

SUMMARY OF EXECUTIVE ORDER OE-2020-041, DATED 21 MAY 2020

In order to extend the lockdown, continue the gradual reopening of various economic sectors and other related purposes regarding the measures taken to control the risk of COVID-19 contagion in Puerto Rico.

It is decreed and ordered:

SECTION 1. LOCKDOWN - The lockdown continues in Puerto Rico, 24/7, until June 15, 2020, inclusive. A citizen may leave their home EXCLUSIVELY between 5 a.m. and 7 p.m. when the need warrants it and the use of a mask, scarves or mouth covers will be mandatory at all times and particularly in the following circumstances:

- a. to go to a medical appointment, visit hospitals, laboratories, hospital medical service centers
- b. acquisition of food, prescriptions and basic necessities
- c. go to any of the exempt establishments for necessary or emergency necessities
- d. receive some of the exempt services, specified in the subsequent sections of this Order
- e. provide some of the exempt services, specified in the subsequent sections of this Order

The owner and/or person in charge of a residence that allows people outside the cohabitants of the home to congregate to carry out meetings, gatherings, parties or any activity not allowed in this order in said residence and its environment, may be considered a violation of the executive order and will be subject to the penalties established by law.

Supermarkets and grocery stores, including businesses whose components include supermarkets or grocery stores, which are authorized to operate until 8:00 p.m., may only receive and serve between 7:00 p.m. at 8:00 p.m. to those people who work in hospitals, technological laboratories and law enforcement officers who can thus identify themselves.

SECTION 2. QUARANTINE ORDER - Any person with reasonable suspicion that they have been exposed to COVID-19, whether or not they present signs or symptoms of infection, is ordered to remain in quarantine for a period of 14 days. Social isolation is ordered for 14 days, for any person to whom the presence of COVID-19 has been confirmed in their organism, or with reasonable suspicion of having been infected with COVID-19, confinement or restriction of movement.

SECTION 3. GOVERNMENT OPERATIONS - Personnel will continue to perform the functions and provide the services that may be offered, without compromising the health and security of their employees, through telework. The Heads of Agency are ordered to complete the requirements and necessary actions, no later than May 29, 2020, in accordance with their respective plans. This with the purpose of beginning the gradual,

prudent and orderly process of the return of public employees to their places of work. By June 1, 2020, employees working in Human Resources, Finance, Budget, and Purchasing should begin working with all security measures. Each Head of Agency shall carry out an evaluation of the employees he needs in these areas.

Both for the first phases of opening and prospectively, the efforts of each agency will be directed to the fulfillment of the following:

- a. logistics of Agency operations: number of employees designated to work per day (work with reduced workforce, shifts, teleworking, or other measures is recommended);
- b. monitoring and/or screening of the person prior to entering the workplace;
- c. modifications to office areas, including designated break rooms;
- d. control measures to achieve physical distance between employees and customers/public;
- e. cleaning and disinfection of facilities;
- f. provide adequate ventilation and effective filtering in locations with A/C systems;
- g. hygiene measures and processes established for employees;
- h. availability of personal protective equipment (PPE) that was determined necessary for employees. It includes the compulsory use of naso-buccal covers (masks);
- i. procedure to follow in case of suspected possibility of infection or detection of an employee with symptoms or positive (closure, disinfection or quarantine). Including positive case monitoring practices and inclusion in the OSHA registry;
- j. employer management with employees who are part of the high-risk groups (pregnant women, over 65 years, personnel with comorbid conditions or chronic diseases);
- k. prior guidance to employees on the Plan and training on the proper use, limitations and disposal of PPE;
- l. designation of a person who will periodically evaluate the work areas in order to monitor the development of new risk areas and needs in relation to COVID-19;
- m. Discussion of the Plan, prior to its implementation, with the workers' organizations, if they exist.

When a public employee is required to work, either in person or remotely, and cannot do so for any justified reason and contemplated in the law, that time must be charged to leave in accordance with the legal provisions applicable to it.

SECTION 4. ESTABLISHMENT OF GUIDES BY THE AGENCIES - Any agency that issues guidelines in order to explain in detail the provisions that this Order establishes, once they are approved, must immediately give their widest publication.

