

Arms Room Operations Course (AROC)

Physical Security

Directorate of Emergency Services (DES)



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References

- DoD Reg. 5100.76-M, Physical Security of Sensitive Conventional AA&E
- AR 190-11, Physical Security of Arms, Ammunition, and Explosives (AA&E)
- AR 190-13, The Army Physical Security Program
- AR 190-51, Security of Unclassified Army Property (Sensitive and Non-sensitive)
- AR 710-2, Supply Policy Below the National Level
- DA Pam 710-2-1, Using Unit Supply System Manual (Manual Procedures)
- DA Pam 750-8, The Army Maintenance Management System (TAMMS Users Manual)
- FM 3-19.30, Physical Security
- FB Reg 190-11-1, Privately Owned Weapons, Ammunition Control and Prohibited Weapons
- FB Reg 190-13-1, Fort Bragg Physical Security Program



Required Forms

- FB Form Request for Personal Identification Code (PIC)
- FB Form 2488-E, Visual Count
- FB Form 2488-1E, Weapons & Ammunition Control Log
- FB Forms 2488-3 & 3A, Monthly Serial Number Inventory
- DA Form 5513, Key Control Register and Inventory

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Course Objectives

- To assist commanders (CDRs)/facility managers (FM) in the control and protection of arms, ammunition, and explosives (AA&E) in their unit arms rooms.
- To provide Arms Room Officers (AROs), Non Commissioned Officers (NCOs), Physical Security Officers (PSOs), and unit armorers with a familiarization of arms room (AR) procedures and operations in accordance with (IAW) AR 190-11 and FB Reg 190-13-1.



Physical Security

That part of the Army security system, based on threat analysis, concerned with procedures and physical measures designed to safeguard personnel, government property, and operations; to prevent unauthorized access to government equipment, facilities, materiel, and information; and to protect against sabotage, damage, misuse, and theft.

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Who is Responsible for the Physical Security of AA&E?

- CDR
- Security Manager/S2
- ARO/NCO
- Key Control (KC) Custodian
- Armorers
- **Everyone!!!!**



Security Manager/S2

- Provide assistance to AROs/NCOs, PSOs, armorers, and KC Custodians.
- Ensure local background checks (**DA Form 7281**) are properly completed.
- Conduct inspections of unit ARs.
- Inform CDRs of deficiencies/security concerns.
- Serve as liaison between the CDR and the Installation Physical Security (PhySec) Office.



ARO/NCO

- Must be appointed in writing by the CDR.
- Must have completed a local background check (DA Form 7281).
- Ensure accountability and security of AA&E.
- Has oversight of AR operations.

Note: Security clearances are not required to perform duties as an ARO/NCO.



Arms Room Key Custodian (KC)

- Primary and alternate(s) must be appointed in writing by the CDR.
- Must have completed a local background check (DA Form 7281).
- Maintains KC Register and Inventory (DA Form 5513).
- Issues/receives keys to and from authorized individuals.
- Conducts semi-annual inventories.

Note: AR KC Custodians are strictly prohibited from being assigned as an armorer, and will not be listed on the unaccompanied access roster.



Armorer's Primary Duties

- Control armory access.
- Primary armorer must sign DA Form 5513 for the primary set of AA&E keys.
- Hand receipts for sensitive items (SIs) and equipment stored in AR.
- Conducts a visual count when accessing the armory for the first time.
- Maintains the Master Authorization List (MAL).
- Maintains and ensures proper forms are used for issuing/receiving AA&E.
- Ensures intrusion detection system (IDS) is activated when AR is unoccupied or not under direct observation.
- Conducts monthly operational tests (walk and duress) of IDS.



DA Form 7281 referred to as: Background Check

COMMAND ORIENTED ARMS, AMMUNITION, AND EXPLOSIVES (AA&E) SECURITY SCREENING AND EVALUATION RECORD <small>For use of this form, see AR 190-11; the proponent agency is PMG.</small>			
<small>When completed, this form is considered personal in nature and should be protected by a For Official Use Only Cover Sheet.</small>			
NAME OF INDIVIDUAL BEING SCREENED John Doe		GRADE GS-7	
SECTION I - IMMEDIATE COMMANDER'S INTERVIEW			
<small>The interview required by AR 190-11 has been conducted.</small>			
NAME OF COMMANDER Dee W Smith	GRADE CPT	SIGNATURE <i>Dee Smith</i>	DATE 01-01-14
SECTION II - PERSONNEL RECORDS SCREENING			
<small>Personnel records have been reviewed in accordance with the AR 190-11. Information <input type="checkbox"/> is <input checked="" type="checkbox"/> is not attached which may preclude assignment.</small>			
NAME OF REVIEWING OFFICIAL J Jones	GRADE LT	SIGNATURE <i>Jerry J Jones</i>	DATE 01-02-14
SECTION III - MEDICAL RECORDS SCREENING			
<small>Medical records have been reviewed in accordance with the AR 190-11. Information <input type="checkbox"/> is <input checked="" type="checkbox"/> is not attached which may preclude assignment.</small>			
NAME OF REVIEWING OFFICIAL Doc Holiday	GRADE MAJ	SIGNATURE <i>Doc Holiday</i>	DATE 01-02-14
SECTION IV - PROVOST MARSHAL/SECURITY OFFICE RECORDS CHECK			
<small>A law enforcement/security records check has been conducted in accordance with AR 190-11. Information <input type="checkbox"/> is <input checked="" type="checkbox"/> is not attached which may preclude assignment.</small>			
NAME OF REVIEWING OFFICIAL Johnny Law	GRADE CPT	SIGNATURE Johnny Law	DATE 01-02-14
SECTION V - LOCAL CIVILIAN LAW ENFORCEMENT AGENCY RECORDS CHECK <small>(If permitted by state, city, or local laws)</small>			
<small>Local civilian law enforcement agencies in the area of the individual's residence have been checked in accordance with AR 190-11. Information <input type="checkbox"/> is <input type="checkbox"/> is not attached which may preclude assignment.</small>			
NAME OF REVIEWING OFFICIAL	GRADE	SIGNATURE	DATE
SECTION VI - IMMEDIATE COMMANDER EVALUATION			
<small>Individual has been screened in accordance with AR 190-11. After thorough review of all information provided, I find this individual <input checked="" type="checkbox"/> suitable <input type="checkbox"/> unsuitable to perform duties which involve responsibility for the control, accountability, and shipment of AA&E.</small>			
NAME OF REVIEWING OFFICIAL G. Smith	GRADE CPT	SIGNATURE <i>G Smith</i>	DATE 01-03-14

DA FORM 7281, SEP 2009

PREVIOUS EDITIONS ARE OBSOLETE.

APD PE V1.00E5

CDR's initial signature

Suitable or Unsuitable

CDR's final signature



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Everyone's Responsibility

- To assure proper security and accountability of US Army property and equipment.
- To report improper physical security procedures to the first line supervisor, platoon leader, section leader, First Sergeant, CDR, etc..



Arms Room Risk Categories

Category I

- Non-nuclear, portable missiles and rockets “in a ready to fire” config.
- Also applies where the launcher tube and explosive rounds are jointly stored or transported, i.e., Hamlet, Redeye, Stinger, Dragon, Javelin, Light Antitank Weapon, and Viper

Category II

- Light automatic weapons, including .50 caliber, M16A2 rifle, Squad Automatic Weapon, and 40mm MK 19, machine gun



Arms Room Risk Categories (cont)

Category III

- Launcher tubes and grip stock.
- Sight assembly.
- Tracker.
- Mortar tubes up to and incl. 81mm.
- Grenade launchers.
- Rocket and missile launchers.
- Flame throwers.
- Launcher or missile guidance.

Category IV

- Shoulder-fired weapons, other than portable missiles, rockets and grenade launchers, not fully automatic.
- Handguns.
- Recoilless rifles, incl. 90 mm.



Arms Room Structure

- All ARs must be structured at a minimum, as a Category II facility, and identified as such on DA Form 4604, Security Construction Statement. This is the lowest category allowed for storage of automatic weapons without a waiver or exception to policy.
- Two options are available if the AR does not meet the minimum standards:
 - Bring to standard by upgrading.
 - Request an exception to policy.



Security Construction Statement (DA Form 4604)

- A Directorate of Public Works (DPW) qualified engineer must verify the structure composition of AA&E facilities. Findings will be recorded on a DA Form 4604, to include the highest construction category for the storage of AA&E.
- The DA Form 4604 is prepared for the building, not the unit. It must remain in the arms room at all times.



Security Construction Statement (DA Form 4604)

- Must be recertified by DPW every 5 years.
- Must be visibly posted inside the AR.
- Contact the DPW Service Work Order section at 396-0321/8891/6682 to place a work order for a new certification.
- Once a work order # is issued, call 908-4502/309-7294 to schedule an appointment. Must provide work order # assigned by DPW.
- Required during physical security inspections.
- ARs not meeting standards must submit a waiver or exception to policy through the Installation PhySec Office.



Signage Posting Requirements for Outside/Inside of Arms Rooms

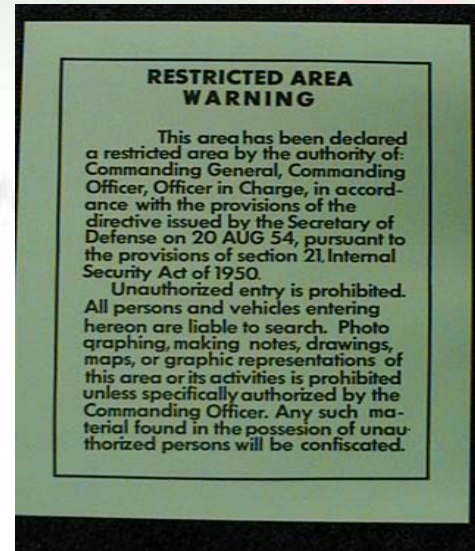
IDS Warning Sign

- Affixed at eye level.
- Posted on exterior wall of AR door.
- Required IAW AR 190-11.



