

BY-LAWS
OF THE
FORT CAMPBELL RETIREE COUNCIL

ARTICLE I
AUTHORITY AND PURPOSE

Section 1. Pursuant to AR 600-8-7, Paragraph 1-4j(6), the Fort Campbell Retiree Council is organized by direction of the Garrison Commander of Fort Campbell, Kentucky. This organization hereinafter shall be referred to as the Council.

Section 2. The purpose of the Council follows.

- a. Voice the needs and concerns of retired service members of the U. S. Armed Forces, and their dependents residing within the Fort Campbell retirement services' area of responsibility to the Garrison Commander, the commander's chain of command, and Headquarters, Department of the Army.
- b. Represent the command's views to those serviced in the installation retirement services' area of responsibility identified in AR 600-8-7, Appendix B.

ARTICLE II
COMPOSITION OF THE COUNCIL

Section 1. The Council shall be composed of no more than 25 members, including Council officers and excluding non-voting members.

Section 2. The Council membership shall include at least one member from the following designated groups:

- a. One surviving spouse of a Retired Soldier
- b. One Retired Soldier from the Army Reserve
- c. One Retired Soldier from the Army National Guard
- d. One disabled Retired Soldier (Chapter 61 disability)
- e. One Retired Airman of the Air Force
- f. One Retired Sailor of the Navy

- g. One Retired Marine of the Marine Corps**
- h. One Retired Guardian of the Coast Guard**
- i. One Retired servicewoman of any of the five U.S. Armed Forces**

Council members should be selected to broadly represent the Fort Campbell retirement services' area of responsibility. If persons in the above categories are not available to serve after a diligent effort to locate them, the position may be filled with persons meeting the minimum requirements. At the time when the next vacancy occurs, another attempt will be made to fill the position within the designated category.

Section 3. The minimum requirements to become a member of the Council are to be a retired service member, a spouse of a retired service member, or a surviving spouse of a retired service member, and reside within the Fort Campbell retirement services' area of responsibility, as designated in Army Regulation 600-8-7. Individuals wishing to serve on the Council shall apply through the Fort Campbell Retirement Services Office. The Retirement Services Officer (RSO) shall provide a copy of the application to the Council for disposition.

Section 4. Council members are expected to serve a four-year term and may succeed themselves for an additional four years with approval of the Council. After eight consecutive years, an individual is not eligible to serve until he/she has been off the Council for one year. If after a diligent search for a replacement it is determined a person of like qualification as to rank or service cannot be found, the Council may elect to recommend an additional one-year term for the person. The Council may extend the maximum period of consecutive service for an additional year (from eight to nine) as a means to address special circumstances that are beyond the control of the Council.

Section 5. Each member of the Council is expected to serve on various committees and be involved in Council activities and function. Each member of the Council is expected to attend all Council meetings, unless excused by either the Chairman or Co-Chairman. Two or more unexcused absences in a two-year period or two consecutive missed meeting will be reason for termination of membership on the Council. Resignation of a Council member will be effective upon receipt by the Chairman or Co-Chairman of a written resignation request from the member.

Section 6. The Fort Campbell RSO shall be a non-voting member of the Council. He/she shall serve as the liaison between the Garrison Commander and the Council and provide administrative support to the Council.

ARTICLE III
OFFICERS, COMMITTEES, AND ADVISORS OF THE COUNCIL

Section 1. Council officers, consist of the Chairman, Co-Chairman, and Secretary.

a. The Chairman serves as chief executive officer of the Council. He/she must be a retired senior Commissioned Officer (W-4, W-5, O4, or above), recommended by the Council, and appointed by the Garrison Commander to serve as Chairman. The Chairman shall preside at all meetings, make appointments as necessary, and act as official representative for the Council. He/she ensures that the Council is informed on matters affecting retired Soldiers/annuitants and solicits their support as needed.

