

Unit Fire Safety Marshal (UFSM) FAQ

1. Q	What is the requirement for UFSM's?
A	<i>The requirement is a minimum of a primary and an alternate per building.</i>
2. Q	What rank (GS or military) is required?
A	<i>The UFSM position(s) is chosen by your chain of command. We do recommend that they choose someone who is cognizance about safety.</i>
3. Q	Can we have more than two UFSM's?
A	<i>Yes, If you have a large or complex building you can have additional UFSM's to assist in the USFM duties.</i>
4. Q	Can I be the UFSM for more than one building?
A	<i>No; You can only be the primary or the alternate for one building; unless a wavier is granted from Fire Prevention due to a lack of personnel.</i>
5. Q	Can I be the primary UFSM for one building and the alternate for another?
A	<i>No; You can only be the primary or the alternate for one building; unless a wavier is granted from Fire Prevention due to a lack of personnel.</i>
6. Q	How long is my certification good for?
A	<i>One year from the date of the class.</i>
7. Q	If I have lost my certification can I get a copy?
A	<i>Yes; If you come to the fire prevention office we will give you copy of your certification, but it will be back dated to the day that you took the class.</i>
8. Q	Can I get a copy of the forms and records from the class?
A	<i>Yes; If you come to the fire prevention office and bring us a blank disk we will burn you copy. Note: Keep checking the web site they should be on there soon.</i>
10. Q	How do I know if my fire alarm panel (FA) is working correctly?
A	<i>When you look at your FA panel you should only see two green lights. If you see any red and/or any flashing lights your fire alarm panel is in trouble. You will need to submit a service order to DPW to have your fire alarm panel checked and/or fixed.</i>
11. Q	How do I know if my smoke detectors (SD) are working?
A	<i>When you look at your SD's should see two blinking lights one on each side. If the two led lights are not blinking you will need to submit a service order to DPW to have your fire alarm panel and/or your SD's checked and/or fixed.</i>
12. Q	How often do I need to perform a fire drill?
A	<i>We encourage you to practice monthly, but the requirement is that you perform a fire drill with the fire department at a minimum of annually.</i>
13. Q	How often do I have to survey my building?
A	Monthly
14. Q	What do I do with my monthly survey?
A	<i>You will need to e-mail your monthly survey to the fire prevention office via; Inspector Scott; thomas.walter.scott@us.army.mil</i>
15. Q	What do I do if I find something wrong with my fire extinguisher?
A	You will need to call a certified fire extinguisher company out of the phone book and have them come correct the problem(s)