Restricted Area

- Affixed at eye level.
- Must always be visible.
- Posted on exterior of AR entrance.
- Required IAW AR 190-13.



NOTE: Both signs must be visible when AR doors are open or closed.



Signage Posting Requirements for Inside/Outside of Arms Rooms (cont)

Lautenberg Amendment

- IAW DA MSG, DAPE-MPE-DR, 17 May 02, Subj: Reporting of Soldiers Affected by the Lautenberg Amendment, P302253zJun10.
Amendment must be placed on the outside of the AR door, where it can be read during weapons issue/turn-in.

- Fire Control Symbols
Must be mounted and displayed
IAW DA PAM 385-64.
(Local purchase)



Arms Room (AR)

Standing Operating Procedures (SOP)

- Must be established in writing and approved through command channels.
- Must be updated and maintained in the AR.
- Must provide instructions for the posting of **armed guards (with assigned weapon and ammunition)** in the event of IDS failure.
- Must establish procedures to safeguard the weapon of a Soldier incapacitated while in the field.



Consolidated AR

- Letter of Agreement assigning responsibility for access, ICIDS, issue, receipt and physical accountability.
- Establish SOP establishing consolidation procedures.
- Consolidated visual count by first armorer accessing the AR must be recorded on FB Form 2488.
- Each armorer must conduct a count of their weapons on a separate FB Form 2488.



Types of AR Inspections

- Announced inspection conducted every 18 months (Refer to PSI MOI).
- Re-inspection – 6 months after failure.
- Unannounced inspection.
- Pre-occupancy - conducted prior to occupying an AR. Note: Units are not authorized to move into an AR without PhySec Office approval.
- Post-occupancy - Conducted within 30 days of occupying the facility.
- Ammunition License.



Coordinating the Inspection

- Projected inspections are outlined in the PhySec Inspections Program Objectives MOI. Available through the unit S2/Security Manager.
- The PhySec office will notify the S2/Security Manager 30 or more days prior to an inspection and will:
 - Discuss type of inspection(s).
 - Coordinate date(s), time(s) and unit(s) to be inspected.
- S2/Security Manager must notify subordinate units, and:
 - Ensure armorers and KC custodians are available (to include both sets of keys with required paperwork).



Coordinating the Inspection (cont)

- If the KC custodian cannot be present, the original KC Register (DA Form 5513) must be in the AR.
- Must have 2 years of weapons/SIs serial number inventories available. (**WORKING COPIES**)
- If NVDs/NODs cannot be easily counted they must be laid out for inspection.
- Armorer(s) must have a current hand receipt with any change documents.



Installation PhySec Specialist (Inspector) Credentials (Red in Color)

Figure 3-1. Sample of a completed DA Form 4261

Figure 3-2. Sample of a completed DA Form 4261-1



AR Inspection Areas

- DA Form 4604, Security Construction Statement.
- Key/lock control.
- IDS.
- Weapons/NVD security.
- AR operations.
- Issue procedures.
- Monthly serial number inventories.
- Military ammunition storage.
- Privately Owned Weapons (POWs)/Ammunition.
- Miscellaneous.



**PHYSICAL SECURITY INSPECTION REPORT
UNIT:**

ARMS ROOM OVERALL RATING:

*Denotes major deficiencies.

*Recurring deficiencies from previous inspections will be reported until they are corrected IAW AR 190-13, para 2-15 h.

REQUIRED REFERENCES:

	Yes	No	NA	INSPECTOR'S REMARKS
a. AR 190-11, Physical Security of AA&E, 28 Jun 11				
b. AR 190-13, The Army Physical Security Program, 25 Feb 11				
c. AR 190-51, Security of Unclassified Army Property, 30 Sep 93				
d. AR 710-2, Supply Policy Below the National Level, 28 Mar 08				
e. DA Pam 710-2-1, Using Unit Supply System, 31 Dec 97				
f. DA Pam 750-8, The Army Maintenance Management System (TAMMS) Users Manual, 22 Aug 05				
g. DoD 5100.76-M, Physical Security of Sensitive Conventional AA&E, 12 Aug 00				
h. FB Reg 190-13-1, Fort Bragg Physical Security Program, 8 Jun 13				
ARMS ROOM ADMINISTRATION:	Yes	No	NA	INSPECTOR'S REMARKS
1. Has the CDR ensured that all personnel involved in the control and inventory of AA&E, to include the arms room OIC, NCOIC, PSO, and armorers have attended the AROC? FB Reg 190-13-1, para 4-2 Note: AROC is provided the 1st Wednesday of each month. Personnel can register through the Physical Security Office via unit S-2s. Training is held at building 2-5035 (DES).				
*2. Is vault door secured with GSA approved 3-position, changeable combination lock or with high security padlock (HSP) on most secure door? AR 190-11, para 4-2d(1)				
*3. Are combination locks changed initially when first put in service, annually, change in custodian, and personnel with knowledge departs, or when combination has been compromised? AR 190-11, para 3-8p (a) Is SF 700, Part 1 posted inside arms room and out of public view? FB Reg 190-13-1, para 12-8 (b) Is Part 2 & 2a (sealed portion) issued to the next higher S2? FB Reg 190-13-1, para 12-8f				
4. Are restricted area signs conspicuously posted and in such a way as to always be visible? AR 190-11, para 4-15				
5. Is a copy of the Lautenberg Amendment displayed outside the arms room? MILPER msg dtd 1720ZMay2002				
6. Has a current risk analysis been conducted for the facility? AR 190-51, chap 2; DA Pam 190-51, chap 2-4; and has a DA Form 7278-R, Risk Level Worksheet been properly completed and posted?				
*7. Has an approved DA Form 4604-R Security Construction Statement been completed and posted inside the arms room? AR 190-11, para 2-2d (must be revalidated every 5 years)				
8. Has the unit established procedures for security of weapons of medically evacuated personnel during training? AR 190-11, para 4-1b(1)				
9. Has the CDR authorized in writing the storage of non-AA&E items (NVDs, optics, other high dollar/pilferable items)? AR 190-11, para 4-18b				
10. Has a commissioned officer, warrant officer, or NCO been appointed in writing as the unit PS/arms room officer to ensure the PS requirements pertaining to the accountability and security of AA&E are met? AR 190-11, para 1-13j; FB Reg 190-13-1, paras 3-4 and 3-5				
ACCESS CONTROL:	Yes	No	NA	INSPECTOR'S REMARKS
1. Is a current unaccompanied access roster posted inside the arms room? AR 190-11, para 4-19a, FB Reg 190-13-1, para 6-3b				
2. Have local background checks (DA Form 7281), been completed for personnel having unaccompanied access to AA&E? AR 190-11, para 2-11a				

IDS ALARM REQUIREMENTS (2-TYPES OF SENSORS):	Yes	No	NA	INSPECTOR'S REMARKS
*1. Is the arms room protected by at least two types of sensors; a balance magnetic switch (BMS) or a motion detector or Infrared sensor? AR 190-11, para 3-6d(1)				
2. Are monthly operational checks (walk-tests) of the IDS being properly conducted and a record maintained? FB Reg 190-13-1, para 7-3				
3. Is the IDS Warning sign posted at eye level on the wall near the entrance to the arms room? AR 190-11, para 4-16				
*4. In the event of IDS failure, are plans/procedures in place to post armed guards with ammunition until the IDS is operational? AR 190-11, para 4-2e(1); FB Reg 190-13-1, para 7-6				
*5. Is the arms room staffed under constant surveillance by a guard, duty personnel, or have active IDS? AR 190-11, para 4-2e(1)				
*6. Do all personnel whose duties require access to IDS (i.e. armorers) have a PIC and are they prohibited from sharing PICs? AR 190-11, para 3-6e(1)-(2); FB Reg 190-13-1 para 7-4a(2)				
*7. If a PIC is compromised, or when an individual departs the unit, or no longer requires access to IDS are the PICs immediately replaced or withdrawn? AR 190-11, paras 3-6e(5); FB Reg 190-13-1, para 7-4a(3)				
KEY & LOCK CONTROL:	Yes	No	NA	INSPECTOR'S REMARKS
*1. Is the primary and alternate Key/Lock Custodian appointed in writing? AR 190-11, para 3-8; FB Reg 190-13-1, para 13-1a				
*2. Does the Key/Lock Custodian have a completed DA Form 7281 on file? AR 190-11, para 2-11				
*3. Does the custodian maintain a Key Control Register (DA Form 5513) with all required information to include; key serial number, total number of keys, and lock location? FB Reg 190-13-1, para 13-2a				
*4. Have authorized personnel signed for the arms room keys? AR 190-11, para 3-8b				
5. Are personnel who are responsible for safeguarding the arms room keys (i.e. alternate set) signed for a locked box or sealed envelope? AR 190-11, para 3-8c				
6. Is the custodian conducting (Initially when appointed) semi-annually key/lock inventories and maintaining on file for a minimum of 1 year? AR 190-11, para 3-8n; FB Reg 190-13-1, para 13-2b				
*7. Is the use of master or keyed alike locks prohibited? AR 190-11, para 3-8r				
8. Are primary arms room keys secured in locked 20 gauge steel container which is kept under 24 hours surveillance or secured behind double barrier protection during non duty hours? AR 190-11, para 3-8h NOTE: Procedures must be established to preclude access of stored keys which require 2-person control.				
9. Does the unit have a current roster of personnel authorized to receive arms room keys which is posted from public view? AR 190-11, para 3-8d(1)				
INVENTORIES/INSPECTIONS:	Yes	No	NA	INSPECTOR'S REMARKS
1. Are "working" copies of the inventories kept in the arms room, reflecting the date, name, rank, and signature of the inventorying NCO/Officer? FB Reg 190-13-1, para 8-9 NOTE: Two years with no discrepancies; four years when discrepancies exist				
(a) Per ALARACT 270/2011 dated 16 Nov 11, Digital Arms Room System users are still required to conduct and maintain record of hands on monthly sensitive item inventories utilizing most current property book hand receipt.				
2. When using FB Form 2488-3-E & 3A-E, Monthly Serial Number Inventory of Weapons and Ammunition, is the completed serial number inventory being compared against the serial numbers contained in the Property Book, Hand Receipt, or Sub-Hand Receipt? DA Pam 710-2-1, para 9-10b(1)				