b. The Co-Chairman serves as chief operating officer of the Council. He/she must be a retired Non-Commissioned Officer (E-8 or above), recommended by the Chairman, and elected by the Council to serve as Co-Chairman. The Co-Chairman presides over the regularly scheduled meetings in the absence of the Chairman and performs other duties as assigned.

c. The Secretary serves as the adjutant of the Council. He/she is recommended by the Co-Chairman and appointed by the Chairman to serve as Secretary. The Secretary shall insure that Council meeting minutes and correspondence are prepared, coordinated, and submitted as required by the Garrison Commander, and retained in accordance with Army information management policies.

d. Council officers are appointed or elected to a four-year term. Expiration of terms in office shall be staggered to permit smooth continuity of Council functions. Should a Council office be vacated before the expiration of a term of office, the vacancy will be filled by appointment or election in accordance with the By-Laws. The officer shall serve the remaining term for the vacated office. However, should the officer being replaced have served three years of his/her term, then this appointment will normally be for a full four-year term.

Section 2. Council committees consist of the Executive Committee, functional committees, and regional committees.

a. The Executive Committee shall consist of the Chairman, Co-Chairman, Secretary, and chairmen of functional and/or regional committees established by the Council. Committee chairmen are recommended by the Chairman and approved by the Council.

b. Functional committees may be established to work specific areas, e.g., Army retiree policies and initiatives, installation facilities and services, and Retiree Appreciation Day.

c. Regional committees may be established to support the installation serviced retiree population residing in widespread geographic areas.

d. The Executive Committee is a permanent committee of the Council. Functional and regional committees shall disband no later than four years from their establishment dates unless extended by the Council.

Section 3. The council shall request through the Garrison Commander assistance from Soldier and family sustainment activities, e.g., legal services, chaplain, finance, medical, human resources, morale/welfare/recreation, commissary, and exchange, as needed to work actions affecting retirees. In turn the Council shall be available to provide advice and representation for the retiree community on installation advisory boards.

ARTICLE IV MEETINGS AND QUORUMS

Section 1. The Council shall meet as a group at a minimum semi-annually. The Chairman and Co-Chairman shall coordinate with the RSO on the meeting agenda no later than 12 working days prior to regularly scheduled meetings and if possible, special called meetings. The RSO shall provide electronic mail notification of meetings by at least 10 working days prior with time and place for the meeting.

Section 2. Robert's Rules of Order shall be the official guide for the conduct of all Council meetings.

Section 3. A quorum of the voting membership of the Council will be required to conduct any council business. With the exception of amending the By-Laws, a quorum consists of one-third of the voting membership. With the exception of the RSO, all members shall have full voting rights in all matters of business transacted by the Council.

Section 4. The Council business will be conducted by simple majority vote. In the event of a tie, the RSO can vote to break the tie.

ARTICLE V AMENDMENTS

Section 1. The By-Laws may be amended upon the consent of a two-thirds majority vote of all voting members of the Council at a duly authorized meeting.

Section 2. Amendments may be proposed by any member of the Council, in writing, to the Chairman and Co-Chairman. They will send copies to the RSO and each member of the Council

Section 2. Amendments may be proposed by any member of the Council, in writing, to the Chairman and Co-Chairman. They will send copies to the RSO and each member of the Council at least 10 days before it is to be voted upon. The Garrison Commander must approve amendments before they become effective. Such amendments shall not contravene or be inconsistent with current Army Regulations. The By-Laws will be reviewed every three years or as required.

OFFICIAL: By direction of the Fort Campbell Retiree Council on October 5th 2021 to revise it's by-laws, these by-laws having achieved the minimum of two-thirds of the Council in attendance at a duly authorized meeting voting FOR are adopted effective October 5th 2021. They supersede all previously adopted by-laws of the Council.

FOR THE FORT CAMPBELL RETIREE COUNCIL:



Scott E. Brower
Brigadier General, USA (Retired)
Chairman

AMIM-CBG-CA, Office of the Fort Campbell Garrison Commander.

~~Approved~~/Disapproved



ANDREW Q. JORDAN
COL, SF
Commanding