



FORT BUCHANAN TEMPORARY CHANGE TO ACCESS GUIDANCE

Visitor Control Center: (787) 707-3995

As of 20 April 2020

****This notice expands the Senior Mission Commander's Guidance on Temporary Change to Access effective 21 April 2020 until further notice. THIS POLICY IS SUBJECT TO CHANGE AT ANY TIME – Please watch for updates on our Facebook and Webpage****

1. **HPCON Charlie:** Due to the emergency situation with Coronavirus (COVID-19), the Senior Mission Commander for Fort Buchanan has implemented Health Protection Condition (HPCON) Charlie with Delta Measures (Substantial - Sustained Community Transmission). To protect the force, we urge our community members to follow the Puerto Rico Governor's Executive Orders restricting movement and the Centers for Disease Control (CDC) guidelines for hygiene and social distancing. Social Distancing will be enforced on the installation. Do not come on post if you are sick or been mandated to be on restriction of movement from your command or health care provider.

2. **While Fort Buchanan is at HPCON Charlie:**

a. Borinqueneers' Gate is open 24/7. SPC Frances M. Vega gate is closed for the community. It is open Monday to Saturday from 6 a.m. to 6 p.m., **ONLY FOR SERVICE MEMBERS IN UNIFORM**, key and essential Common Access Card (CAC) holders and select personnel from the Puerto Rico National Guard supporting COVID-19 operations. Information about HPCON Charlie measures is available at <https://phc.amedd.army.mil/topics/campaigns/covid19/Pages/HPCON.aspx>.

b. On Tuesday, Wednesday, Friday, and Saturday **ALL** valid installation access credentials will be accepted at Borinqueneers' Gate from 5 a.m. to 4 p.m. daily and must exit the installation by 5 p.m. **The MWR card and the VHIC pass WILL NOT BE ACCEPTED TO ACCESS THE INSTALLATION.**

c. Retirees and their dependents will be allowed based on the last digit of their license plate number. On Tuesday and Saturday **ONLY** cars with odd numbers will be allowed on post. On Wednesday and Friday **ONLY** cars with even numbers will be allowed on post.

d. Only one (1) person per vehicle. (Exception is paragraph (i.) below for RET DAV)

e. Only one (1) person will be allowed to enter the Commissary and Exchange. No dual shoppers.

f. All active/reserve Service Members and their dependents will have access to visit the Commissary and the Exchange every day of the week; however, preferred days will be Thursday and Sunday with shorter wait time.

g. Federal employees authorized to visit the Commissary and Exchange will have access to visit the Commissary and the Exchange during the week; however, preferred days will be Thursday and Sunday.

h. The trusted traveler program is suspended. No guests allowed.

i. Retired Disabled Veterans (RET DAV) are authorized to have one (1) authorized person to assist them to shop at either the Commissary or Exchange. Appropriate paperwork and clearance will be vetted at the VCC.

j. COVID-19 medical screenings to include temperature checks will be conducted for all personnel attempting to access Fort Buchanan. Any individual deemed unsafe will be denied installation access.

3. **Access Delays:** We expect medical screenings to cause major delays at Borinqueneer's Gate and traffic backups. Personnel seeking access to Fort Buchanan must plan accordingly.

4. **Commissary (DeCA) and Exchange (AAFES) Operations:**

a. The visitor policy is suspended. Authorized patrons are **NOT** permitted to bring any visitors into the Commissary or Exchange facilities. Only one hundred (100) in-store customers will be allowed at any given time inside the Commissary and Exchange main store, only fifty (50) at the PXtra and only three (3) at the Gas Station Store. Social distancing of not less than six (6) feet is mandated and will be strictly enforced. Social distancing is mandated inside the stores as well as in the lobby, food court, sidewalk and parking areas.

b. Patrons will bring and wear their own protective equipment - eye wear, mask and gloves. None will be dispensed at Fort Buchanan. Patrons should be prepared to stand for long periods of time. Cloth facial coverings are mandated to wear at all times.

c. Patrons will adhere to the above instructions as well as any other imparted by DeCA, AAFES and Fort Buchanan's Police Force. Non-compliant patrons will be escorted off the installation and will be barred from reentering post as deemed proper.

5. This Notice constitutes an **Order** to all individuals within the Fort Buchanan military installation. It is mandatory and punitive in nature. Violators will face adverse criminal and administrative sanctions. The Visitor Control Center hours are from 7:00 a.m. to 4:00 p.m., Monday thru Friday. If you have questions concerning access to Fort Buchanan, please contact the Visitor Control Center at (787) 707-3995.
