

Fort Bragg Fire and Emergency Services Division

Fire Safety Survey

The proponent agency for this form is DES.

Date of Survey: _____

Building Number: _____

UNIT / Organization: _____

Unit Fire Safety Marshal Representative: _____

(UFSM) Phone Number: _____

Organization Commander: _____

Commander Phone Number: _____

Note: *List all information related to any failures noted during the survey in the remarks section below.
What is being done to correct the failed situation?*

Examples: (Item 1 a) Service order (#xxxxxxx) submitted to have the door latch fixed.
(Item 3 f) We have called xxxxxxxx Fire Extinguisher Company to have our Fire Extinguishers re-inspected and / or re-serviced.
(Item 11 b) Failure was corrected on the spot. (Trash, boxes etc. against building were disposed of properly).

1) EXITS:

a. EXITS OPERATIONAL ☐ PASS ☐ FAILS

* Exit Excess

* Exit (i.e. Doors, Hardware, Latches, and etc.)

* Exit Discharge

b. FREE FROM OBSTRUCTIONS ☐ PASS ☐ FAILS

c. EXIT SIGNS ☐ PASS ☐ FAILS

(Note: Are exit signs clear, unobstructed and posted in all required areas to ensure the path of egress is recognizable. If illuminated, must be working.)

2) FIRE ALARM SYSTEMS:

a. AUDIBLE DEVICES ☐ PASS ☐ FAILS ☐ N/A

(Note: Is the device intact no damage?)

b. SMOKE / HEAT DETECTORS ☐ PASS ☐ FAILS ☐ N/A

(Note: Is the device intact no damage? If battery operated or backed up, are batteries good?)

c. MANUAL PULL STATION ☐ PASS ☐ FAILS ☐ N/A

(Note: Is the device intact; no damage?)

3) FIRE EXTINGUISHERS:

a. EASE OF ACCESS ☐ PASS ☐ FAILS

(Note: i.e. Visual; Can Fire Extinguisher be seen from all locations? Access; any obstructions?)

b. PROPER INSTALLATION ☐ PASS ☐ FAILS

(Note: Locations, mounting and height.)

c. HYDROSTATIC TEST DATE ☐ PASS ☐ FAILS

d. FULLY CHARGED / SERVICEABLE ☐ PASS ☐ FAILS

(Note: i.e. Pin, Safety Seal, Gauge, Hose, Horn and no obvious damage.)

e. INSTRUCTIONAL LABELS LEGIBLE ☐ PASS ☐ FAILS

f. ANNUAL SERVICE DATE ☐ PASS ☐ FAILS *(Note: Inspected and tagged by certified personnel)*

4) SPRINKLER SYSTEMS:

- a. RISER UNOBSTRUCTED ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Must maintain Fire Department access at all times)

- b. OUTSIDE FIRE DEPT. CONNECTIONS CLEAR & UNOBSTRUCTED ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: i.e. Fire Department Connections, Sprinkler Standpipe)

(Note: Must maintain Fire Department access at all times and be free of obvious damage.)

- c. SPRINKLER HEAD CLEARANCE ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: A minimum of 18 inches)

- d. SPRINKLER HEADS CLEAN ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: i.e. free from dirt, debris, paint, greases, etc / no objects attached to or hanging from heads)

5) BUILDING:

- a. DOORS ☐ **PASS** ☐ **FAILS**

(Note: All hardware serviceable: Closures, Latches, etc.)

- b. WINDOWS ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Will they open and/or can they be used for a means of egress?)

- c. STAIRS / STAIRWELL ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Not used for storage of equipment; i.e. Vending machines, bikes, lockers etc.)

(Note: No items on or under stairs)

- d. FIRE ESCAPE ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Is the equipment serviceable?)

6) ELECTRICAL: (Note: All equipment must be UL or CUL approved and tested.)

- a. MULTIPLE OUTLETS ☐ **PASS** ☐ **FAILS**

- b. SURGE PROTECTORS ☐ **PASS** ☐ **FAILS**

(Note: Must have a 15 amp breaker and be plugged directly into an outlet.)

- c. IMPROPER WIRING ☐ **PASS** ☐ **FAILS**

(Note: Is fixed electrical wiring properly installed? NO improper wiring!)

- d. EXTENSION CORDS ☐ **PASS** ☐ **FAILS**

** Only appropriate gauged extension cords may be used. (IAW Manufactures Recommendation)*

**They may only be used on temporary basis.*

**When used, they must be routed correctly (not through walls, over doors etc.)*

**Can not be used as permanent wiring.*

- e. FRAYED WIRING ☐ **PASS** ☐ **FAILS**

(Note: Are all appliance/equipment wires in safe working condition?)

- f. HAZARDOUS LOCATIONS ☐ **PASS** ☐ **FAILS**

(Note: Are all areas secured from water, exposed wiring, weather etc.?)

- g. SWITCHES and FIXTURES ☐ **PASS** ☐ **FAILS**

(Note: Are all switches & fixtures installed properly, securely, safely and undamaged?)

- h. FUSES and PANEL BOXES ☐ **PASS** ☐ **FAILS**

(Note: Are fuse & circuit breaker control panel boxes secured, undamaged, and properly marked?)

7) SELF CLOSING FIRE DOORS:

- a. FUSIBLE LINK ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Is link/release in place and system operational?)

- b. RATED ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Is door listed to meet requirements of occupancy?)

- c. HARDWARE ☐ **PASS** ☐ **FAILS** ☐ **N/A**

(Note: Is all hardware in good enough condition to remain operational?)

