

**MSTC Reservation Request Sheet**



<b><u>Requesting Unit Information</u></b>	Date Submitted _____
Unit _____	
Primary POC _____ email _____	
Office # _____ Cell# _____	
Alternate POC _____ email _____	
Office# _____ Cell# _____	

<b><u>Reservation Information</u></b>	Type of training being conducted _____
Dates Requested _____ to _____	(TC3, EFMB, CLS, etc) _____
Time frame of training (ex: 0800-1800) _____	Total # of personnel training _____

**Classrooms/land requested (please check requested areas)**

Provide a brief itinerary for daily training below, including requested equipment

<b>MSTC SITE AVAILABILITY</b>						
	<b>M</b>	<b>TU</b>	<b>W</b>	<b>TH</b>	<b>F</b>	<b>S&amp;S</b>
CLASSROOM #1 (24 SEATS)						
CLASSROOM #2 (24 SEATS)						
CLASSROOM #3 (26 SEATS)						
CLASSROOM #4 (26 SEATS)						
TRAUMA ROOM #1 (PFC)						
TRAUMA ROOM #2 (CLS, TC8)						
LANE: E      F						
CLASSROOM #5 (35 SEATS)						
CLASSROOM #6 (EMPTY)						
LANE A (MOUT SITE)						
LANE B (MOUT SITE)						
LANE C (MOUT SITE)						
LANE D (MOUT SITE)						
HLZ						

**Special equipment/requests:    Y      N      (FT Bragg MSTC will not provide Class 8 supplies)**

<input style="width: 30px; height: 20px;" type="checkbox"/> <small>INITIAL</small>	<p>1. Units utilizing the Fort Bragg MSTC range will be responsible for damage to buildings, vehicles, and range obstacles. At no time will units alter MOUT site, obstacles, or buildings to accommodate their training requirements. The firebreaks are blocked and no traffic is allowed to bypass barricades. Do not move or destroy barricades. The only access point to the range is located on MacRidge/ Gruber. No privately owned vehicles will be used on the range. The MSTC training areas will be police called and free of trash upon completion of training.</p>
<input style="width: 30px; height: 20px;" type="checkbox"/> <small>INITIAL</small>	<p>2. All equipment signed for from the Fort Bragg MSTC, (mannequins and paintball guns, etc.) will be cleaned and returned in the same condition it was received. Lost or damaged equipment will be replaced at the unit's expense or result in a statement of charges. MSTC Staff will ensure the lane is clear to standard prior to dismissal. Units are responsible for removing all unit equipment from MSTC areas at the completion of training. Clearance of the training are will not be granted until equipment is removed.</p>
<input style="width: 30px; height: 20px;" type="checkbox"/> <small>INITIAL</small>	<p>3. Units must realize this is not Training Area H. Scheduling of MSTC Training Lanes and/ or classrooms is scheduled by the MSTC. Ensure the Chain of Command has a clear understanding of the MSTC mission and that it will continue during your unit's training event.</p>

**MSTC STAFF USE ONLY**

Received by: \_\_\_\_\_  
(signed after land use confirmation. see Land Book:)

Land availability confirmed (date): \_\_\_\_\_

Confirmation sent to unit POC email:

Date sent: \_\_\_\_\_

MSTC Support Staff Identified: \_\_\_\_\_