SECTION 5. BUSINESSES EXEMPTED FROM CLOSURE - Those businesses dedicated to:

1. **Food**

- a. Prepared food sale preferably through drive-thru, carry-out or delivery. Exclusively, as for the delivery system by restaurants, it will be allowed until 12 midnight. However, as of May 26, 2020, restaurants are authorized to open their dining rooms to customers as long as their operation remains below 25% of the maximum occupancy defined by the PR Building Code 2018 and by reservation. For fast food restaurants, be sure to maintain the required 6-foot distance in lines, be consistent with the use of a mask by both customers and employees, and frequent hand washing. Other restaurants should make sure to avoid crowding in the reception area, maintain the required 6-foot distance between customers, the use of a mask by both customers and employees is mandatory, and frequent hand washing.
- b. Sale of food in retail or wholesale
- c. Businesses that are related to food distribution chains and beverages.
- d. Supermarkets and Grocery Stores - They may remain **OPEN TO THE PUBLIC**, from Monday to Saturday from 5 a.m. to 8 p.m. Delivery services will be allowed until 12 midnight. They will be **CLOSED TO THE PUBLIC** on Sundays and that day they **WILL LIMIT** their operations to the cleaning, disinfection and handling of merchandise. They can only receive and serve between 7 p.m. at 8 p.m. those people who work in hospitals, technological laboratories and law enforcement officers who can thus identify themselves.
- e. Fresh food kiosks may open as long as precautionary measures are taken to safeguard health and that they serve without the need for crowds.

2. **Health** - Businesses that are dedicated to the production, sale or provision of services related to medicines, articles or medical equipment, or provision of health care services and those that are in its distribution chain, including:

- a. Pharmaceuticals
- b. Medical devices
- c. Biotechnology and agricultural biotechnology facilities
- d. Hospital supply manufacturing
- e. Manufacturing and sale of cleaning products, disinfectants and PPE
- f. Hospitals
- g. Clinical laboratories
- h. Emergency rooms
- i. Medical services clinics
- j. Medical cannabis dispensaries
- k. Medical cannabis cultivation and processing facilities
- l. Health centers
- m. Blood banks
- n. Pharmacies – Monday to Sundays
- o. Elderly care centers
- p. Companies or insurers that provide health plan coverage
- q. Veterinary Clinics by appointments

- r. Primary doctors and specialists, including the area of mental health
- s. Medical offices, by appointments and taking rigorous security measures. Crowds are NOT allowed.
- t. To restart the scheduling of all elective surgery in hospitals, they must comply with the safety protocols included in "Local Resumption of Elective Surgery Guidance" from the American College of Surgeons. It is suggested that all patients undergo a COVID-19 test prior to the procedure.
- u. To restart the scheduling of all elective surgery in ambulatory centers, they must comply with the safety protocols included in "Local Resumption of Elective Surgery Guidance" from the American College of Surgeons. It is suggested that all patients undergo a COVID-19 test prior to the procedure.
- v. The aforementioned is subject to the balance of the intensive care units and the use of beds and ventilators not exceeding 50% of the capacity of each hospital institution.
- w. Dental offices – Its operations must abide by the ADA guides, the Puerto Rico Dental Board and the Department of Health, by appointments and taking rigorous security measures. Crowds are NOT allowed.
- x. Optometrists' offices, by appointments and taking rigorous security measures. Crowds are NOT allowed.

3. Gas stations and their distribution chain

- a. Fuels
- b. Refined - gasoline, diesel, jet fuel, AV-Gas, propane gas, butane gas, natural gas, liquefied gas, kerosene, among others
- c. Mixed
- d. Production, distribution, wholesale and retail.
- e. Sales of Electronic Lottery
- f. Centers of Vehicle Inspection. Are authorized to operate on a regular basis Monday to Sunday.

4. Financial institutions

- a. Banks and other financial institutions that provide services for deposits, withdrawals or payments.
- b. Pawn shops
- c. Mortgage banks

5. Organizations or groups that provide services to meet basic needs for vulnerable populations.

- a. Homeless Shelters
- b. Food banks
- c. Shelters for victims

- d. Shelters
- e. Temporary residences

6. Textiles

- a. Any textile company that manufactures uniforms / footwear, components/equipment for DOD.
- b. Any textile company that manufactures personal protective equipment, for example, masks, hats, gowns, gloves, and other clothing used for health protection.

7. Laundry and Laundromats

These may operate from Monday to Saturday, from 9 a.m. at 5 p.m. It is necessary to establish a method to coordinate the delivery and collection of clothes, but without being open to receive the general public. In the case of laundromats, it is necessary to have a maximum of 3 employees to coordinate the delivery, washing and collection of clothes. These establishments will be CLOSED TO THE PUBLIC on Sundays, and by way of exception, they WILL LIMIT their operations that day to cleaning and disinfection.

