IT Specialist Policy Plans
Business Division
Regional Network Enterprise Center
Fort Campbell, Kentucky

Pay Plan: GS
Job Series: 2210
Grade: 11
Position: Permanent
Clearance Required: Secret, Non-Critical Sensitive, Tier 3
Certifications Required: See below under "Additional Information"
Telework Eligibility: Yes, as determined by agency policy.
Travel Requirements: Up to 10% travel possible.

Description: The Army Civilian Corps is seeking an applicant to fill a position to serve as an Information Technology Specialist (Policy Plans) for the Fort Campbell Regional Network Enterprise Center (RNEC) Business Division. Serves as Project Manager for IT infrastructure projects to Installation Information Infrastructure Architecture (I3A) standards. As the organization's subject matter expert (SME) of Installation Information Infrastructure Modernization Program (I3MP) and I3A projects and standards to include all infrastructure improvement and expansion initiatives. Develops and/or reviews technical documents required to initiate actions for resources, services, and projects, including performance work statements (PWSs), government cost estimates, quality assurance plans, project management plans, and technical performance plans, etc. Participates in IT infrastructure planning for military construction projects (MCA), military construction (MILCON), sustainment renovation modernization (SRM) and other construction projects requiring new or modified IT infrastructure. Develops and executes assigned projects and performs.

Duties:

• Provides technical support and project management to IT projects assigned to the RNEC-Fort Campbell and AOR.

• Performs acquisition management related functions concerning equipment, materials, and services procurement, i.e., developing Statements of Work (SOWs)/PWSs, obtaining cost estimates, vendor quotes, reviewing submittals, and performing quality assurance inspections.

• Participates in the long- term military construction project planning meetings and provides input for all information system engineering requirements.

• Provides assignment of IT infrastructure resources to IT projects, including cable assignment, manhole/vault assignment, and appropriate pathways including underground duct systems.

• Develops overall programs and projects schedule by coordinating availability of resources for the duration of the project. Monitors/inspects telecommunications construction operations and activities performed by contractors to ensure conformance to specifications and other guidelines in accordance with (IAW) US Department of the Army (HQDA) I3A standards and DoD Unified Facilities Criteria (UFC) criteria.

• Conducts technical and site surveys, ensuring proper copper and fiber cabling are properly terminated.

- Supports facilities, systems, and equipment upgrade projects to ensure adequacy and performance of information systems, evaluating IAW Telecommunications Industry Association/Electronic Industries Alliance (TIA/EIA) and Building Industry Consulting Services International (BICSI) standards.

- Performs project management to achieve IT project outcomes using inputs, tools techniques, and outputs. Provides information for short- and long-range planning, forecasting requirements and preparing strategy, planning and programming for IT resources.

Specialized and Other Experience: One year of specialized experience which includes coordinating the installation, testing, or modification of Information Technology (IT) equipment; reviewing plans, procedures, or policies related to infrastructure; providing status reports regarding information system projects, issues, or developments; and ensuring services are conducted in accordance with established policies and procedures. This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service (GS-11).

The specialized experience must include, or be supplemented by, information technology related experience (paid or unpaid experience and/or completion of specific, intensive training, as appropriate) which demonstrates each of the four competencies, as defined:

(1) Attention to Detail - Is thorough when performing work and conscientious about attending to detail. Examples of IT-related experience demonstrating this competency include: completing thorough and accurate work independently, even in the most difficult or stressful situations; occasionally reviewing work completed by others.

(2) Customer Service - Works with clients and customers (that is, any individuals who use or receive the services or products that your work unit produces, including the general public, individuals who work in the agency, other agencies, or organizations outside the Government) to assess their needs, provide information or assistance, resolve their problems, or satisfy their expectations; knows about available products and services; is committed to providing quality products and services. Examples of IT-related experience demonstrating this competency include: resolving routine and non-routine problems, questions, or complaints; developing and maintaining strong, mutually supportive working relationships with customers; conducting evaluation of support to determine quality of services and customer satisfaction, and recommending procedural changes based on customer need or changes in policy and/or regulation.

(3) Oral Communication - Expresses information (for example, ideas or facts) to individuals or groups effectively, taking into account the audience and nature of the information (for example, technical, sensitive, controversial); makes clear and convincing oral presentations; listens to others, attends to nonverbal cues, and responds appropriately. Examples of IT-related experience demonstrating this competency include: convincingly conveying complex information to customers; presenting thoughts that are well-organized and demonstrating confidence in the facts and ideas; adjusting style when working with individuals with different levels of understanding; using various methods to explain and convey information.

(4) Problem Solving - Identifies problems; determines accuracy and relevance of information; uses sound judgment to generate and evaluate alternatives, and to make recommendations. Examples of IT-related experience demonstrating this competency include: solving complex or sensitive problems by developing and proposing strategic alternatives; identifying possible conflicts and shared benefits; helping team anticipate problems and identifying and evaluating potential sources of information; providing feedback and coaching to others to help solve problems; engaging appropriate stakeholders when developing solutions in order to understand and incorporate multiple perspectives and needs; evaluating the effectiveness of decisions and adjusting future decisions as appropriate.

Some federal jobs allow you to substitute your education for the required experience in order to qualify. For this job, you must meet the qualification requirement using experience alone--**no substitution of education for experience is permitted.**

You will be evaluated on the basis of your level of competency in the following areas:

- Project Management
- Organizational Awareness Requirements Analysis
- Requirements Analysis

Conditions of Employment:

- Appointment may be subject to a suitability or fitness determination, as determined by a completed background investigation.
- This position requires the incumbent be able to obtain and maintain a determination of eligibility for a Secret security clearance or access for the duration of employment.
- Overtime and on-call duty MAY be required on short notice to include nights, holidays, and weekends in support of related mission requirements.
- Employee MAY be required to perform 24 x 7 shift work in support of operational IT related mission/after duty hours on call/emergency requirements.
- The duties of this position require the incumbent to possess or obtain and maintain a valid state Driver's License in one of the 50 U.S. states or possessions to operate vehicles.
- This position requires a medical examination. The incumbent is required to lift up to 40 lbs.
- Please see "Additional Information" section for more Conditions of Employment.

Additional information:

- This position is designated as IAT Level I and requires a CompTIA (Security +) certification at a minimum. The employee is required to satisfactorily complete the appropriate training and obtain the required certification/recertification for this position as outlined in DoD Pub 8570.01-M Information Assurance Workforce Improvement Program, dated 19 Dec 2005 (incorporating Ch 1, 15 May 08) within 180 days.

Who May Apply: U.S. Citizens and non-Permanent Federal Employees (i.e., *Temporary and Term Federal Employees may also apply*).

You must apply prior to 06 November 2022 by submitting your resume and any supporting documentation (*in .pdf format*) to the following email address: usarmy.campbell.93-sig-bde.list.rnec-bluegrass-careers@army.mil

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