



Carlisle Barracks Office  
of the Command Judge  
Advocate:

Retiree Appreciation  
Day Briefing

Last Revised September 2021



### OFFICE LOCATION

22 Ashburn Drive (Upton Hall)  
Room 105

P: 717-245-4940

### OFFICE HOURS

M-TH: 0830-1600

F: 0830-1200

(By Appointment Only)

Closed daily for Lunch  
1200-1300

Closed on Federal Holidays

# Our Mission

“... (T)o assist those eligible for legal assistance  
with their personal affairs in a timely and  
professional manner...”

- Army Regulation(AR) 27-3 The Army Legal Assistance Program Ch.2  
at paragraph (para) 2-1

# Persons Eligible to Receive Legal Assistance

- Active Army (AC), Reserve Component (RC), and retired members of the Armed Forces of the United States who are receiving military retirement or disability pay (*and their family members\**).
  - See AR 27-3 Ch.2 para 2-4
- Surviving family members of AC, RC, and retired members of the Armed Forces of the United States who would be eligible for legal assistance if the service or retired member were still alive.
  - See AR 27-3 Ch.2 para 2-4

*\*emphasis added*

# Current Process to Receive Legal Assistance

- Call our office at 717-245-4940 to obtain an appointment for all services. Due to COVID-19, we are not accepting walk-ins until further notice.
- For Wills – Client must first complete a Will questionnaire. The questionnaire can be emailed, mailed, or picked up or dropped off at our office. No appointments will be made without a completed Will questionnaire.
- Wills will be done on a two appointment basis. First appointment is over the phone with the attorney to review and discuss the documents. Second appointment is to come in to the office to sign and notarize the documents.
- Persons eligible will be required to provide proof of eligibility for services. Options include emailing a copy of your military ID (front and back), mailing a copy of your ID to our office, or coming in to have your ID verified in person.

# Services Offered

- Power of Attorneys
- Family Law/Divorce/Separation/Custody
- Estate Planning/Wills
- Real Property
- Personal Property
- Economic/Credit Issues/Contracts/Bankruptcy
- Civilian Administrative
- Claims
- Post Government Employment

**\*No Walk-In Services Until Further Notice\***



## Notary Services and Powers of Attorney (appointment only)

Must call 717-245-4940 to schedule an appointment

### • Notarial Services

- CAN NOTARIZE:
  - Bills of Sale, Affidavits, Consent forms, Acknowledgements, Health forms, Closing documents, Diplomas and Certificates
- **CANNOT NOTARIZE:**
  - Birth Certificates, Naturalization Certificates, DD 214, Death Certificates, and copyright material.
- Most Powers of Attorney (POA)
  - General POAs, Limited/Special POAs
  - Also Included: Durable Springing POA, Healthcare POA, and Living Will/Advanced Medical Directive.





## Family Law

- What we can do:
  - Advise\* on marriage, annulment, legal separation, divorce, financial non-support, child custody, visitation, and paternity cases.
  - Review court documents that you have received or you have completed *pro se*.
- What we cannot do:
  - Represent you in court
  - Draft court documents





Estate Planning: requires two appointments. One to review docs and one to sign docs.

- Our office is capable of drafting wills for 49/50 states
  - Louisiana (LA) residents will need to have their wills drafted by a LA attorney.
- A will questionnaire must be completed and received prior to scheduling an appointment.
- Completion of the questionnaire allows us to execute your documents during your appointment.



## Real Property and Personal Property

- Real Property:
  - Assisting tenants on leases and landlord-tenant issues.
  - Pre-service leases under the Servicemembers Civil Relief Act (SCRA)
- Personal Property:
  - Legal matters related to the purchase of chattel, mortgages, security agreements, warranties, cancellations, and other consumer affair matters.



## Economic & Financial

- Assistance provided on:
  - Debts on disputes over lending agreements
  - Bankruptcy
  - Garnishment orders
  - Involuntary allotments
  - Debt, banking, and credit card issues
  - Property insurance problems





## Civilian Administrative

- The regulation vaguely defines this area of law as “immigration issues and the naturalization process.”

- See AR 27-3

- Includes:
  - Name change
  - Immigration
  - Naturalization
  - Welfare assistance



# Taxes

- The Tax Center is closed for the unforeseeable future.
- There is VITA tax centers in your communities that offer the same service we provide, free of charge.
- Military OneSource has a self help link and you can file your taxes for free.

# American with Disabilities Act(ADA)

- The ADA prohibits discrimination on the basis of disability in employment, State and local government, public accommodations, commercial facilities, transportation, and telecommunications. It also applies to the United States Congress.
- To be protected by the ADA, one must have a disability or have a relationship or association with an individual with a disability. An individual with a disability is defined by the ADA as a person who has a physical or mental impairment that substantially limits one or more major life activities, a person who has a history or record of such an impairment, or a person who is perceived by others as having such an impairment. The ADA does not specifically name all of the impairments that are covered.
- Visit [www.ada.gov](http://www.ada.gov) for more information.

# Age Discrimination in Employment Act

- The Age Discrimination in Employment Act (ADEA) forbids age discrimination against people who are age 40 or older. It does not protect workers under the age of 40, although some states have laws that protect younger workers from age discrimination.
- The law prohibits discrimination in any aspect of employment, including hiring, firing, pay, job assignments, promotions, layoff, training, benefits, and any other term or condition of employment.
- It is unlawful to harass a person because of his or her age.
- It is not illegal for an employer or other covered entity to favor an older worker over a younger one, even if both workers are age 40 or older.
- Discrimination can occur when the victim and the person who inflicted the discrimination are both over 40.
- Visit [www.eeoc.gov/age-discrimination](http://www.eeoc.gov/age-discrimination) for more information.



# Custody of Grandchild

- In many states, including Pennsylvania, a grandparent can seek visitation (also called partial custody) if the child's nuclear family unit is broken. Specifically, a grandparent can file an action for partial custody when:
- the child's parent(s) is deceased
- the child's parents have been separated for at least six months or have filed a divorce or separation action, or
- the child has resided with the grandparent for at least 12 months.
- Additionally, even if the above factors are present, the grandparent must demonstrate that partial custody or visitation serves the grandchild's best interests and doesn't interfere with the child-parent relationship.



Questions?