ALARM SYSTEM TEST RECORD

ACTIVITY	INSTRUCTIONS: Contact the Central Monitoring Station (CMS) @ (910) 396-3071; announce your intentions to conduct your monthly alarm test. Provide the monitor with bldg zone and validate who you are prior to proceeding with test. Remain on the line until directed otherwise by the CMS.
BUILDING/ROOM/ZONE	
CUSTODIAN	

DATE	TIME	INITIATED	RECEIVED	TEST RESULT	CORRECTIVE ACTION