



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 1ST BRIGADE COMBAT TEAM  
101ST AIRBORNE DIVISION (AIR ASSAULT)  
MIHAIL KOGĂLNICEANU AIR BASE, ROMANIA, APO AE 09749-9500

AFZB-KA-CDR

13 September 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Letter 10 – 1st Brigade Combat Team Motorcycle Safety and Motorcycle Mentorship Program

**1. References.**

- a. Army Regulation 385-10, The Army Safety and Occupational Health Program, 24 July 2023.
- b. Army Regulation 600-20, Army Command Policy, 24 July 2020.
- c. CAM Regulation 190-5, Fort Campbell Motor Vehicle Traffic Regulation, 20 March 2019.
- d. CAM Regulation 385-7, Fort Campbell Privately Owned Vehicle Accident Prevention Program, 15 August 2016.

**2. Purpose.** This policy letter sets forth my expectations with respect to motorcycle safety and establishes the 1st Brigade Motorcycle Mentorship Program (MMP).

**3. Applicability.** This policy letter applies to all Soldiers attached or assigned to elements of the 1st Brigade Combat Team, 101st Airborne Division (Air Assault).

**4. Intent.** The frequency at which serious motorcycle accidents are occurring throughout the Army and Fort Campbell is unacceptable. Operating a motorcycle is a high-risk activity and when not done safely, can result in a tragic accident. Serious injury or death of a Soldier adversely impacts the mission and the morale of any unit. We must do everything we can to reverse this trend and protect our Soldiers. I am committed to ensuring the health and well-being of each member of 1st Brigade. We are an effective fighting force because each Soldier brings a necessary and capable skill to the Brigade's fight. Preventable injury and losses harm readiness and our ability to fight and win tonight. Motorcycle safety and motorcycle training serve to reduce the possibility of accident, injury, or death for Soldiers operating motorcycles.

**5. Motorcycle Safety Policy.** Soldiers operating privately-owned motorcycles will complete the Army Progressive Motorcycle Program as outlined in AR 385-10.

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a. Initial training. Prior to operating any two or three-wheeled vehicle that requires the operator to be licensed with a motorcycle endorsement in the state or HN, Soldiers will successfully complete the Basic Riders Course. Training may be accomplished on a contractor-provided motorcycle or the individual's own motorcycle.

b. Intermediate Training. Within 1 year, based on the type of motorcycle owned or operated, Soldiers are required to complete an Experienced Riders Course, Motorcycle Safety Foundation (MSF) BRC–II, state-approved, or DoD component approved course or an Military Sports Bike Riders Course, MSF Advanced Riders Course, state-approved, or DoD component approved course for motorcycle operator intermediate level training.

c. Refresher training.

(1) Soldiers are prohibited from riding a motorcycle within 10 days of redeploying from a deployment of greater than 90 days.

(2) Motorcycle Refresher Training (MRT) is required for any Soldier owning a motorcycle and returning from a deployment greater than 90 days. A Soldier must attend MRT prior to operating their motorcycle on a public or private street or highway except for riding to the training site or location.

d. Sustainment training. Within 5 years of completing intermediate training, inactivity, or the acquisition of a new motorcycle, Soldiers will complete the appropriate intermediate training course.

**6. Motorcycle Mentorship Program Policy.** The intent of this policy is to foster the positive conduct and behavior of all motorcycle operators and serve as an integral part of the commander's accident prevention program. Such an environment can create positive behavior and serve as a force multiplier. With the safety and welfare of our Soldiers at the forefront, I am directing that each Battalion/Squadron establish an aggressive Motorcycle Mentorship Policy (MMP).

a. Leader Involvement. A critical ingredient in the reduction of Soldier involved motorcycle accidents is leader involvement. Leaders will identify their Soldiers who operate a motorcycle, ensure they meet all requirements to do so legally and safely, and counsel them in writing as to their responsibilities to follow regulations and standards as well as the ramifications of not complying. Leaders will track the training progress of these Soldiers and ensure the required training progression is being completed as mandated by appropriate regulations. Leaders will take immediate corrective action when needed and should consult with their supporting BJA regarding possible adverse action, when contemplated.

b. Responsibilities.

(1) Battalion/Squadron Commanders.

(a) Implement a Battalion/Squadron MMP that promotes motorcycle safety activities and reinforces positive training, mentorship, and riding within regulatory limits. Within each MMP, establish an incentive awards program for accident-free riders.

(b) Ensure all motorcycle operators are identified, to include those that either own a motorcycle or plan on purchasing one.

(c) Designate, in writing, an individual to serve as your Battalion/Squadron Motorcycle Mentor. This person is your representative to help execute your motorcycle mentorship program and monitor the training of personnel in your Battalion/Squadron who own a motorcycle, ride a motorcycle, or want to purchase a motorcycle. This mentor should be an experienced motorcycle rider and be in good standing. Maturity, experience, and leadership skills are key requirements for any mentor.

(d) Approve a quarterly Motorcycle Esprit De Corps ride during the normal riding season. The ride should be conducted during a normal duty day.