*3. Are monthly serial number inventories being conducted by the responsible officer, an NCO, warrant officer, commissioned officer, or DoD civilian appointed by the responsible officer and not by the same person in consecutive months? DA Pam 710-2-1, para 9-10b. Note: Unit armorers are prohibited from conducting this inventory				
ISSUE/TURN-IN PROCEDURES (DA Form 3749/MAL)	Yes	No	NA	INSPECTOR'S REMARKS
*1. Are DA Forms 3749 (Weapons Card) being completed in ink or typed and contain all required information and has it been signed by a responsible officer? DA Pam 710-2-1, para 5-6, fig 5-5; FB Reg 190-13-1, para 12-6b				
*2. Is the description of the equipment on the DA Form 3749 complete and accurate, and is the form signed by the individual assigned the equipment? DA Pam 710-2-1, para 6-6b				
3. Is a current MAL prepared containing the names, number of equipment/serial number and unit of all individuals who will receive assigned weapons and updated as needed? AR 190-11, para 4-19e; FB Reg 190-13-1, para 12-4				
4. Are equipment/weapons receipt cards (DA Form 3749) issued for all individually assigned military weapons/sensitive items, and for privately owned weapons (POW) if stored in the arms room? FB Reg 190-13-1, para 8-10a(2)				
5. For ASSIGNED weapons issues over 24 hour period, are 2-tracking documents maintained? FB Reg 190-13-1, para 12-6b				
6. If used are DA Forms 2062 and 3161 properly completed to include "To and From" blocks, accurate description of item(s) issued, correct serial number(s), and signed and dated in the appropriate blocks? DA Pam 710-2-1, para 5-3c and d(1)				
*7. Does the signature and date on the Weapons Control Log match the signature and date on the Hand Receipt or Weapons Card? DA Pam 710-2-1, para 6-6				
8. Is DA Form 2407, Maintenance Request, or electronically generated equivalent, DA Form 5990-E, on hand and completed properly for any weapons, NVDs or other sensitive items turned in for maintenance? DA Pam 750-8, paras 3-13 and 3-14				
WEAPONS/SENSITIVE ITEMS ACCOUNTABILITY:	Yes	No	NA	INSPECTOR'S REMARKS
*1. Is the armorer hand receipted for all weapons and NVDs and provided a copy of the hand receipt? DA Pam 710-2-1, para 5-3				
2. Is the armorer provided copies of change documents to their hand receipt and is the hand receipt updated at least every six months? DA Pam 710-2-1, para 5-3d(2)(a)				
*3. When the arms room is first accessed for the day, is a visual count being conducted of all weapons, ammunition, NVDs, sensitive and pilferable items, and arms room keys and is the count recorded on FB Form 2488-E, Weapons, Ammunition, Sensitive Items, and Key Count Inventory? FB Reg 190-13-1, para 12-3 NOTE: A rule of thumb: If it's on the armorer's hand receipt it must be on the visual count.				
*4. Are weapons being stored in approved racks/containers and locked with approved secondary padlocks? AR 190-11, para 4-2b(4)				
*5. Are major parts for arms, such as barrels, major sub-assemblies, frames, and upper and lower receivers, being afforded the same protection as category IV arms? AR 190-11, para 4-14				
6. When responsibility of the arms room changes between authorized personnel, normally the armorers, is a joint visual count being conducted and recorded on FB Form 2488-E? AR 190-11, para 6-4b(1)(c) and FB Reg 190-13-1, para 12-3				
7. Is the two-man rule followed when both armorers are not available for a change of custody inventory? AR 190-11, para 4-19c; FB Reg 190-13-1, para 12-3				
8. Have locally fabricated weapons racks or modified racks been certified by the local engineer (TACOM)? AR 190-11, para 4-2b(2)				

9. Are weapons racks/containers weighing less than 500 lbs secured together with 5/16" hardened galvanized steel chains or secured to the structure with bolts and secured with DoD approved padlocks? AR 190-11, para 4-2b(4)				
10. Are tools not in use, such as hammers, bolt cutters, chisels, crowbars, hacksaws, cutting torches and similar items that could be used to breach arms storage facility (i.e. arms room) secured in lockable containers? AR 190-11, para 4-18a				
PRIVATELY OWNED WEAPONS (POW):	Yes	No	NA	INSPECTOR'S REMARKS
*1. Are all POWs (firearms) registered with the PMO (C.O.P.S. stamped PMO form) before entering the installation? FB Reg 190-11-1, para 6-4				
2. Are POWs and privately owned ammunition (POA) approved in writing by the CDR prior to being stored in the arms room? FB Reg 190-11-1, app C(3)				
*3. Has the armorer signed for each POW on a hand receipt DA Form 2062 and a copy retained in the arms room? FB Reg 190-11-1, app C(3)				
4. If POA exceeds 50 rounds per type of weapon has the unit CDR authorized in writing the storage of the excess POA? FB Reg 190-11-1, app C(3)				
5. Are POWs and their ammo (stored in arms room) inventoried and controlled like military AA&E to include issuance of DA Form 3749? FB Reg 190-11-1, app C(3)				
*6. When a POW is permanently removed from the arms room, is the final hand receipt and written approval from the CDR attached to the next monthly serial number inventory and retained on file for two years? FB Reg 190-11-1, app C(5)				
MILITARY AMMUNITION:	Yes	No	NA	INSPECTOR'S REMARKS
*1. Does the unit have a current ammunition license in order to be approved to store ammunition? AR 385-10, para 6-7; DA Pam 385-64, chap 5				
*2. If ammunition is stored in the arms room, is it being inventoried by lot number, quantity, type and DODIC during the monthly serial number inventories? DA Pam 710-2-1, para 9-10b(3)				
3. Has the CDR authorized the storage of ammunition and is the authorization posted in the arms room? AR 190-11, para 6-8c				
4. Are containers weighing less than 500 lbs being used to store ammunition fastened to the structure, or in groups totaling more than 500 lbs, with chain(s) secured with secondary padlocks? AR 190-11, para 6-8c(2)				
*5. Is the armorer signed for the operational load ammunition on a DA Form 2062, or computer generated hand receipt and has the ammunition been added to property book? AR 710-2R, para 2-44c				
*6. Is the armorer signed for the training ammunition on a DA Form 5515, Training Ammunition Control Document? DA Pam 710-2-1, para 11-13				
CONSOLIDATED ARMS ROOM:	Yes	No	NA	INSPECTOR'S REMARKS
*1. If the facility is a consolidated arms room, have procedures been established in a written Letter of Agreement (LOA) to assign responsibility for access, issue, receipt, and physical accountability for all items? AR 190-11 para 4-4				
2. Has one CDR been designated (i.e. MOU) as having responsibility for the overall security of the consolidated storage facility? AR 190-11, para 4-4(b)				
3. In consolidated arms rooms, is a consolidated visual count being conducted and recorded on FB Form 2488 by the first armorer accessing the arms room? AR 190-11, para 64b(1)(c); FB Reg 190-13-1, para 12-3				

Rating Scheme

ADEQUATE

- No major deficiencies noted.
- Less than five minor deficiencies noted.

NOT ADEQUATE

- One or more major deficiencies noted.
- Five or more minor deficiencies noted.
- Recurring deficiencies during a re-inspection.



Most Common Deficiencies

- Loss of accountability of **AR keys** (accounts for **40% of arms room failures**).
- Loss of accountability of weapons, ammunition and/or NVDs (accounts for **10% of arms room failures**).
- Actual or administrative loss of AA&E (accounts for **5% of arms room failures**).



Armorer's Hand Receipt

- The armorer must:
 - Hand receipt for all SIs (e.g. ammunition, new/added equipment) in the AR). Receipts must be updated semi-annually.
 - Retain a copy of their signed hand receipt.
 - Retain a copy of each DA Form 2062 reflecting turn-in, lateral transfer, etc., from the AR.

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Armorer's Hand Receipt (cont)

- Number One Rule!

ARMORERS WILL HAVE A RECEIPT FOR ALL EQUIPMENT IN OR ISSUED FROM THE ARMS ROOM!!!

- Simply stated: **NOTHING ENTERS OR LEAVES THE ARMS ROOM WITHOUT A RECEIPT.**

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AR Operation

- Daily Visual Count
- Issue Procedures
- MAL
- Monthly Serial Number Inventories



Daily Visual Count (FB Form 2488-E)

- Conducted when AR is accessed for the first time of the day, or whenever there is a change of armorers.
- Count ALL AA&E, sensitive and pilferable items stored in the arms room, including AR keys and ammunition if any – IF ON ARMORER'S HAND RECEIPT - COUNT!
- Retain on file until the next monthly serial number inventory.
- Signatures required of persons relieved and accepting custody.
- Date/time.
- Use Two Man Rule (only used when alternate armorer assumes duty in absence of the primary armorer.)
- Ensure corrections are initialed by armorer in ink.



WEAPONS, AMMUNITION, SENSITIVE ITEMS, AND KEY COUNT/INVENTORY

For use of this form, see AR 190-11; the proponent agency is PMO.

