

# PERSONNEL ACTION

For use of this form, see PAM 600-8; the proponent agency is DCS, G-1.

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** Title 10, USC, Section 3013, E.O. 9397 (SSN), as amended  
**PRINCIPAL PURPOSE:** To request or record personnel actions for or by Soldiers in accordance with DA PAM 600-8.  
**ROUTINE USES:** The DoD Blanket Routine Uses that appear at the beginning of the Army's compilation of systems of records may apply to this system.  
**DISCLOSURE:** Voluntary; however failure to provide Social Security Number may result in a delay or error in processing the request for personnel action.

1. THRU (Include ZIP Code) Commanding General 3ESC 2420 Quartermaster Street Bldg 1433 Fort Bragg, NC 28310	2. TO (Include ZIP Code) Military Personnel Division Retirement Services Office (Active Duty Retirements) Fort Bragg, NC 28310	3. FROM (Include ZIP Code) MAJ Russell Burnett HQ, 3ESC 2400 Quartermaster Street Bldg 1436 Fort Bragg, NC 28310
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## SECTION I - PERSONAL IDENTIFICATION

4. NAME (Last, First, MI)	5. GRADE OR RANK/PMOS/AOC	6. SOCIAL SECURITY NUMBER
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## SECTION II - DUTY STATUS CHANGE (AR 600-8-6)

7. The above Soldier's duty status is changed from \_\_\_\_\_ to \_\_\_\_\_  
effective \_\_\_\_\_ hours, \_\_\_\_\_

## SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: (Check as appropriate)

<input type="checkbox"/> Service School (Enl only)	<input type="checkbox"/> Special Forces Training/Assignment	<input type="checkbox"/> Identification Card
<input type="checkbox"/> ROTC or Reserve Component Duty	<input type="checkbox"/> On-the-Job Training (Enl only)	<input type="checkbox"/> Identification Tags
<input type="checkbox"/> Volunteering For Oversea Service	<input type="checkbox"/> Retesting in Army Personnel Tests	<input type="checkbox"/> Separate Rations
<input type="checkbox"/> Ranger Training	<input type="checkbox"/> Reassignment Married Army Couples	<input type="checkbox"/> Leave - Excess/Advance/Outside CONUS
<input type="checkbox"/> Reassignment Extreme Family Problems	<input type="checkbox"/> Reclassification	<input type="checkbox"/> Change of Name/SSN/DOB
<input type="checkbox"/> Exchange Reassignment (Enl only)	<input type="checkbox"/> Officer Candidate School	<input checked="" type="checkbox"/> Other (Specify) RETIREMENT DATE EXTENSION
<input type="checkbox"/> Airborne Training	<input type="checkbox"/> Asgmt of Pers with Exceptional Family Members	

9. SIGNATURE OF SOLDIER (When required)

10. DATE (YYYYMMDD)

## SECTION IV - REMARKS (Applies to Sections II, III, and V) (Continue on separate sheet)

1. Request for extension of retirement for an extension to 23 March 2017. Soldier's approved date is 19 February 2017. Soldier is requesting  
2. Extension of retirement date will allow Soldier to take all accrued leave and enable him to better transition his family for life after of the Military.

## SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change (Section II) or that the request for personnel action (Section III) contained herein -  
☐ HAS BEEN VERIFIED ☒ RECOMMEND APPROVAL ☐ RECOMMEND DISAPPROVAL ☐ IS APPROVED ☐ IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE

13. SIGNATURE

14. DATE (YYYYMMDD)

**PLEASE TYPE THIS AS YOUR JUSTIFICATION**  
**FOR MEDICAL EXTENSION IN REMARKS**  
**SECTION OF 4187**

1. Request for extension of retirement for (RANK, LAST, FIRST). Soldier's approved date is FILL IN BLANK WITH APPROVED DATE. Soldier is requesting an extension to LAST DAY OF ALL ACCRUED LEAVE 2014.
2. Extension of retirement date will allow Solider to take all accrued leave.

Subject: Extension Request for Medical Retirees

Please bring the following items:

**ORIGINAL RETIREMENT DATE**

- Counseling signed by Company Commander
- DA Form 31 (leave form working copy) from \_\_\_\_\_ to \_\_\_\_\_  
DATES

**EXTENSION RETIREMENT DATE**

- Counseling signed by Company Commander
- Current LES
- DA Form 4187 signed by 06. In the remarks section annotate
- Current retirement date
- Requested retirement date
- Justification
- DA Form 31 (leave form) signed by 06 from \_\_\_\_\_ to \_\_\_\_\_  
DATES

**\*\*\*THE LEAVE FORMS WILL HAVE THE SAME START DATE \*\*\***

## COUNSELING STATEMENT

1. I ( ) have been counseled in accordance with ALARACT Message 188-207 dated August 28<sup>th</sup> 2007 pertaining to my election of a separation date to medically separate from the Army. ( ) Soldier's initials.
2. I understand that should I elect to be separated prior to the 20<sup>th</sup> of the month that this decision could result in overpayment by the Army which would create a debt that I will be responsible to repay. ( ) Soldier's initials.
3. I understand that DVA service connection for disability incurred in or aggravated by military service may be established from the day following my date of separation from the Army. By law entitlement to payment is not authorized until the first of the month following the month in which service connection is established. DVA compensation is pay, like military pay, in arrears. Because of these rules I understand that electing a separation date earlier in the month will result in a corresponding delay in receipt of DVA payments and I must plan accordingly. ( ) Soldier's initials.
4. I understand that I should elect to be separated on the last day of the month this decision will result in the loss of one month of veterans' disability benefits and payments. ( ) Soldier's initials.
5. I request to be separated on: \_\_\_\_\_ (DATE)