(2) Unit Commanders.

(a) Counsel all personnel within the first week of arrival into their unit. Soldiers with a motorcycle endorsement or currently operating a motorcycle will sign the Motorcycle Operator's Acknowledgement of Responsibility Contract. Leadership will also conduct a safety inspection of their motorcycle using the T-Clock Motorcycle Inspection Checklist. The contract and inspection checklist will always be maintained on file in the unit.

(b) Provide sufficient time for motorcycle riders to attend and complete the training requirements set out in AR 385-10.

(c) Ensure that motorcycle safety events and programs are tracked and protected on the unit training calendars (i.e., check rides, refresher classes, etc.).

(d) All motorcycle accidents and incidents will be reported to the BDE Safety Office.

(3) Brigade Motorcycle Mentors Program Coordinators.

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- (a) Implement and oversee the Brigade Commander's MMP.
- (b) Record / track / maintain each Battalion/Squadron Motorcycle Riders Report.
- (c) Promote safe motorcycle riding techniques, habits, and discipline.
- (d) Assist any BN/SQDN motorcycle mentor as needed.

(4) Battalion and Squadron Motorcycle Mentors Program Coordinators.

- (a) Implement and oversee the Battalion and Squadron Commander's MMP.
- (b) Maintain and record the Battalion/Squadron Motorcycle Riders Report and forward this report to the Brigade Motorcycle Mentor and Brigade Safety Manager NLT the last working day of each quarter.

(c) Schedule, organize and conduct Motorcycle Esprit De Corps rides at a minimum of quarterly during the normal riding season. Provide the unit's proposed route and approved Risk Management (RM) plan to the Brigade Motorcycle Mentor and Brigade Safety Manager NLT 5 working days prior to the ride.

(d) Promote safe motorcycle riding techniques, habits, and discipline.

(e) Assist any C/B/T motorcycle mentor as needed.

(f) Ensure that all Motorcycle Operator's Acknowledgement of Responsibility Contracts are certified by the BN/SQDN Commander.

(g) Brief the unit commander at a minimum of every 30 days during the unit Command and Staff, identifying all riders that are trained, untrained, and upcoming motorcycle events.

(5) Company/Battery/Troop Motorcycle Mentors.

(a) Implement the Battalion/Squadron Commander's MMP.

(b) Maintain a C/B/T Motorcycle Riders Report and forward this report to the Battalion/Squadron Motorcycle Mentor NLT 2 working days prior to the end of each quarter.

(c) Mentor Soldiers in safe riding techniques, habits, discipline and maintaining motorcycles in a safe and serviceable condition.

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(d) Ensure all Motorcycle riders/owners have completed training as required in accordance with AR 385-10.

(e) Ensure newly arrived personnel are in-processed appropriately to capture them as a motorcycle rider or not. If identified as a motorcycle rider, refer the Soldier to the unit Commander for Motorcycle Operator's Acknowledgement of Responsibility Contract Counseling.

(f) Ensure that the Soldier is briefed on all motorcycle riding requirements, upcoming unit motorcycle riding events and if a novice rider paired with an experienced rider for mentorship.

(g) Maintain the following documentation in the Soldier's file:

(i) Copy of valid Driver's License with Motorcycle Endorsement.

(ii) Original Motorcycle Operator's Acknowledgement of Responsibility Contract sheet and/or any additional counseling forms.

(iii) Copy of rider's course completion cards or state approved course completion cards.

(iv) Copy of current motorcycle registration and proof of insurance.

(v) Copy of last FC Form 4255 and T-CLOCS inspection form.

(h) Brief the unit commander at a minimum of every 30 days during the unit Command and Staff, identifying all riders that are trained, untrained, and upcoming motorcycle events.

(6) First Line Leaders.

(a) Identify motorcycle riders and ensure they are referred to the Unit Motorcycle Mentor for commander counseling, unit riding events, mandatory training and mentor pairing.

(b) Continue to counsel the motorcycle rider, continue to inspect their motorcycle, and ensure that they meet all the motorcycle riding requirements before they ride as outline in the Motorcycle Operator's Acknowledgement of Responsibility Contract. Ensure counseling forms are filed in the Soldiers packet.

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(7) Motorcycle Riders.

(a) Will abide by all the requirements of the Motorcycle Operator's Acknowledgement of Responsibility Contract.


(b) Will ride in a responsible and professional manner, both on and off duty, on and off post. Individual responsibility for your action and choices is part of being a professional.

(c) Will always wear the required PPE.

(d) Soldiers deployed more than 90 days consecutive will have to complete motorcycle refresher training upon returning from deployment prior to operating his or her motorcycle.

7. Punitive. Paragraph 5.c.(1) of this policy is punitive. Soldier who fail to comply with this provision may be punished under Articles 91 or 92 of the UCMJ.

8. The point of contact for this policy is the undersigned at (931) 542-7418.



TREVOR S. VOELKEL  
COL, IN  
Commanding

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