1. Type of Weapon																		5. Key	Signature of Persons Relieved & Accepting Custody of Arms Room & Arms Room Keys	DATE:
2. In Arms Room																			6. Relieved:	TIME:
3. Signed Out																				DATE:
4. Total																			7. Accepted:	TIME:
2. In Arms Room																			6. Relieved:	DATE:
3. Signed Out																			7. Accepted:	TIME:
4. Total																				DATE:
2. In Arms Room																			6. Relieved:	TIME:
3. Signed Out																			7. Accepted:	DATE:
4. Total																				TIME:
2. In Arms Room																			6. Relieved:	DATE:
3. Signed Out																			7. Accepted:	TIME:
4. Total																				DATE:
2. In Arms Room																			6. Relieved:	TIME:
3. Signed Out																			7. Accepted:	DATE:
4. Total																				TIME:
2. In Arms Room																			6. Relieved:	DATE:
3. Signed Out																			7. Accepted:	TIME:
4. Total																				DATE:

REMARKS

Example

WEAPONS, AMMUNITION, SENSITIVE ITEMS, AND KEY COUNT/INVENTORY																				
For use of this form, see AR 190-11; the proponent agency is PMO.																				
1. Type of Weapon	M4	M16A2	M249	M240B	M9	MK19	M2	ACOG	M145								5. Key	Signature of Persons Relieved & Accepting Custody of Arms Room & Arms Room Keys	DATE: 7 Oct 13	
																	18		TIME: 0630	
2. In Arms Room	50	25	10	10	20	5	5	75	10								18	6. Relieved:	DATE:	
3. Signed Out	0	0	0	0	0	0	0	0	0								0	NCOC	TIME:	
4. Total	50	25	10	10	20	5	5	75	10								18	Kenneth Townsend	DATE: 7 Oct 13	
2. In Arms Room	40	15	5	5	15	2	2	55	5								18	6. Relieved:	DATE:	
3. Signed Out	10	10	5	5	5	3	3	20	5								0	NCOC	TIME:	
4. Total	50	25	10	10	20	5	5	75	10								18	Kenneth Townsend	DATE: 8 Oct 13	
2. In Arms Room	40	15	5	5	15	2	2	55	5								18	6. Relieved:	DATE: 8 Oct 13	
3. Signed Out	10	10	5	5	5	3	3	20	5								0	Kenneth Townsend	TIME: 1630	
4. Total	50	25	10	10	20	5	5	75	10								18	Craig Wilbur	DATE: 8 Oct 13	
2. In Arms Room	50	25	10	10	20	5	5	75	10								18	6. Relieved:	DATE:	
3. Signed Out	0	0	0	0	0	0	0	0	0								0	NCOC	TIME:	
4. Total	50	25	10	10	20	5	5	75	10								18	Craig Wilbur	DATE: 9 Oct 13	
2. In Arms Room	50	25	10	10	20	5	5	75	10								18	6. Relieved: Witness	DATE: 9 Oct 13	
3. Signed Out	0	0	0	0	0	0	0	0	0								0	Jim Jones	TIME: 1430	
4. Total	50	25	10	10	20	5	5	75	10								18		DATE: 9 Oct 13	
																				TIME: 1430
REMARKS																				

ISSUE PROCEDURES

- Equipment Receipt (DA Form 3749, Weapons Card) will be used.
- Hand Receipt (DA Form 2062).
- Request for issue or turn-in (DA Form 3161).
- Weapons Control Log (FB Form 2488-1E).



Issue Procedures (cont)

Equipment Receipt (DA Form 3749, Weapons Card)

- Complete in ink or type - must contain all required information.
- Must be signed by Soldier and responsible officer!!
- May be used as a stand alone document when weapons/NVDs are issued for 24 hours or less. Over 24 hours requires entry on the Weapons Control Log.
- Do not prepare a new DA Form 3749, solely for a change of CDR.
- Do not use SM's full SSN.



Issue Procedures (cont)

- Hand Receipt (DA Form 2062).
- **Must ALWAYS be used in conjunction with FB Form 2488-1-E, Weapons Control Sheet/Log, regardless to length of time !!!!**
- All corrections must be initialed by Soldier receiving item.
- Request for issue or turn-in (DA Form 3161).
- Same as above for DA Form 2062.
- Only valid for up to 30 days.

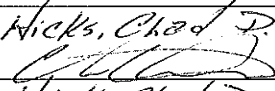

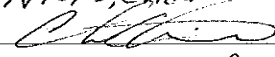
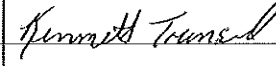
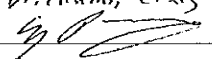

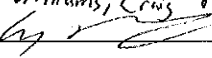



Issue Procedures (cont)

- Weapons Control Log (FB Form 2488-1E)
 - Must be properly closed out when weapon/SIs are returned to the AR (all blocks must be filled in).
 - Must be kept on file until the next monthly serial number inventory. If weapon is still out, FB Form 2488-1E must be kept on file until the weapon returns.
 - Soldier receiving weapon/equipment will initial any corrections.



Example

Unit: 555 th MPCo.		WEAPONS AND AMMUNITION CONTROL SHEET/LOG								Page 1 of Pages	
1. Weapons and Ammunition Issued Date Time		2. Type Weapon	3. Rack Number	4. Ammo Issued (No)	5. Weapon Serial	6. Issued to (Signature)	7. Issued By (Initial)	8. Weapon Returned To (Signature)	9. Ammo Return (No. of Rounds)	10. Weapons and Ammo Returned Date Time	
80ct13	0715	M4	12	Ø	W72315	Hicks, Chad D. 	KDT	Hermett Townsend 	Ø	80ct13	1640
80ct13	0716	ACOG	12	Ø	7613	Hicks, Chad D. 	KDT	Hermett Townsend 	Ø	80ct	1641
80ct13	0720	M249	26	Ø	74588	Williams, Craig P. 	KDT	Hermett Townsend 	Ø	80ct13	1644
80ct13	0721	M145	26	Ø	9123	Williams, Craig P. 	KDT	Hermett Townsend 	Ø	80ct13	1645

Master Authorization List (MAL)

- Listing of personnel authorized to receive specific weapon/equipment.
- Updated to reflect personnel changes.
- Must be used to verify weapon assigned to Soldier.
- Must include:
 - Name and unit of Soldier(s).
 - Assigned number of the equipment receipt.
 - Type weapon/equipment and serial number.
 - Prior to issue, compare weapons card with MAL.



Monthly Serial Number Inventories

- Monthly serial number inventories will be conducted by a:
 - Commissioned officer.
 - Warrant Officer.
 - CPL and above.
 - DoD civilian appointed by the responsible officer.

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Monthly Serial Number Inventories (cont)

- Responsible officer or NCO, warrant officer, commissioned officer or DOD civilian appointed by the responsible officer.
- The same person may not conduct an inventory in consecutive months.
- Armorers are prohibited from conducting inventories.

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Monthly Sensitive Number Inventories (cont)

- SI Printout.
- Bulk count of AA&E, SIs, POWs, and ammunition.
- Serial number inventory of AA&E, SIs, and POWs.
- Signature, rank/grade, and date.
- ***Retained on file for 2 years if no discrepancies are found; 4 years if discrepancies are found.***

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FB Form Monthly Serial Number Inventory of Weapons and Ammunition (2488-3-E)

- Common Mistakes:
 - Missing signature, rank/grade or date.
 - Sensitive non-AA&E items and POWs approved by CDR for storage are not inventoried.
 - Missing bulk counts.
 - Ammunition not recorded.
 - Items are not annotated as being present, or missing.
 - Records not maintained for 2 years.
 - Missing items are not being identified by SN (Maint, WLC, deployed).



For use of this form, see AR 190-1; the proponent agency is PMO.

BULK INVENTORY WEAPONS

BULK INVENTORY OF AMMUNITION

BULK INVENTORY OR PRIVATELY OWNED WEAPONS

BULK INVENTORY OF PRIVATELY OWNED AMMUNITION

SECTION II

VERIFICATION STATEMENT

I, the undersigned verify that a 100% bulk count was conducted of all weapons and ammunition as listed above.

In addition, the serial numbers were recorded on Fort Bragg Form 2488-3 (Pages 1 thru , attached). The serial numbers were compared against those listed on: ☐ Sub-Hand Receipt ☐ Hand Receipt ☐ Property Book

All weapons and ammunition were present or accounted for by attached supporting documents/records.

Signature _____ Rank/Grade _____ Date _____

PREVIOUS EDITIONS ARE OBSOLETE

PE v6.5

Monthly Bulk Count

FB Form 2488-3-E

Fort Bragg

[illegible][illegible]

Monthly Bulk Count

FB Form 2488-3-E

Fort Bragg

MONTHLY SERIAL NUMBER INVENTORY OF WEAPONS AND AMMUNITION
For use of this form, see AR 190-1; the proponent agency is PMO.

SECTION I

BULK INVENTORIES

BULK INVENTORY WEAPONS

BULK INVENTORY OF AMMUNITION

Col 1 Type Weapon	Col 2 Present	Col 3 Not Present	Col 4 Total Assigned	Col 5 Type Ammunition	Col 6 Number Rounds Assigned	Col 7 Number Rounds Present	Col 8 Remarks
M4	104	0	104				
M249	10	0	10				
M240B	10	0	10				
M9	20	0	20				
MK19	5	0	5				
M2	5	0	5				
				BULK INVENTORY OR PRIVATELY OWNED WEAPONS			
				Col 9 Type Weapon	Col 10 Present	Col 11 Not Present	Col 12 Remarks
				12 Gauge	X		
				.357	X		
				BULK INVENTORY OF PRIVATELY OWNED AMMUNITION			
				Col 13 Type Ammunition	Col 14 Number Rounds Stored	Col 15 Number Rounds Present	Col 16 Remarks
				12 Gauge	25	25	
				.357	40	40	

SECTION II

VERIFICATION STATEMENT

SECTION II
VERIFICATION STATEMENT

I, the undersigned verify that a 100% bulk count was conducted of all weapons and ammunition as listed above.

In addition, the serial numbers were recorded on Fort Bragg Form 2488-3 (Pages 1 thru 2, attached). The serial numbers were compared against those listed on: ☒ Sub-Hand Receipt ☒ Hand Receipt ☐ Property Book

All weapons and ammunition were present or accounted for by attached supporting documents/records.