8. Official Vehicle Inspection Centers

These may operate from Monday to Saturday, from 9 a.m. at 5 p.m., establishing some method to coordinate services, but not being open to receive the general public. It is important to clarify that the extension for the renewal of labels continues in force.

9. Ornamental Agriculture

These will operate from Monday to Saturday, from 9 a.m. at 5 p.m., establishing some method to coordinate sales but not being open to receive the general public. Not more than one client at a time. These establishments will be CLOSED TO THE PUBLIC on Sundays and, as an exception, they WILL LIMIT their operations that day to the cleaning, disinfection and handling of merchandise.

10. Security – Private agencies and companies

11. National Security

12. Supply chains related to exempt services identified in Sections 5 and 6 of this Executive Order

13. Car wash - These will operate from Monday to Saturday, from 9 a.m. at 5 p.m., enforcing the use of face masks, avoiding crowds and observing social distancing.

14. Barber shops and beauty salons - These will operate from Monday to Saturday, from 9 a.m. at 5 p.m., by appointments only, avoiding crowds, enforcing the use of facial masks and observing social distancing. These establishments will be CLOSED TO THE PUBLIC on Sundays and, as an

exception, they WILL LIMIT their operations that day to the cleaning and disinfection.

15. Retail stores

Online sales continue to be the most recommended and safest way to buy, giving priority to delivery or curbside pickup. However, these establishments will be able to operate from May 26 from Monday to Saturday, from 9 a.m. to 5 p.m. complying, strictly with the precautionary measures of the use of masks, frequent hand washing and respecting social distancing. This includes establishments such as hardware stores, and those dedicated to the repair and sale of vehicle parts. Ensuring that it does not exceed 50% of the maximum occupancy. In the case of shops selling clothing and footwear, items of clothing and footwear will not be allowed to be tried on the premises, except for fittings, once the purchase has been made. These establishments will be CLOSED TO THE PUBLIC on Sundays.

16. Open format shopping centers

They are allowed to operate as of May 26, 2020 for the purpose of training and preparing employees to receive the general public. Starting June 8, 2020, they will be allowed to be open to the public, Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing, except for cinemas, play areas and valet parking. They should not exceed 50% of the maximum occupancy. They must have the self-certification approved by the Department of Labor. These establishments will be CLOSED TO THE PUBLIC on Sundays.

17. Closed format shopping centers

They are allowed to operate as of May 26, 2020 for the purpose of training and preparing employees to receive the general public. Starting June 8, 2020, they will be allowed to be open to the public, Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing, except for cinemas, play areas and valet parking. They should not exceed 50% of the maximum occupancy. They must have the self-certification approved by the Department of Labor. Each shopping center should establish identified entrances for employees, suppliers and customers. They should limit occupancy to one person for every 100 square feet of area. These establishments will be CLOSED TO THE PUBLIC on Sundays.

18. Wholesales Stores

They are allowed to operate Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing. They must not

exceed 50% of maximum occupancy. These establishments will be CLOSED TO THE PUBLIC on Sundays.

19. Car dealers

They are allowed to operate Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing. They must not exceed 50% of maximum occupancy. These establishments will be CLOSED TO THE PUBLIC on Sundays.

20. Travel Agencies

They are allowed to operate Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing. They must not exceed 50% of maximum occupancy. These establishments will be CLOSED TO THE PUBLIC on Sundays.

21. Information Technology Business

They are allowed to operate Monday through Saturday, from 9 a.m. to 5 p.m., strictly complying with the precautionary measures of the mandatory use of a mask, frequent hand washing and respecting social distancing. These establishments will be CLOSED TO THE PUBLIC on Sundays.

Failure to comply with Price Freezing Orders or any other order issued by the Department of Consumer Affairs (DACO) will be subject to the sanctions and fines mentioned in this Order and the DACO law.

SECTION 6. EXEMPT SERVICES FROM CLOSURE - As long as they offer their services in an emergency situation, without opening the establishment to the public.

1. Plumbers, electricians, people in charge of the repair, maintenance or replacement of household electrical appliances, extermination and pest control, pool cleaning, maintenance of green areas, maintenance and repair of elevators, access controls, among others. When carrying out their work, they must compulsorily wear a mask and gloves. The access control housing areas and their administrators must comply with the guidelines of this Executive Order under law.
2. Roadside assistance and locksmith companies, only in an emergency, without opening the store to the public.
3. Delivery and shipping companies for packages or merchandise.
4. Funeral services, collect cadavers, embalming, cremations and burials. The wake is authorized limiting its capacity to 10 people per family unit, complying with precautionary measures. The use of common areas, such as a cafeteria, is prohibited, in the same way, only one wake will be allowed at a time and children

under 12 will not be allowed.

