

Vehicle Registration

Vehicle permanent decals, at this moment, are not issue or require to get access to the installation.

Temporary passes and weapons registration is located at building 670 Visitor Control Center (VCC).

Office hours are Monday – Friday from 0700 to 1800.

In accordance with Policy Memorandum No. 12, Installation Access Policy, dated September 4, 2012 during Force Protection Condition(FPCON) Alpha (normal) and Hurricane Condition (HURCON) 5 (Normal) all pedestrians and all occupants of Vehicles seeking access to Fort Buchanan must present a photo ID issued by a local, state, or Federal Government Agency. While young children are not expected to have ID cards, persons 16 years of age and older must present a valid identification.

- Individuals who possess a valid U.S. Department of Defense military or civilian identification card or dependent identification card may enter Fort Buchanan through either Gate 1 (PFC Frances M. Vega Gate) or Gate 2 (PX/Commissary Gate) without obtaining a vehicle pass.
- Individuals not in possession of a U.S. Department of Defense military or civilian identification card or dependent identification card must obtain a temporary vehicle pass from the VCC.
- Federal, state, and local officials driving official or emergency vehicles (in a non emergency capacity) may enter through either Gate 1 or Gate 2 by presenting their official credentials.
- Personnel sponsoring private activities at the Directorate of Family and Morale, Welfare and Recreation (DFMWR) will submit a list of expected visitors to the Fort Buchanan Police Department prior to the event. Personnel on that list will be allowed access through Gate 2 without obtaining a vehicle pass.
- Persons requesting access shall provide justification and/or purpose for access to into the Fort Buchanan installation and its facilities.
- All personnel, regardless of affiliation or Service, who access the installation for regular activities such as work, use of medical, exchange, or commissary facilities and regular recurring activities such as access to the Domestic Dependent Elementary and Secondary Schools (DDESS) should register their vehicles, at the moment is not require due to DOD worldwide decision.
- Vehicles determined to be unsafe or with defective equipment may be denied installation access.

MILITARY PERSONNEL ASSIGNED TO PUERTO RICO CAN MAINTAIN STATESIDE DRIVERS LICENSE AND VEHICLE PLATE IAW WITH THE STATE LAW AND REGULATION. Some States have exceptions; in order to avoid any inconvenience, before relocating, please contact your local Department of Motor Vehicle (DMV).For questions in shipping additional vehicles, you can contact Government of PR, Department of Treasury at website InfoServ@hacienda.gobierno.pr or via telephone at (787) 721-2020 or (787)722-0216.

RECOMMENDATION: Service Member if you are authorized by your state and decide to keep your VEHICLE STATE-SIDE LICENSE PLATE, carry at all times the following documents to showed to Federal or Local Law Enforcement Personnel if necessary:

- Military ID card
- Valid Driver's license
- Current Vehicle Registration (No Title)
- ACAA Sticker or Proof of payment (Puerto Rico mandatory injury liability insurance). ACAA is necessary to pick up the vehicle from port and is valid, no matter when you got it, from July 1st to June 30th every year. At this moment cost between \$35 to \$50.
- Current PR Inspection Certificate (If the Vehicle is more than 2 years old from manufacture date). If you have Proof of Inspection from the States, need to get one from PR. At this moment cost \$11.
- Proof of Insurance
- Current copy of Military Orders

CIVILIAN PERSONNEL assigned to work in PR (Transportation Agreement) and RETIRED SERVICE MEMBER must change their State Side Driver's license and vehicle license plate within 120 days of arrival to Puerto Rico.