Signature John Doe III Rank/Grade SEC/E7 Date 7 Oct. 13

FB FORM 2488-3-E, AUG 96 (IMSE-BRG-ESM)

PREVIOUS EDITIONS ARE OBSOLETE

PE v6.5

FB Form 2488-3-E

EXAMPLE

Fort Bragg

AA&E Key/Lock Control

- KC custodian/alternate must be appointed in writing by the CDR.
- KC custodian cannot have unaccompanied access to AR.
- Background check must be completed for all personnel authorized to issue or control AA&E keys.
- Unit must have a current roster of personnel authorized to receive AA&E keys.
- Only the alternate KC Custodian(s)/CDR may issue keys during the absence of the primary KC Custodian.



AA&E Key/Lock Control (cont)

- KC Register must be maintained at unit level.
- Keys must be signed out on the KC Register.
- Keys will not be removed from the installation.
- Inventories will be conducted semi-annually, if locks are changed, or if keys are lost.
- Inventory and KC Register will be retained for 1 year.

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KC Register and Inventory (DA Form 5513)

- KC Registers will reflect:
 - Unit/activity.
 - Period covered.
 - Key serial number, what the key goes to, and number of keys.
 - Key issue/turn in.
 - Inventories (joint and semi-annual).



KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

Note-All entries on the form will be typed or made in black ink. Erasable ink and correction fluid is prohibited.

STEP 1

UNIT/ACTIVITY 50 TH SIG BDE (Arms Room)	PERIOD COVERED FROM: TO:
---	-----------------------------

- Enter the unit/activity that is establishing KC.
- The KC Custodian must maintain a separate KC register(s) for AR keys.
- KC Custodian will not be unit armorers or other persons responsible for AA&E storage facilities.



Fort Bragg

KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

STEP 2

UNIT/ACTIVITY	PERIOD COVERED
50 TH SIG BDE (Arms Room)	FROM: 3 Dec 10 TO:

- FROM: Enter the date the KC Register begins - it will be the same date as the “TO” date on the previous KC register or first issue.
- TO: Enter a date in the block when the KC Register is closed out.



Fort Bragg

KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

STEP 3

KEY CONTROL NUMBER(S)			
(Insert serial number or other identifying number from the key)			
1. Rack #6 2562H (2)	11.	21.	31.
2. Rack #3 56021 (2)	12.	22.	32.
3. HS Door KM24821 (3)	13.	23.	33.
4. Spare 4832 (2)	14.	24.	34.
5.	15.	25.	35.
6.	20.	30.	40.

Lock Location

No of Keys

Serial Number

Lock Number/
Administrative Numbers

KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

STEP 4

KEY ISSUE AND TURN IN

KEY NUMBER	ISSUE DATE/TIME	ISSUE BY Printed Name/Signature	ISSUE TO Printed Name/Signature	TURNED IN DATE/TIME	RECEIVED BY Printed Name/Signature
1 THRU 4	3 Dec 10 1030	John M. Doe	Larry R. Smith	3 Jun 11 1025	John M. Doe
		<i>John M. Doe</i>	<i>Larry R. Smith</i>		<i>John M. Doe</i>
Locked Box	3 Dec 10 1030	John M. Doe	Edwards A. Charles		
		<i>John M. Doe</i>	<i>Edwards A. Charles</i>		
1 THRU 4	3 Jun11 1030	John M. Doe	Dean V. Hall		
		<i>John M. Doe</i>	<i>Dean V. Hall</i>		

- Key number - Enter the administrative/lock number of keys being issued - not the serial number. Usually the locked box/sealed envelop will be issued to the S-2.



Fort Bragg

KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

STEP 5

INVENTORIES (JOINT/SEMIANNUAL)

DATE	Printed Name/Signature	DATE	Printed Name/Signature
3 Dec 10	John M. DOE (Semiannual)		
	<i>John M. Doe</i>		
3 Jun 11	John M. DOE (Semiannual)		
	<i>John M. Doe</i>		

- Inventories of arms room facility keys will be conducted semiannually and kept on file for a minimum of 1 year.



Fort Bragg

KEY CONTROL REGISTER AND INVENTORY

For use of this form see AR 190-11; the proponent agency is PMG

UNIT/ACTIVITY

50TH SIG BDE (Arms Room)

PERIOD COVERED

FROM: 3 Dec 10 TO:

KEY CONTROL NUMBER(S)

(Insert serial number or other identifying number from the key)

1. Lock Box 25835	(2)	11.	21.	31.
2.		12.	22.	32.
3.		13.	23.	33.
4.		14.	24.	34.
5.		15.	25.	35.
10.		20.	30.	40

KEY ISSUE AND TURN IN

KEY NUMBER	ISSUE DATE/TIME	ISSUE BY <small>Printed Name/Signature</small>	ISSUE TO <small>Printed Name/Signature</small>	TURNUED IN <small>DATE/TIME</small>	RECEIVED BY <small>Printed Name/Signature</small>
1/A	3 Jun 11 0530	<i>John M. Doe</i>	Edwards A. Charles	3 Jun 11 1730	John M. Doe
		<i>John M. Doe</i>	<i>Edwards A. Charles</i>		<i>John M. Doe</i>
1/A	4 Jun 11 0530	John M. DOE	Edwards A. Charles		
		<i>John M. Doe</i>	<i>Edwards A. Charles</i>		



Fort Bragg

General AR Key Comments

- Total number of keys on register must match the entry in block #5, of FB Form 2488-E.
- Key custodian and alternate(s) must have a completed DA Form 7281-R.
- Appointment orders must cite AR 190-11 as authority.
- Appointment order date will not be earlier than the CDR's final evaluation on the DA Form 7281 (contained in Section VI).

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Fort Bragg

Padlock Requirements

- Padlocks must be hardened steel.
- Must have a key operated pin tumbler.
- The shackle must lock at the heel and toe.
- **AND** have a capture key/key retaining feature.
- Local purchase must meet all of the above.

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Padlock/Combination Lock/Hasps

- Only approved padlocks and hasps are authorized:
 - High Security Padlock S&G 831B or 833.
 - Secondary padlock series 200 or 5200 or equivalent Master brand padlock, NSN 5340-00-158-3805
(considered low security locks)
Note: US Government approved padlocks are stamped "US"
- High Security Shrouded Hasp NAPEC 0957 & 0958 must be used with the High Security Padlock.
- All keys for AA&E must be original manufacturer issued keys.
Duplicate keys are prohibited!!!!!!



Padlocks/Combination Locks/Hasps

1. **5200 Series Padlock Long Shackle (3-1/2") padlock-** NSN: 5340-01-408-8434.

(The long shank padlock NSN: 5340-01-158-1998 is no longer in use.)

2. **Standard 5200 Series Padlock** NSN:

- a. Without chain is 5340-00-158-3805.

- b. With chain is 5340-00-158-3807.

3. **Padlock 5200 equivalent** -"Best" padlock, model 21B ordered key retaining.



Padlocks/Combination Locks/Hasps

4. **Keyed Alike 5200 Series Padlock** NSN: (Not used for secure storage)
- a. 6 each are 5340-01-437-0625.
 - b. 10 each are 5340-01-408-8452.
 - c. 24 each are 5340-01-437-0627.
 - d. Keyed alike in sets of 6 **new** long shackle padlock NSN: 5340-01-437-0630

NOTE: A larger quantity of locks to form a keyed alike set can be accomplished on a case-by-case basis through the American Lock Company. This will require funding through your credit card as a purchase.



Padlocks/Combination Locks/Hasps

- 5. Brass Bodied Padlock which mirrors the 5200s:** (Not used for secure storage)
- a. Keyed differently is Part # 5560KD/DL.
 - b. Keyed alike in sets of your preference is Part # 5560KA?/DL (?= is number of locks in set).

Note: You need to order these directly from American Lock Company at 1-800-323-4568 (Julie), this will require funding through your credit card as a purchase.

- 6. High Security Padlock:** S&G 833C, NSN 5340-01-217-5068

- 7. Core Padlock High Security:** S&G 833-C, NSN: 5340-01-322-1087



Padlocks/Combination Locks/Hasps

- 8. Security Chains:** 5/16-inch galvanized heavy-duty, hardened steel Type 1, Grade C, Class 4 NSN: 4010-00-149-5583 or NSN: 4010-00-149-5575 or NSN: 4010-00-171-4427
- 9. Security Seals:** railroad type numbered boxcar seals, NSN 5340-00-081-3381
- Home of the Airborne & Special Operations*
- 10. Electronic Security Cable-** FSN: 999 0775 cost \$7.22. Security Pads: FSN: 999 0774 cost \$16.84