5. Installation, repair, maintenance and rehabilitation works of the plant:

- a. PREPA, PRASA, telecommunications, road system, solid and biomedical waste, ports and airports.
- b. Companies that provide repair, delivery and replacement services for equipment such as cell phones, internet, cable TV or antennas.
- c. Sales, installation, repair and maintenance of renewable energy equipment.
- d. Repair and maintenance of streets and highways.
- e. Repair and maintenance of private infrastructure.
- f. Sale, installation and maintenance of infrastructure and equipment necessary to prepare for the hurricane season.

6. Garbage collection, recycling services, maintenance and cleaning services.

7. Services related to any federal agency, including DoD.

8. Export of non-essential merchandise, as long as it is part of the current inventory.

9. Moving services

10. Services to ports and airports

11. Services to process electronic transactions

12. Online sales to be curbside pick-up or delivery.

13. Supply and distribution of articles for the sectors exempt from closure.

14. Logistics and transportation: customs brokers, land or sea cargo services, warehousing and distribution services, distribution of detergents, disinfectants, and hygiene and cleaning products.

15. Design, sale and installation services of fire prevention.

16. Armory services, by appointment and the occupation of the shooting ranges may not exceed the maximum occupation of 50% of the capacity.

17. Repair and maintenance services of air conditioners.

18. Transportation services for taxi drivers and public carriers to deliver merchandise.

19. Data Centers

20. Call Centers

21. Notary services

22. Legal, accounting and other professional services, by appointment.

23. Distance or remote university educational services. These institutions will not offer courses or services in person and their physical facilities will be closed to the public. The opening of practice laboratories is authorized so that students can complete their university courses.

24. Real estate brokers, agents and managers may resume their operations as long as they are limited to vacant properties and structures.

25. Electronic lottery.

26. Repair services of articles.

SECTION 7. CORPORATIONS - When a meeting with the shareholders is required, a written request will be issued with the remote means of communication to be used, through which the shareholders will consider themselves present and may vote in it.

SECTION 8: OUTDOOR RECREATIONAL AND SPORTS ACTIVITIES - Outdoor physical activities will include walking, jogging, cycling, walking with children or pets. However, any center or facility where these physical activities are practiced and/or promote the crowding of people, running tracks, gyms, among others, will remain closed to the public.

With the use of masks, the use of the beaches, reserves and golf courses will be allowed strictly to do sports in a professional or recreational way (runners, walkers, cyclists, surfers, sail and rowing athletes and golfers). The use of clubhouses for socializing purposes will not be permitted on golf courses.

SECTION 9: HORSE RACES INDUSTRY

The horse racing industry is authorized to resume its operation for the purpose of holding official races at the Hipódromo Camarero. However, public entry will not be allowed. The races will be broadcast on television or the internet. The bets will be through a digital platform.

SECTION 10: VIRTUAL CONCERTS AND THEATER ACTIVITIES

Proposals for the celebration of virtual concerts and theatrical activities may be submitted to the Secretary of the Government for approval.

SECTION 11. PRECAUTIONARY MEASURES - Any person visiting the establishments that by provision of this Executive Order may open to the public at certain times, must comply with the following protection measures:

1. Cover the mouth and nose area with a mask or scarf made of cloth or other material.
2. Maintain a minimum space of six (6) feet between each other
3. The number of people who can attend businesses is limited to one (1) person per address. Persons who require the assistance of another person to go to the establishment, either due to disability or health condition, are exempt.

Private establishments must comply with the following measures:

- a. Ensure that each employee wears a mask and wash the hands frequently, disinfect their work stations
- b. Customers must wear masks at all times.
- c. Provide stations so that people can disinfect their hands while they remain in the establishment.
- d. Ensure that social distancing of 6 feet or more is met.
- e. In the case of supermarkets and pharmacies, consider establishing a schedule in which customers over 65 years of age can visit the establishment.

SECTION 12. PREFERRED SHIFTS - Offer preferential shifts to those who work in hospitals, technological laboratories, law enforcement officers, people over 65 years of age and people with disability.

SECTION 13. EXCLUDED PERSONS - for work reasons and/or in case of emergency.

