



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND PACIFIC
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
UNIT #15746
APO AP 96218-5746

16 JUL 2021

AMIM-DAG-ZA (600-46a1)

MEMORANDUM FOR ALL PERSONNEL ASSIGNED TO UNITED STATES ARMY
GARRISON (USAG) DAEGU

SUBJECT: U.S. Army Garrison (USAG) Daegu Policy Letter #21-73, Military Equal
Opportunity (MEO) Complaint Procedures

1. Reference AR 600-20, Army Command Policy, 24 July 2020.
2. The policy of the Army and the USAG Daegu to provide an environment free of discrimination and to ensure fair treatment for all persons based solely on merit, fitness, and potential in support of readiness. The goal of the MEO Program is to create and sustain effective units by eliminating discriminatory behaviors or practices that undermine teamwork, mutual respect, loyalty, and the shared sacrifice the men and women of the Army. Soldiers and Family members have a right to present a complaint if the MEO policy is violated. Attempts should be made to resolve concerns at the lowest level possible within the organization.
3. The complaint processing system addresses complaints that allege unlawful discrimination on the basis of race, color, sex (to include gender identity), national origin, religion, or sexual orientation and harassment, which includes hazing, bullying, and other discriminatory harassment. Concerns raised and/or resolved outside of the complaint processing system are considered problem resolution or leadership actions; and are not considered MEO or harassment complaints. Incidents involving allegations of criminal behavior (that is, violations of UCMJ) will be reported or referred to law enforcement.
4. Three types of complaints:
 - a. Anonymous: Complaints where the complainant remains unidentified may be handled as either an informal or a formal complaint and entered into the MEO database, as such. The Commander will determine if sufficient information is provided to proceed as either an informal or formal complaint.
 - b. Informal: An informal complaint is one that a Soldier, Cadet, or Family member does not wish to file in writing on a DA Form 7279. Informal complaints may be resolved directly by the complainant addressing the offending party, a peer, or another person in or outside the complainant's chain of command or NCO chain of command, or the MEO professional.

AMIM-DAG-ZA (600-46a1)

SUBJECT: U.S. Army Garrison (USAG) Daegu Policy Letter #21-73, Military Equal Opportunity (MEO) Complaint Procedures

c. Formal: A formal complaint is one that a complainant files in writing using a DA Form 7279 and swears to the accuracy of the information. Formal complaints require specific actions, are subjects to timelines, and require documentation of the actions taken. Complainant Soldiers have 60 calendar days from the date of the alleged incident in which to file a formal complaint. This time limit is established to set reasonable parameters for the inquiry or investigation and resolution of complaints, to include ensuring the availability of witnesses, accurate recollection of events, and timely resolution or remedial action. If a complaint is received after 60 calendar days, the commander may conduct an investigation into the allegations or appoint an investigating officer.

5. This policy supersedes the USAG Daegu Command Policy #18-13, Equal Opportunity Complaint Procedures and Protection against Reprisal, dated 03 Oct 2018.

6. The point of contact for this policy is the USAG Daegu MEO office for assistance with filing MEO complaints at Government Cell 010-6542-8583.



BRIAN P. SCHOELLHORN
COL, AR
Commanding