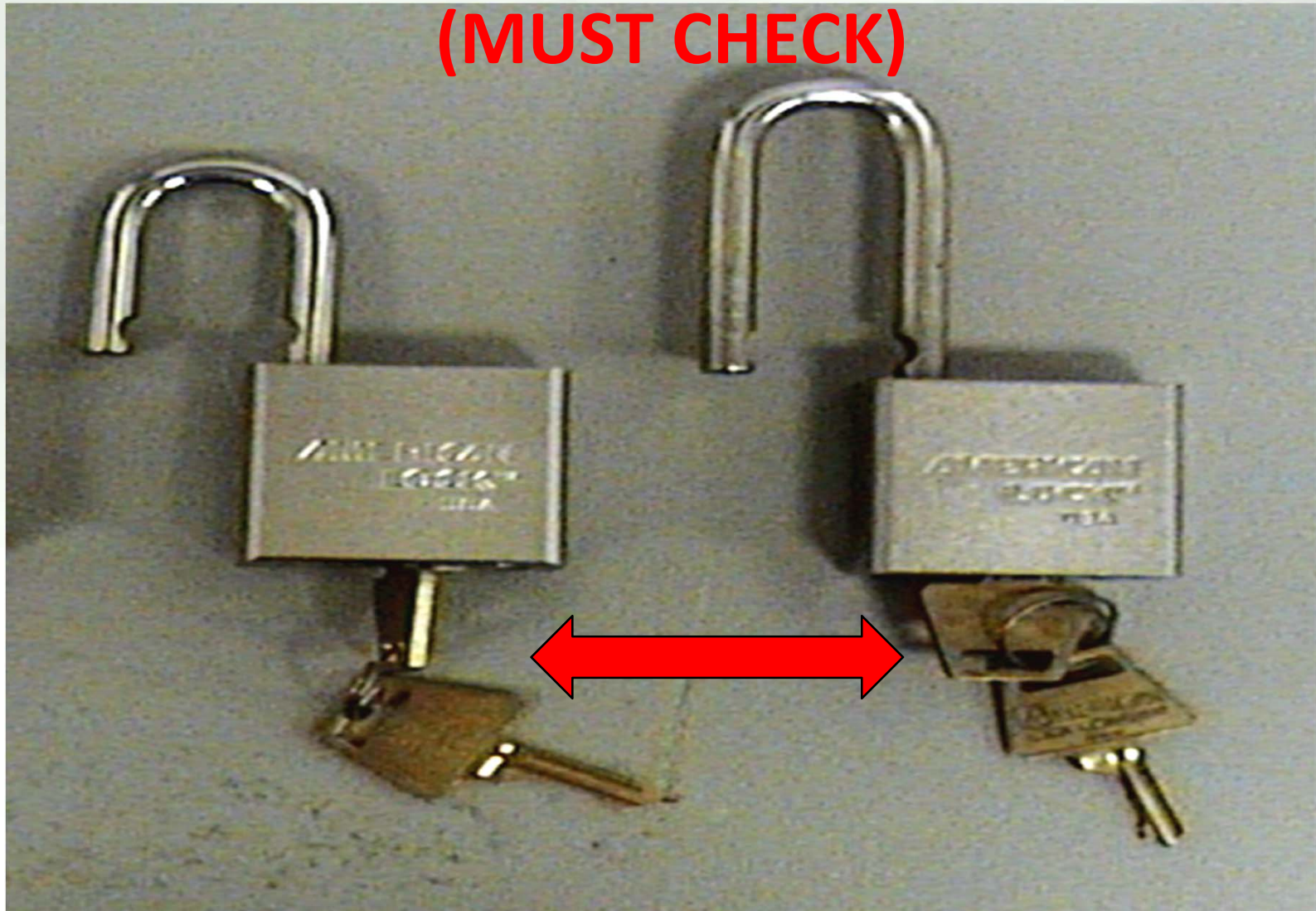
High Security Padlocks (Front/Back View)



Fort Bragg

Silver 5200 Series Padlocks

(MUST CHECK)



Approved Master Locks



Check for “U.S.” stamp not “SET”

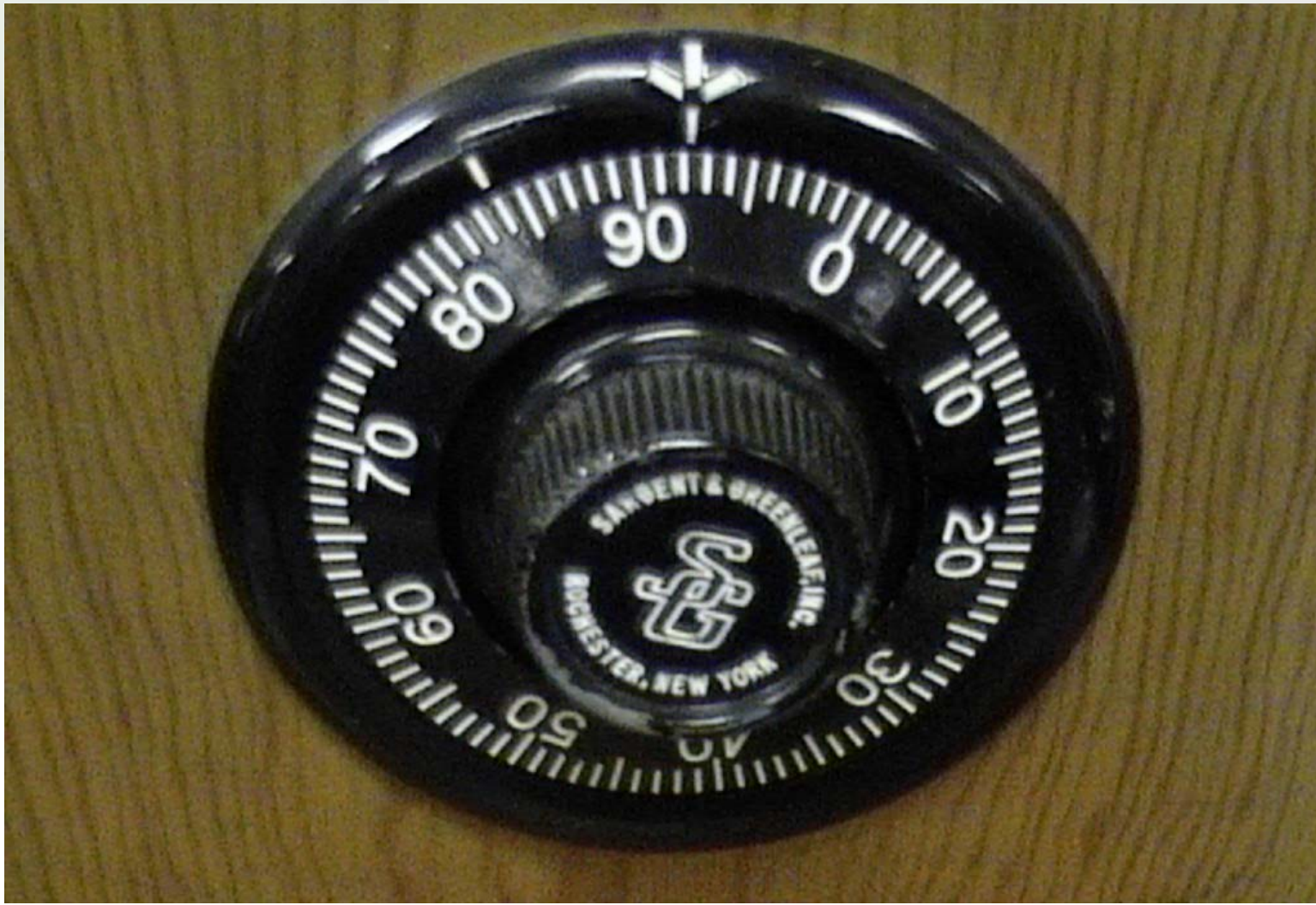


Padlocks/Combination Locks/Hasps

- A high security padlock comes w/3 keys.
- There are currently three types of duress switches:
 - Pedal activated - normally by foot (old).
 - Hand activated - has 1 key.
 - Hand activated - has a plastic reset tool (not considered a key)(new).
- Secure locks to a hasp or rack when opened (high security padlock may be locked to an eye-bolt).
- Ensure all keys have serial numbers to include the keys to the high security lock.
- Combination lock must be a Group 1 or 1A mechanical lock.



Group 1 or 1A Mechanical Combination Lock



Weapons Racks

- Weapons must be secured in standard racks (M-12, SAW, 9mm).
- Secure all racks properly (locking bars in proper sequence).
- Locally fabricated/modified racks must be certified by the TACOM LAR (effective 1 Jan 02).
- POC for rack certification: TACOM 396-4477/396-0395/396-3316.



Weapons Racks

- Standard wall lockers that have been modified (i.e., hasps, etc.) are not required to be certified by TACOM.
- Racks weighing less than 500 lbs “EMPTY” - must be secured to the structure or chained together in groups to equal 500 lbs.
- Chain must be constructed of heavy-duty hardened steel, welded, straight links steel, galvanized.
- Must be at least 5/16-inch thickness.

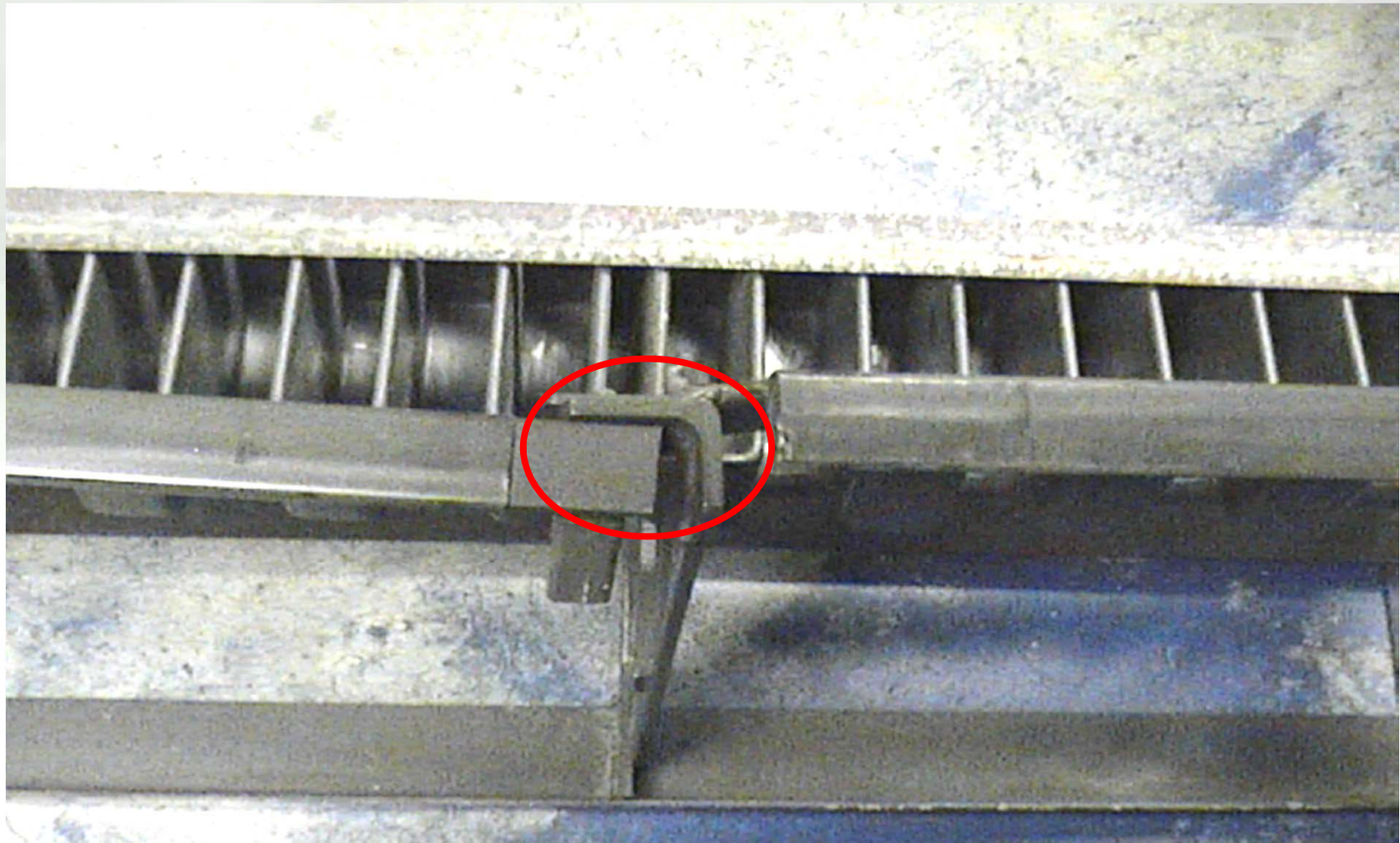


What's Wrong?

