



Newcomers Engagement Committee

VOLUNTEER APPLICATION FORM

Section I—Personal Data

NAME: First: _____ Last: _____ MI: _____

Check One: GS KGS NAF/APF Active Duty Mil Spouse GS/KGS/NAF/APF Spouse

Cell Phone: _____ DEROS: _____

Email Address: _____

Mailing Address: _____

Section II—Volunteer Position (Check One)

- President (Only Active Korean General Service (KGS) Employees Can Apply)
- Vice President (Only Active U.S. Civilian General Service (GS) Employees Can Apply)
- Secretary Publicity Officer Social Media/Marketing Officer
- Program Coordinator Volunteer Coordinator Regular Committee Member

Section III—Open Narrative (personality traits, skills, background)

What personal and/or professional strengths can you contribute as a new member of the U.S. Army Garrison Daegu “Newcomers Engagement Committee”?

Signature: _____

Date: _____

Newcomers Engagement Committee Application

WHAT IS THE PURPOSE OF THE NEWCOMERS ENGAGEMENT COMMITTEE?

The purpose of the Newcomers Engagement Committee is to assist federal service Civilian employee newcomers (e.g., U.S. Civilian General Service (GS), Korean General Service (KGS), Non-Appropriated Fund (NAF), Appropriated Fund (APF) and their family members upon arrival in the acculturation of the new living environment and work surroundings by providing continuous and meaningful contact and support over the next 30-90 days from initial arrival to the U.S. Army Garrison Daegu.

Newcomers Engagement Committee members will provide fast, efficient, and comprehensive answers to questions or concerns from the newcomer about issues related to the culture and community. As a committee member, you are to make all newcomers and their family members feel welcomed as a valued member of the USAG community.

WHAT ARE THE GUIDELINES OF THE COMMITTEE AND WHO IS ELIGIBLE TO BE A COMMITTEE MEMBER?

The Newcomers Engagement Committee guidelines and rules are established under the *USAG-D MANUAL 600, Employee Integration Program*, and by an organizational charter with 10 separate bylaws which is reviewed and approved by the President, Vice-President, and appointed Chairman who is the Director of Human Resources, U.S. Army Garrison Daegu.

All federal service U.S. Civilian General Service (GS), Korean General Service (KGS), Appropriated Fund (APF), Non-Appropriated Fund (NAF) employees, and any U.S. Civilian under Status of Forces Agreement (SOFA) status can be appointed positions to the Newcomers Engagement Committee.

All committee members will be integrated and maintained in the Garrison Volunteer Management Information System (VMIS). Members will receive credit in VMIS for all time spent working in a voluntary role on the committee.

WHAT TYPE OF TRAINING IS INVOLVED IF I AM SELECTED AS A NEW COMMITTEE MEMBER?

To become an effective Newcomers Engagement Committee member, the program developers sponsor a quarterly training session to help you understand your role and responsibilities as a voluntary committee member. The committee members will review your submitted application and upon approval, will contact you to attend one of the upcoming quarterly training sessions.

Training sessions are held at the Camp Walker Soldiers Support Center, Bldg 330, Second Floor, Army Community Services classroom, every 4th Friday of the quarterly rotation month (e.g., Jan, Apr, July, Oct), from 3:00 p.m. to 5:00 p.m. This reoccurring quarterly training session will cover all of the basic knowledge and skills to assist you in the volunteer committee position. You will be provide a full copy of the committee's charter and bylaws during your training session.

HOW DO I APPLY TO BECOME A COMMITTEE MEMBER?

The first page of this form is the application. Fill out the first page, sign, scan, and submit as an attachment to john.c.mccraw2.civ@mail.mil. You may also mail the completed application to ATTN: NEC Program Developer, Camp Carroll Education Center, U.S. Army Garrison Daegu, Unit 15746, APO AP 96260. If you have questions about the program, please call DSN: 763-5405 or COMMERCIAL: 0503-363-5405.