- d. OPERATIONAL ☐ **PASS** ☐ **FAILS** ☐ **N/A**

*(Note: Are doors in proper working order and good condition. Doors **CAN NOT** be held open by unapproved means. I.e. door stops, ties, etc.)*

8) STORAGE: *(Note: All hazard materials storages and handling must be maintained IAW; XVIII Airborne Corps and Fort Bragg Regulation 385-10)*

a. COMPATABILITY ☐ PASS ☐ FAILS ☐ N/A

(Note: Are flammable materials separated as needed?)

b. STORAGE METHOD ☐ PASS ☐ FAILS ☐ N/A

(Note: Are flammable compressed gases secured from falling and damage?)

c. CONTAINERS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are flammable materials stored in proper containers and protected?)

d. ITEMS LABELED ☐ PASS ☐ FAILS ☐ N/A

(Note: Are flammable materials labeled correctly?)

e. WARNING SIGNS / PLACARD ☐ PASS ☐ FAILS ☐ N/A

(Note: Are required warning signs posted identifying presence of flammable liquids and/or gases?)

9) FUEL STORAGE: *(Note: DPW controls Mechanical Rooms; make a note if access is denied)*

a. FUEL PIPE ☐ PASS ☐ FAILS ☐ N/A

b. FUEL LINES ☐ PASS ☐ FAILS ☐ N/A

c. SPACING BETWEEN VEHICLES ☐ PASS ☐ FAILS ☐ N/A

(Note: Ref; Ft Bragg's web site for command policies regulating designated areas for LP Tanks, Diesel Tanks, Trucks, Fuel storage, etc.)

10) COOKING

a. COOKING EQUIPMENT ☐ PASS ☐ FAILS ☐ N/A

(Note: Is equipment safe to use, and in proper working order?)

i.e. Are authorized cooking appliances UL approved? Are they on a non-combustible surface?)

b. DEEP FAT FRYERS ☐ PASS ☐ FAILS ☐ N/A

(Note: Thermostat annually tested, protected by suppression system, etc)

c. OVENS / BURNERS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are ovens/burners safe clean, and in proper working order?)

d. EXHAUST HOOD(S) ☐ PASS ☐ FAILS ☐ N/A

(Note: Are exhaust hoods cleaned as required to include filters?)

e. Commercial Fire Extinguishing / Suppression Systems ☐ PASS ☐ FAILS ☐ N/A

Note:

* *Are nozzels free of dirt, grease, etc?*

* *Are nozzels' covers in place?*

* *Are signs and labels in compliance?*

* *Do the systems have a valid inspection by a certified company?*

11) HOUSEKEEPING:

a. VEGETATION GROWTH ☐ PASS ☐ FAILS

(Note: Is growth controlled in and around building, along fence lines, and throughout the area?)

b. OUTDOOR HOUSEKEEPING ☐ PASS ☐ FAILS

(Note: Is exterior maintained properly, i.e. clean, orderly, and safe?)

c. RUBBISH ☐ PASS ☐ FAILS

(Note: Is combustible waste and refuse stored in proper containers and disposed of as needed?)

* *(Reference; Ft Braggs' dumpster policy.)*

d. IMPROPER STORAGE ☐ PASS ☐ FAILS

(Note: Are items stored by an approved storage methods?)

* *(Reference; DPWs' Environmental Compliance Policy for Hazardous Material Storage.)*

e. GENERAL ORDER ☐ PASS ☐ FAILS

(Note: Is the worksite maintained in a safe, clean, and orderly manner?)

12) LIFE SAFETY:

a. OCCUPANCY LOAD ☐ PASS ☐ FAILS ☐ N/A

(Note: Is occupant load posted where required?)

b. EXIT REQUIREMENTS ☐ PASS ☐ FAILS

(Note: Are exit requirements of area being met? Are they operational and unlocked?)

(i.e. Lighting, handrails, stair treads)

c. EXIT IMPEDIMENTS ☐ PASS ☐ FAILS

(Note: Are means of egress clear, obvious, and unobstructed?)

d. EMERGENCY LIGHTING ☐ PASS ☐ FAILS ☐ N/A

(Note: Are required emergency lights operational, in service, and tested monthly?)

e. EXIT LIGHTS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are lighted exit signs operational?)

f. EXIT SIGNS ☐ PASS ☐ FAILS

(Note: Are required exit signs posted, clear and unobstructed?)

g. RAMPS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are ramps clear, unobstructed, and in good condition? Do they meet handrail width and incline requirements?)

h. INTERIOR FINISH ☐ PASS ☐ FAILS

(Note: Do all interior finish materials meet the code requirements?)

i. SMOKE BARRIERS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are required smoke barriers in place with no unsecured penetrations?)

13) FUEL HANDLING:

a. PIPE LEAKS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are pipes / joints clean and leak free?)

b. DEFUELING ☐ PASS ☐ FAILS ☐ N/A

(Note: Is defueling procedure safe and in compliance?)

c. REFUELING ☐ PASS ☐ FAILS ☐ N/A

(Note: Is refueling procedure safe and in compliance?)

d. GROUNDING ☐ PASS ☐ FAILS ☐ N/A

(Note: Are proper grounding procedures being performed? Are grounding points tested at least twice each year?)

e. BONDING ☐ PASS ☐ FAILS ☐ N/A

(Note: Are proper bonding procedures being followed?)

f. NOZZELS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are nozzels intact, approved, and leak free?)

g. DISTANCE TO BUILDING ☐ PASS ☐ FAILS ☐ N/A

(Note: Is product stored outside, more than (50) fifty feet from the nearest occupied building?)

h. WARNING SIGNS / PLACARDS ☐ PASS ☐ FAILS ☐ N/A

(Note: Are storage areas marked with proper signage on all approachable sides?)

i. PUMP(S) ☐ PASS ☐ FAILS ☐ N/A

(Note: Are pumps grounded and bonded?)

REMARKS: *(Please include the number and letter that correlates to each discrepancy)*