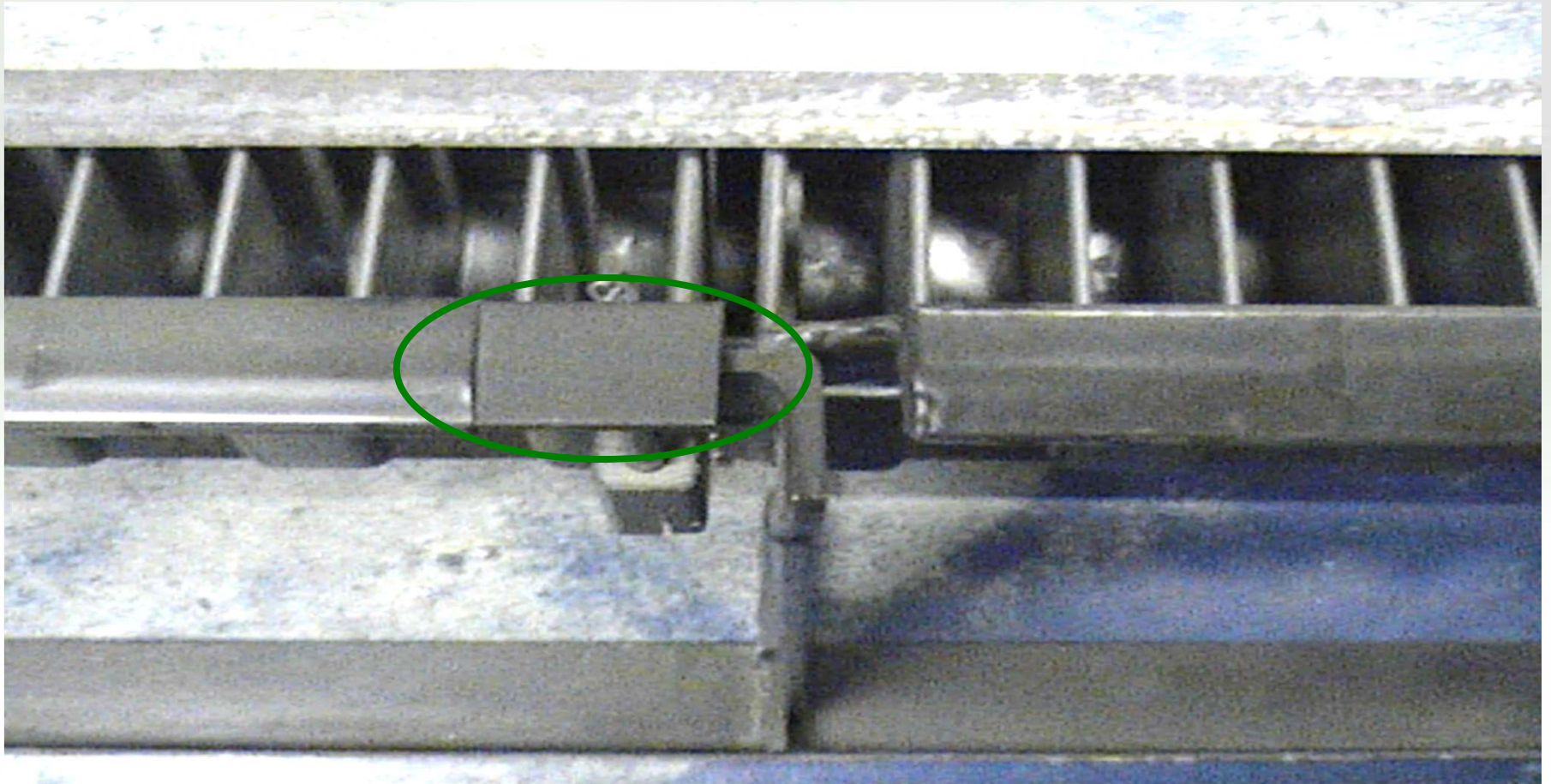


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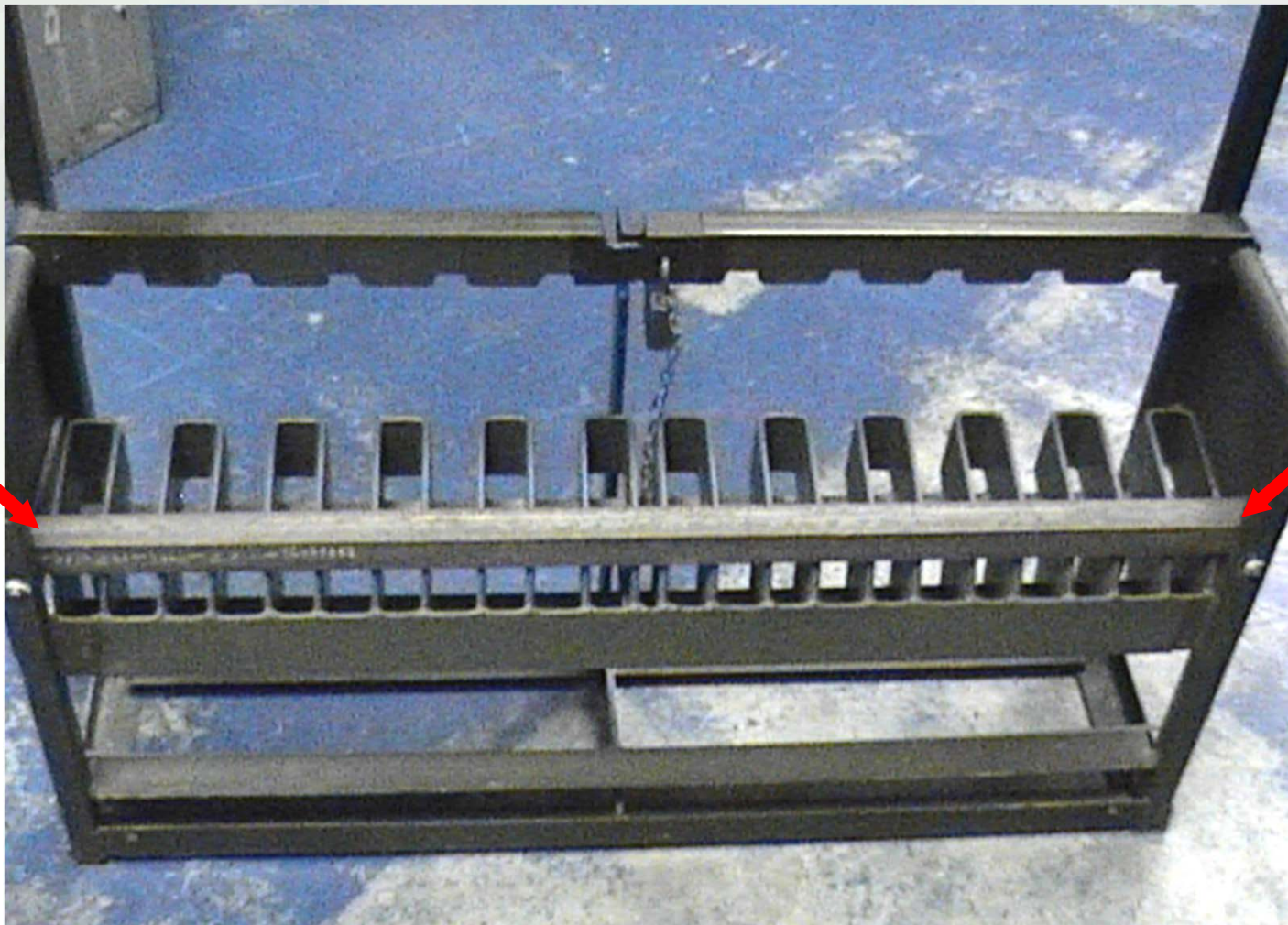
Incorrectly Locked M12 Rack



Correctly Locked M12 Rack



Modified M12 Rack for M4s



Fort Bragg

Modified Double Door Wall Locker



Fort Bragg

Wall Locker Modified and Chained



Chained Racks



Approved Weapons Racks

Small Arms...

