



**DEPARTMENT OF THE ARMY**  
XVIII AIRBORNE CORPS AND FORT BRAGG NCO ACADEMY  
BUILDING A4375 DEGLOPPER STREET  
FORT BRAGG, NORTH CAROLINA 28310

ATZB-NB

13 July, 2020

**MEMORANDUM FOR RECORD**

**SUBJECT:** Entrance Requirements and Information for Basic Leader Course (BLC) during COVID-19.

1. Due to current COVID-19 restrictions and consideration of student safety, the XVIII Airborne Corps and Fort Bragg Noncommissioned Officer Academy (FBNCOA) will conduct BLC using a blend of resident and distance learning (DL) facilitation.

a. Resident students are considered to be assigned to Fort Bragg or within a 50 mile radius of Fort Bragg.

1) Resident students will be expected to report physically to the FBNCOA for some assessments as posted on the appropriate training schedule provided by the FBNCOA.

b. Distance learning students are considered to be not assigned to Fort Bragg or outside of a 50 mile radius of Fort Bragg. This includes soldiers assigned to Fort Bragg but currently deployed OCONUS.

1) DL students will not be required to report physically to the FBNCOA. They will conduct certain assessments over video conference or by providing a self-recorded video as directed by the FBNCOA.

c. All training, regardless of student status will be conducted using Eastern Standard Time (EST). Training schedules will be provided prior to the start of every training cycle.

2. All students, regardless of resident or DL status will be required to have access to a government or personal computer. The following are the minimum technology requirements in order to complete BLC:

a. Internet capability

b. Ability to sign .pdf documents using CAC

c. Web-cam and audio (video conference is the primary method of facilitation)

d. Adobe Acrobat Reader DC, Adobe Flash Player, MS Office

e. Recommended browser: Google Chrome or Mozilla Firefox

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f. MS Teams: Students must activate their Commercial Virtual Remote (CVR) Environment (MS Teams) account. CVR is the secondary video conference platform for BLC.

3. All students, regardless of resident or DL status must meet height and weight (HT/WT) standards in accordance with (IAW) Army Regulation (AR) 600-9 and be able to pass the Army Physical Fitness Test (APFT). IAW HQDA EXORD 164-20, a current passing APFT score and HT/WT is valid for use as the APFT and HT/WT requirement for BLC. Students who do not have an APFT or valid HT/WT information within 12 months of requested start date must provide a memorandum for record from student's first company grade commander stating why this requirement cannot be met. The FBNCOA will not conduct APFT or HT/WT screening.

4. All students, regardless of resident or DL status must meet minimum physical standards in order to conduct Physical Readiness Training (PRT) assessments.

a. Any current profile that limits the student's ability to conduct five (5) repetitions of every exercise for the following drills will prevent students from attending BLC:

- 1) Preparation drill
- 2) Four for the core
- 3) Hip stability drill
- 4) Conditioning drill 1 and 2
- 5) Military movement drill 1 and 2
- 6) Recovery drill

b. All exercises must be performed IAW FM 7-22, to include modified exercises if authorized in FM 7-22 and prescribed by student's current profile.

5. All students, regardless of resident or DL status must adhere to student conduct policies outlined in the FBNCOA Student Handbook.

a. Students are expected to attend all training as outlined by the current training schedule. Technology issues to include but not limited to internet outage, software compatibility and/or failure to log in to required websites will be considered as a failure to attend the course and may be considered as grounds for dismissal.

6. The FBNCOA does NOT conduct direct enrollment of students into BLC. All questions regarding a student's status in the Army Training Requirements and Resources System should be directed through appropriate S-3 channels of the assigned unit.

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a. The FBNSOA will begin contacting eligible students no later than (NLT) 14 days prior to the class start date. Students who have not provided valid contact information may be dis-enrolled on Day 0 of training if contact has not been made. The primary method of contact will initially be enterprise (.mil) email. The FBNSOA will also attempt telephonic contact prior to the course start date, contingent upon the student providing an accurate NSOA personal data sheet as part of their entrance packet.

b. Students who have been contacted by the FBNSOA will be required to log in to the Soldier Management System (SMS) prior to attending.

1) Students will be provided the link once the FBNSOA has verified their enrollment into BLC.

2) Students must log in using a valid CAC.

3) Students will not be able to access the Blackboard.com campus if they fail to enroll with SMS. Failure to log into the Blackboard campus once training begins may be considered as grounds for dismissal.

7. Point of contact is the undersigned at [matthew.m.obrien.mil@mail.mil](mailto:matthew.m.obrien.mil@mail.mil) or (910) 907-4318.

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