DIG PERMIT/UTILITY LOCATE

(Garrison and Training Area)

POSSIBLE CONTAMINANTS OF CONCERN

Failure to locate underground utilities (water/sewer, electric, gas, phone, steam/chill water, control cables, petroleum/POL, cable TV) and environmental/historical sensitive areas (archeological sites, former solid waste disposal sites) can cause dangerous interruptions, hazardous situations and potential violations and fines. Additional clarifying information can be found in CAM Regulation 420-3.

CHARACTERIZATION

Utility Locate requests are required before any hand digging, excavation, or earthwork is performed within the cantonment or rear training areas.

HANDLING PROCEDURES

NOTE: Step by step instructions on how to submit for a dig permit can be found on page A-27 / A-28 / A-29.

Step 1 Applies to Military, civilians, tenants, contractors, utility operators, or any other entity performing disturbance of soil within the Fort Campbell cantonment area and/or any road and utility Right-of-Ways, training facilities/complexes in the rear area.

Step 2 Excavator will call the Tennessee One-Call System, either by phone at 1-800-351-1111 or the internet at **http://call811.com/map-page/tennessee**. Requests **MUST** be initiated a minimum of 72 hours before excavation is to begin. Provide information requested.

Step 3 Once information is verified (make sure the information read back is correct), a ticket will be generated and is only valid for 14 calendar days starting with the first day/time the ticket becomes valid.

NOTE: Coordinate with the DPW – NEPA Program for all activities concerning soil excavation, construction, renovation, maintenance, or demolition of buildings, building grounds, motor-pools, structures, etc. within the Fort Campbell cantonment area. Submit a FC Form 200-1 to NEPA Program prior to ensure environmental reviews are coordinated and compliance is met.

NOTE: All movement of soils and construction materials other than demolition debris on Fort Campbell must be coordinated through **Engineering Design Branch** for reutilization on Fort Campbell. Materials include topsoil, rock, mixed materials and some asphalt. A permit will be issued to the contractor to place in all trucks hauling materials.

NOTE: Excavation may generate storm water discharge issues. Contact **DPW Storm Water** for clarification.

Always obtain approval before digging

APWA Uniform Color Code	
White	Proposed Excavation
Pink	Temporary Service Markers
Red	Elec. lines, Cables, Conduit
Yellow	Gas, Oil, Steam
Orange	Phone, Alarm Signal
Blue	Potable Water
Purple	Reclaimed Water/Irrigation
Green	Sewer/Dirty Water

GENERAL INFORMATION

For additional information about Garrison/Cantonment area contact **DPW Contract Management Branch** for Rear Area, contact **Range Control 270-956-1928 or 270-956-1778.**

DIG PERMIT/UTILITY LOCATE

(Garrison and Rear Training Area – Step by Step Procedure)

POSSIBLE CONTAMINANTS OF CONCERN

Failure to locate underground utilities (water/sewer, electric, gas, phone, steam/chill water, control cables, petroleum/POL, cable TV) and environmental/historical sensitive areas (archeological sites, former solid waste disposal sites) can cause dangerous interruptions, hazardous situations and potential violations and fines. Additional clarifying information can be found in CAM Regulation 420-3.

CHARACTERIZATION

Utility Locate requests are required before any digging, excavation, or earthwork is performed within the cantonment or rear training areas.

HANDLING PROCEDURES

Prior to any activity that involves ground disturbance, a dig permit must be obtained from the DPTMS Range Branch. After the dig permit is obtained from Range Control, the unit must then call or email TN One-Call *at a minimum of* 72 hours prior to the training event for approval to dig. The phone number is 811 or 1-800-351-1111 or go online to **www.tnonecall.com**. The TN One-Call system is available Monday to Friday, excluding federal holidays. Please follow the following steps before any training activity that involves ground disturbance.

Step 1: Contact the DPTMS Range Branch at (270) 956-1778 to submit a dig request at least 2 weeks in advance. The unit should provide the exact location the training will take place. If the exact location has not been determined, please provide the DPTMS Range Branch with the training requirements and a suitable training location will be provided. The unit must also provide the total area of ground disturbance required for the training activity.