Army Offers More Racks

Marvel Racks	
NSN 1095-01-	Description
565-2809	10 M4 carbines, M16 rifles or M500 shotguns, or in any combination
571-7310	2 120mm mortars
571-7275	10 M4s, plus 9 M9 pistols in a secure tray
571-7306	10 M4 carbines, M16 rifles or M500 shotguns, or in any combination, on a cart
571-7309	6 M249 machine guns
571-7313	60 M9s on pegs in 34-in tall rack
571-7321	Bin storage for optics and NVGs (can stack on 45-in tall rack)
571-7353	30 M9s (16-in tall rack that can be stacked on 45-in or 61-in tall rack)
571-7343	90 M9s on pegs in 45-in tall rack
571-7378	120 M9s on pegs in 61-in tall rack
571-7342	61-in tall rack with three adjustable shelves
571-7367	4 MK 19 machine guns
571-7344	6 M240B machine guns
571-7348	8 different positions for a combination of M4s, M16s, M500s and M249s
571-7357	2 M2 machine guns and 4 spare barrels (can be modified for 4 M2s)
571-7637	10 M4s or M16s or M500s, plus 9 M9s on pegs

THE ARMY CONTINUES TO EXPAND THE CHOICES FOR SMALL ARMS RACKS.

THE RACKS ON THESE PAGES HAVE BEEN ASSIGNED NSNs AND ARE GROUPED BY MANUFACTURER.

SpaceSaver	
NSN 1095-01-	Description
550-7890	Transport rack for 6 M240Bs
550-5431	Transport rack for 6 M249s
550-7863	Transport rack for 3 MK 19s
561-5353	5 M16s or M4s
561-5359	Transport rack for 5 M16s or M4s
561-5366	3 M240Bs
561-5379	Transport rack for 3 M240Bs
561-5390	3 M249s
561-5403	Transport rack for 3 M249s
561-5419	1 M2
561-5431	Transport rack for 1 M2
561-5422	1 MK 19
561-5442	Transport rack for 1 MK 19
550-8020	2 M2s with 4 barrels
550-7885	Transport rack for 2 M2s and 4 barrels
523-4304	10 M16s or M4s
550-5429	Transport rack for 10 M16s or M4s
550-7893	6 M240s
523-4303	6 M249s
550-7881	4 MK 19s or mortar tubes

Stanley Vidmar	
NSN 7125-01-576-	Description
8257	Storage cabinet for 40 M16s
8258	Storage cabinet for 24 M16s or M4s
8259	Storage cabinet for 25 M240s
8260	Storage cabinet for 20 M240s
8261	Storage cabinet for 320 M9s
8256	Storage cabinet for 45 M4s without optics



Fort Bragg

Approved Weapons Racks

ONE
LAST
CHART!

WAR-TAC	
NSN 1095-01-571-	Description
7603	Rack that can hold each of the following:
	• 18 M16s, M4s, or M500 shotguns
	• 12 M16s or M4s with optics
	• 6 M16s or M4s and 4 M249s, all with optics
	• 9 M249s or M240Bs with optics
	• 5 M2s with spare barrels
7608	• 5 MK 19s
	Rack that can hold each of the following:
	• 18 M16s or M4s or M500s and 14 M9s and 12 special item containers
	• 12 M16s or M4s with optics and 14 M9s and 12 special item containers
	• 9 M249s or M240Bs with optics and 14 M9s and 12 special item containers
	• 12 sniper rifles (all models) with optics and 14 M9s and 12 special item containers
	• 5 M2s with spare barrels and 14 M9s and 12 special item containers
	• 5 MK 19s with ground mounts and 14 M9s and 12 special item containers

For more information about the racks, visit the manufacturers' websites:

Marvel:

<http://www.universalweaponracks.com/>

Space Saver:

<http://military.spacesaver.com/Military/productsolutions/weaponsstoragesystem.htm>

Stanley Vidmar:

<http://www.stanleyvidmar.com/military/weapons-storage>

WAR-TAC:

Call (251) 401-8242 or email wartacdrp@aol.com

THE ARMY
WILL **NOT** BE
STOCKING REPAIR
PARTS FOR
THESE RACKS.

THOSE PARTS
MUST BE
ORDERED
DIRECTLY
FROM THE
MANUFACTURER.

OTHER RACK
CONFIGURATIONS THAN
THOSE DESCRIBED
ABOVE ARE AVAILABLE,
BUT AGAIN THOSE
MUST BE ORDERED
DIRECTLY FROM THE
MANUFACTURER. THESE
RACKS NEED TO BE
CERTIFIED BY YOUR
LOCAL TACOM LAR
IF THEY HAVE NO NSN
STAMPED ON THEM.



PS END



Fort Bragg

Ammunition Storage

- Operational ammo - must be consistent with requirements.
- Training ammunition - will be stored not to exceed 30 days.
- Armorer must be signed for ammunition (DA Form 2062, Hand Receipt or DA Form 5515, Training Ammunition Control document as appropriate).
- Must be included in daily visual counts.
- Must be included in monthly serial number inventories by LOT number, quantity, type and DODIC (if not sealed).
- Ammunition will be stored in its original sealed box or in an approved metal container.



Ammunition Storage (cont)

- Operational ammo may be stored in a container that is sealed with a lock or with a metal seal. If using a metal seal it must be recorded in the Seal Custodian's log book.
- Must not be able to open the container without breaking the seal.
- Container must be locked or locked in another container.
- CDR must sign memo listing the type, quantity, LOT# and DODIC of the ammunition and seal number.
- Metal seal must be broken at least semiannually and ammunition inventoried.



Ammunition Storage (cont)

- Inventory official must inspect for matching seal number and condition of the seal.

Arms room must be licensed IAW XVIII Abn Corps Safety and FB Reg 385-10.

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Sealed Ammunition Can



Fort Bragg

Ammunition Stored Without License



FAQ's Frequency Asked Questions

Q1. Is it possible to have a re-inspection in our arms room on the same day as the inspection is performed?

A1. Due to the amount of arms rooms that we have to inspect in one day, it is not possible, a same day re-inspection is just not an option. This is the reason for the pre-inspection checklist on the request form.

Q2. Is it possible to have all of our arms rooms inspected on the same day?

A2. It is preferred that all your arms rooms are inspected on the same day, but one arms room form needs to be filled out for each arms room inspected.

Q3. Who do I contact to schedule an arms room inspection?

A3. You will need to go to our Fire Prevention web site, Arms Room section and download the registration form. Complete form, save it and send it to the point of contacts listed on the form.

Q4. What if I do not have access to a computer, or do not have an E-mail address?

A4. You can have your S-2, Executive Officer, or Commanding Officer contact us using the request form found on the Arms Room Fire Prevention web site.



Fire Prevention Branch

Directorate of Emergency Services
Fire & Emergency Services Division
Bldg. 2-5935, Rm 107
Fort Bragg, NC 28310
Phone: 910-432-6727
Fax: 910-396-1111

Pope Army Air Field Bldg# R-0182, Rm 103
Phone: 910-394-1891
Phone 910-432-4474
Fax: 910-394-1895

For Arms Rooms Quick Link

<http://tinyurl.com/arms-room-request/>

For Home Page Quick Link

<http://tinyurl.com/bragg-fire-prevention/>



Arms Room Inspections

Fire Prevention Branch

910-432-6727
910-394-1891



Fort Bragg

Intrusion Detection System (IDS)

- Daily operation; constant (24/7) monitoring!!
- Units must establish SOP for IDS failure (e.g. posting armed guards).
- Monthly operational test (walk/duress test) must be conducted by calling the Central Monitoring (I2MC) at 396-3071. Records must be maintained for 90 days.
- FB Form 975 required for change of personnel or CDR.
- For information regarding ICIDS or issuance of PICs contact the ICIDS Administrator at 396-1946.



Spare Parts

- Barrels and major subassemblies will be protected as CAT IV.
- Frames & receivers of arms constitute a weapon.
- Protect according to category of weapon.
- Store in locked metal containers.
- Inert training aid devices which can be converted, will be protected as CAT IV and must be inventoried monthly.



Tools and High Dollar Items

- Hammers, bolt-cutters, chisels or similar items must not be accessible to intruders.
- When in AR, tools must be secured.
- High dollar items (GPS', binoculars, compasses, etc.).
- All non-AA&E items must be authorized in writing by the CDR to be stored in the AR.



Privately Owned Weapons (POWs)/Ammunition

- Must be approved by the CDR in writing prior to weapons being stored in AR.
- DA Form 2062 in duplicate from owner to armorer – maintain copy in the AR. Must issue DA Form 3749, Weapons card.
- Must be stored in a locked container separate from military weapons, and military/civilian ammunition.
- Must be accounted for, and inventoried in same manner as military weapons.
- Only 50 rounds of ammunition authorized, per weapon (unless approved by the CDR).
- Civilian ammunition counts against the weight that is authorized on your ammunition license.



POWs

- Issue and receipt procedures similar as military weapons.
- POWs must have identification tags.
- Owner must obtain prior written permission from CDR to remove weapon.
- Must retain documentation of on-post registration in AR.
- When permanently removed from AR the final hand receipt and CDR's approval must be attached to the next monthly serial number inventory & retained indefinitely*.
- References: AR 190-11 chapter 4 (4-5) dated Sep 2013/FB Reg 190-11-1 chapter 4 (4-1).



Contact Information

Location: Directorate of Emergency Services (DES),
Bldg 2-5935, corner of Butner and Armistead.

Phone #: 396-9109

FAX #: 432-2970

For a listing of all FB regulations and forms go to the Fort Bragg
E-Library: <https://airborne.bragg.army.mil/elibrary/forms.asp>

For AA&E issues or inspections please contact the Physical Security
office at 396-9109.



CONCLUSION

- Physical security of the AR, weapons, ammunition and SIs is everyone's responsibility. Security is a process that requires constant attention and continuous evaluation.
- Command emphasis must be placed on proper security measures and correcting noted deficiencies.

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AROC

- Conducted 1st Wednesday of each month on a “first come, first serve basis”.
- Attendance is mandatory IAW FB Reg 190-13-1.
- Reservation for seats must be requested through BN/BDE S2.
- S2s requesting class information or seating must call PHYSEC Office @396-9109 or Matt Driggers @ 396-1962 or email: james.m.driggers.civ@mail.mil or SSG Pagan @ 396-2743 or email: wilfredo.i.pagan@mail.mil



QUESTIONS?

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