It remains in effect until rescinded or superseded.
4. Purpose: This memorandum describes the USAG Daegu Army Substance Abuse Program (ASAP).
5. Policy:
  - a. Unit Prevention Leaders.
    - (1) IAW AR 600-85, unit commanders shall appoint at least two Soldiers, grade E-5 or above, to serve as a primary Unit Prevention Leader (UPL) and alternate UPL. These UPLs should possess sufficient skills, integrity and maturity and have at least eight months' time in country. UPLs require access to a computer with USAG Daegu internet capability and a USFK Army e-mail address. UPLs manage their unit alcohol and drug prevention programs and supervise collecting and transporting of urine specimens. UPLs also provide unit Soldiers quarterly alcohol and drug abuse prevention training, and assist the commander to identify and refer, Soldiers to the Substance Use Disorder Clinical Care (formerly known as Clinical ASAP Services).
    - (2) Every Soldier considered for appointment as a UPL must have a criminal background check to prevent appointing individuals with a record of drug possession, sale or use, DUI, black marketing, or any considered a felony. A previous release from the Substance Use Disorder Clinical Cape (SUDCC) for unsatisfactory progress or is currently enrolled within the past three years also disqualifies an individual from serving as UPL.

(3) The USAG Daegu ASAP Drug Testing Coordinator assists UPLs with urinalysis collection procedures, and ASAP procedures and Standard Operating Procedures (SOPs). UPLs should contact the ASAP two weeks in advance for on-site services. The ASAP also conducts six times per year Unit and Battalion Prevention Leader (UPL/BPL) Certification training. Every UPL should receive this training within 30 days of appointment and at 18 month intervals.

(4) USAG Daegu ASAP Drug Testing Coordinator conducts Quality Control (QC) training six times per year to UPL/BPL who present with fatal discrepancies during specimen turn-in to the Drug testing Collection Point (DTCP). The 3 hour QC class provides one-on-one corrective re-training.

b. Unit Alcohol and Drug Abuse Prevention Training.

(1) All Soldiers will receive a minimum of one hour of substance abuse prevention and awareness training per quarter conducted by their unit UPL or BPL.

(2) The UPL/BPL conducting training shall report to the Prevention Coordinator (PC) on completed substance abuse prevention and awareness classes, and assure documentation for all completed classes are IAW with Policy Letter 21-64. Verification of training must be provided to the PC within 5 working days.

(3) The USAG Daegu ASAP PC will assist UPLs/BPLs in developing training by providing audiovisual and printed materials. The POC's office number is 768-6729.

c. Risk Reduction.

(1) Commanders will receive risk reduction briefings and consultations from the Risk Reduction Program Coordinator (RRPC).

(2) The RRPC will administer the Unit Risk Inventory (URI) survey to units assigned to USAG Daegu and recommend prevention/intervention strategies to leaders based on survey results and overall risk data. After six months of receiving the recommended training the RRPC will administer the URI to determine if the interventions are successful.

(3) RRPC will coordinate intervention/prevention services for units.

d. Suicide Prevention.

(1) Chaplains are the proponent for suicide prevention and intervention training for Soldiers and members of the Camp Daegu community.

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(2) The Suicide Prevention Program Manager (SPPM) will assist chaplains in the coordination of training and prevention efforts throughout the Camp Daegu community.

(3) Chaplains will provide suicide data reports and training attendance rosters to the Suicide Prevention Program Manager (SPPM) monthly.

e. Employee Assistance.

(1) The Employee Assistance Program Coordinator (EAPC) will provide assessment and short term counseling, referral, and follow-up services for eligible civilians.

(2) In coordination with the PC, the EAPC will ensure civilian employees and supervisors are trained on EAP services and receive two hours per year of substance abuse training, violence in the workplace training and suicide prevention training IAW DA Pam 600-85.

6. Point of contact for this policy is the Army Substance Abuse Program Manager, Directorate of Human Resource, USAG Daegu at 763-4731.



BRIAN P. SCHOELLHORN  
COL, AR  
Commanding