1. Persons who provide assistance, care, food, transportation for senior citizens, minors, dependents, with disabilities, who require medical or professional attention
2. Persons duly identified as employees of public or private security agencies at the state and federal level
3. Health professionals
4. Personnel working in the food distribution chain
5. Personnel working with utilities or critical infrastructure
6. Providers of exempted services
7. Call center staff and data center staff
8. Port and airport staff
9. Members of the press and communication media
10. People attending emergency or health situations
11. Officials of the Executive, Legislative and Judicial Branches
12. Municipal Police
13. Members of the Department of Natural Resources Law Enforcement
14. Internal Revenue Agents of Hacienda
15. Legal representatives of citizens charged with crimes by summons before the courts, bail reductions and habeas corpus.
16. Legal representatives in civil cases summoned by the court
17. Notaries executing authorized functions by the PR Supreme Court
18. People who have Autism Spectrum Disorder are authorized to make therapeutic trips, short walks in areas near their home, accompanied by a single person and taking precautionary measures of distancing.
19. DACO inspectors
20. State Elections Commission personnel
21. Research personnel working at university laboratories
22. AutoExpreso (toll booths) personnel

The population may transit **ONLY** when they go to one of the exempt establishments to meet any need or receive services **IN THE ABSENCE OF AN EMERGENCY THE REMAINING TIME MUST REMAIN IN THEIR RESIDENCE.**

SECTION 14. TRANSITORY PROVISIONS RELATED TO THE LOCKDOWN EXCLUSIVELY during Thursday, May 28, 2020 and June 11, 2020, between 5 a.m. to 2 p.m. Up to five (5) employees per employer will be exempt to process payroll

payments that are due during the month of May 2020. **EXCLUSIVELY during Thursday, May 28, 2020, between 5 a.m. to 2 p.m.**, workers in telework may go to the workplace to collect the necessary materials and equipment, as well as to deliver them to the corresponding employees.

SECTION 15. TOLLS - The collection of tolls will continue. However, no fines will be charged for passing a toll without having a balance in the Autoexpreso account.

SECTION 16. CELEBRATION OF RELIGIOUS EVENTS - Religious leaders who do not show symptoms associated with COVID-19 may leave their place of residence only for emergency situations or crises for the exercise of their ministerial responsibilities; or to perform religious services via digital media. Digital media services continue to be the safest way and should remain the first choice. However, any church, temple, mosque or synagogue may perform face-to-face services, Saturdays and Sundays within the hours exempt from the curfew, as long as they comply with the provisions of the "guides for the Reopening of Religious Services". The parish or administrative offices prepared may operate with the minimum necessary personnel (no more than 5 people) during the hours of 9 a.m. at 3 p.m.

SECTION 17. CLOSURE OF BUSINESSES AND PRIVATE ENTITIES - This Order will apply 24 hours a day to: movie theaters, discotheques, concert halls, theaters, game rooms, casinos, amusement parks, gyms, bars, spas or any place that encourages the gathering of a group of citizens.

SECTION 18. CONSTRUCTION SECTOR - It is authorized, as long as they implement strict security measures approved by CDC and OSHA on COVID-19 control.

SECTION 19. MANUFACTURE - It is authorized, as long as they implement strict security measures approved by CDC and OSHA on COVID-19 control.

SECTION 20. JUDICIAL BRANCH - The Judicial Branch will continue to operate with a special schedule from 12 noon to 4 p.m. to attend urgent matters, and remotely and by video conference throughout the day and part of the night.

SECTION 21. MARITIME TRAFFIC OF RECREATIONAL CRAFT - The use of boats is allowed only for private recreation without landing on the beaches and within the curfew, from marina to marina and anchorage of boats less than 15 feet away is not allowed. The use of jet-ski will not be allowed.

SECTION 22. PLANS FOR MANAGING RISKS OF CONTAGIONS IN THE WORKPLACE

Each employer in all exempt sectors is directed to prepare a contagion risk management plan based on guidance from OSHA, the Department of Labor and Human Resources, and the CDC prior to beginning operations. The self-certification must be submitted to the Department of Labor and Human Resources for approval.

SECTION 23. MODIFICATIONS

During the term of this Order, the meetings will continue with the "Medical Task Force" and the "Economic Task Force", in order to study the results of the measures taken and adopt any necessary modifications in a timely manner. In the event that it is identified that the opening of any sector has caused a notable increase in the risk of infection or the moment in which the health services approach a capacity limit, it will be necessary to stop or delay the reopening plan and the Order be amended to that end.

SECTION 17. NON-COMPLIANCE - Any person who fails to comply with this provision faces a sentence of imprisonment not to exceed six (6) months or a fine not to exceed five thousand (\$5,000) dollars or both at the discretion of the court and any applicable law.

This Executive Order will take effect on May 26, 2020 and will remain in effect until June 15, 2020 and / or until further notice.