Step 2: DPTMS Range Branch will create a map of the location and extent of the ground disturbance associated with the training activity and submit the location to the Department of Public Works (DPW) Environmental Division for review.

Step 3: The dig request will be approved if there are no environmental issues or concerns, and DPTMS Range Branch will be notified that the ground disturbance for the associated training activity can occur without further revision. However, if environmental constraints prevent any ground disturbance in the desired location, the unit will be contacted by either the DPTMS Range Branch Point of Contact or a member of the Fort Campbell Environmental Division. Then every possible step will be taken by the Fort Campbell Environmental Division to find an alternative site for the training activity. This revised dig request will then be resubmitted by the unit to the DPTMS Range Branch for Environmental Review. Once the dig request is approved the unit will be notified by the DPTMS Range Branch.

Step 4: After the unit has been notified by the DPTMS Range Branch that the dig request has been approved, the unit must contact TN One-Call in order to receive a dig permit.

Step 5: Prior to contacting TN One-Call, the unit must know the Latitude/Longitude coordinates of the project area. Military Grid Coordinates (MGRS) can be converted to Latitude/Longitude points using the following web site: **http://www.legallandconverter.com/p50.html.**

GENERAL INFORMATION

Please contact the DPTMS Range Branch at (270) 956-1778 or the Fort Campbell Cultural Resources Office at (270) 412-8174 if you have any questions about the Dig Permit process.

DIG PERMIT/UTILITY LOCATE CONTINUED

(Garrison and Rear Training Area – Step by Step Procedure)

Step 5: Prior to contacting TN One-Call, the unit must know the Latitude/Longitude coordinates of the project area. Military Grid Coordinates (MGRS) can be converted to Latitude/Longitude points using the following web site: **http://www.legallandconverter.com/p50.html.**

Step 6: The unit must provide the TN One-Call system with the following information: Unit Point of Contact Information (name, unit information, email, phone); work type to be done (e.g. gray water pit, fighting positions, berming, trenching, tent install); training activity location (giving the Latitude/Longitude coordinates, training area, and closest road intersection); a brief description of the extent of the training exercise (e.g. 200 meters N/S by 500 meters E/W in field); and the dates of the training exercise.

Step 7: Once the TN One-Call ticket has been submitted the Unit Point of Contact will be contacted if there are any questions or concerns regarding the ticket.

Step 8: Once the TN One-Call ticket has been approved, the TN One-Call system will send the Unit Point of Contact an email approving the ticket within 72 hours of submittal to TN-One.

Step 9: Once the unit receives the approval email from TN One-Call, contact the DPTMS Range Branch and supply the approval email and ticket number from TN One-Call, as well as a risk assessment and recovery plan. DPTMS Range Branch will then issue the unit a dig permit, which is valid for 14 calendar days.

Step 10: If the unit decides to dig in a different area, they must submit a new dig request to DPTMS Range Branch and TN One-Call.

Step 11: The unit is **responsible for recovery** after digging and will be inspected by the DPTMS Range Branch. The area that was disturbed by the digging must be returned to its original state prior to the final inspection. The unit will coordinate with Range Branch Personnel for their final inspection.

Units must ensure compliance with all laws and regulations designed to protect the environment and endangered species. The following actions are prohibited during any training activities on Fort Campbell:

1.) Digging in unauthorized areas is prohibited. No digging is permitted without a dig permit from DPTMS Range Control.
2.) No military training is authorized in cemeteries. These cemetery locations are marked with reflective Seibert stakes and chains for their protection.
3.) No digging or construction of any kind is permitted on or within 200 meters of any DZ or FLS.
4.) Field latrines and/or "cat holes" will not be dug within the Fort Campbell Training Complex.
5.) Units are not permitted to trench along or across buried communication cables.
6.) If any area needs to be re-seeded after digging, it must be in the recovery plan.

GENERAL INFORMATION

Please contact the DPTMS Range Branch at (270) 956-1778 or the Fort Campbell Cultural Resources Office at (270) 412-8174 if you have any questions about the Dig Permit process.