

ARMS ROOM AMMO LICENSE PROCESS

Units requiring an arms room license must:

1. Generate a Commander's Ammunition Request memorandum; and separate operational and training ammunition lists by DODIC and Hazard Class. Requests must include the following:

a. A completed Composite Risk Management Worksheet.

b. A copy of current DA Form 4604, Security Construction Statement. Construction Statements are valid for 5 years. (POC for Construction Statements is the Directorate of Public Works (DPW) at 396-3022, ext. 455 or 908-4502)

c. Maps and GIS Data. POC is DPW at 396-2992; maps are available online at DPW website https://pwbc.bragg.army.mil/Aerial_Map/default.aspx; must be clearly visible.

2. Contact the appropriate POCs below in the descending order:

Points of Contact	LOCATION	PHONE
Fire Department	Fort Bragg Fire Department, Directorate of Emergency Services (DES), Bld 2-5935, at corner of Armistead and Butner Streets.	432-6727/6729
Physical Security	Physical Security (DES), Bldg 2-5935, at corner of Armistead and Butner Streets, Room 147	396-9109
QASAS	Quality Assurance and Ammunition Surveillance. Division of ASP located on Manchester Rd (Note 1)	432-7803/2666
USASOC Explosives Safety Officer	USASOC Safety Office, Bldg # E-2929, Desert Storm Drive (USASOC units only) <i>if applicable</i> (Note 2)	432-0077
Installation Explosives Safety Officer	Fort Bragg Installation Safety Office; Bldg 373, Sonic Dr., Pope AAF (Old Library) (Note 3)	907-0079/0138/0149 908-2080

Notes:

- 1- Request must be routed to QASAS prior to USASOC/Installation Explosives Safety Offices.
- 2 - USASOC units must route request via USASOC Safety Officer before submitting to the Installation Explosives Safety Office for approval.
- 3 - Complete packet of documents at para 1 above, must be submitted to the Installation Explosives Safety Office for final approval and issuance of FB Form 2487-E, Ft. Bragg License for Explosives / Ammunition Storage.