\_\_\_\_\_  
COMMANDER PRINTED NAME

\_\_\_\_\_  
SOLDIER PRINTED NAME

\_\_\_\_\_  
COMMANDER SIGNATURE

\_\_\_\_\_  
SOLDIER SIGNATURE

\_\_\_\_\_  
DATE SIGNED

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M PTC WASHINGTON DC//ALARACT//

) ALARACT

ZEN/RMY/OU=ORGANIZATIONS/OU=ADDRESS LISTS/CN=AL ALARACT(UC)

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SUBJ: ALARACT 188/2007

UNCLASSIFIED//

THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON BEHALF OF DA WASHINGTON DC//DAPE-MPE//.

SUBJ: SEPARATION/RETIREMENT DUE TO PHYSICAL DISABILITY

SGD LTG MICHAEL D. ROCHELLE, DEPUTY CHIEF OF STAFF, G-1, HQDA

1. REFERENCE:

A. AR 635-40 PHYSICAL EVALUATION FOR RETENTION, RETIREMENT, OR SEPARATION

B. TITLE 38 CFR- PENSIONS, BONUSES, AND VETERANS? RELIEF SECTION 3.400 B(2) DISABILITY COMPENSATION

C. TITLE 38 CFR- PENSIONS, BONUSES, AND VETERANS? RELIEF SECTION 3.31 COMMENCEMENT OF THE PERIOD OF PAYMENT

D. TITLE 38 USC 5111 COMMENCEMENT OF PERIOD OF PAYMENT

E. ALARACT 172/2207, SUBJECT, TRANSITION LEAVE PROCESSING FOR ACTIVE COMPONENT (AC) (MEDICAL HOLD) AND MOBILIZED AND RESERVE COMPONENT (RC) MEDICAL HOLDOVER

F. ALARACT 185/2007, SUBJECT, TRANSITION LEAVE PROCESSING FOR ACTIVE COMPONENT (AC) (MEDICAL HOLD) AND MOBILIZED AND RESERVE COMPONENT (RC) (MEDICAL HOLDOVER)

2. PURPOSE: TO PROVIDE POLICY GUIDANCE FOR SETTING THE DISABILITY SEPARATION/RETIREMENT EFFECTIVE DATE IN ORDER TO PROVIDE A SEAMLESS TRANSITION FOR WARRIORS IN TRANSITION AND TO PROTECT THE SOLDIER FROM ADVERSE FINANCIAL IMPACT DURING THE TRANSITION PROCESS.

3. BACKGROUND: CURRENT LAW AND POLICY PROVIDES THAT A DISABILITY SEPARATION/RETIREMENT DATE MAY BE ANY DAY OF THE MONTH. THIS MEANS A SOLDIER IS ABLE TO SEPARATE FROM THE ARMY ANY DAY OF THE MONTH.

4. THE LAWS GOVERNING THE EFFECTIVE PAYMENT DATE FOR COMPENSATION FROM THE DEPARTMENT OF VETERANS AFFAIRS (DVA) MAY CAUSE A SOLDIER TO FORFEIT UP TO ONE MONTH OF COMPENSATION FROM THE DVA DEPENDING ON THE SEPARATION DATE. SERVICE CONNECTION FOR DISABILITIES INCURRED IN OR AGGRAVATED BY MILITARY SERVICE MAY BE ESTABLISHED FROM THE DAY FOLLOWING DATE OF DISCHARGE FROM THE ARMY IF THE SOLDIER APPLIES TO THE DVA WITHIN ONE YEAR OF SEPARATION. ENTITLEMENT TO PAYMENT, HOWEVER, IS NOT AUTHORIZED UNTIL THE FIRST OF THE MONTH FOLLOWING THE MONTH IN WHICH SERVICE CONNECTION IS ESTABLISHED. ADDITIONALLY, DVA COMPENSATION IS PAID, LIKE MILITARY PAY, IN ARREARS. BECAUSE OF THESE RULES, A SOLDIER SEPARATED ON THE LAST DAY OF THE MONTH WILL BE SIGNIFICANTLY DISADVANTAGED. SEE THE EXAMPLE AT PARA 6, BELOW.

5. ADDITIONALLY, A MEMBER WHO SEPARATES BEFORE DEFENSE FINANCE AND ACCOUNTING RECEIVES NOTIFICATION OF THE SOLDIER'S SEPARATION/RETIREMENT DATE MAY INCUR A DEBT FOR OVERPAYMENT OF BASIC PAY AND ALLOWANCES.

6. EFFECTIVE IMMEDIATELY, EVERY ATTEMPT SHOULD BE MADE TO SEPARATE ACTIVE AND RESERVE COMPONENT SOLDIERS AS CLOSE TO THE 27TH OF THE MONTH AS POSSIBLE FOR DISABILITY SEPARATION AND RETIREMENT. THIS RECOMMENDATION IS MADE TO MINIMIZE THE FINANCIAL IMPACT TO THE SOLDIER DURING TRANSITION FROM THE ARMY TO THE DVA SYSTEM. RECOGNIZING THAT A SOLDIER MAY SEPARATE ON ANY DAY OF THE MONTH, IT

IS IMPERATIVE THAT THE SOLDIER BE COUNSELED USING THE INFORMATION BELOW ON THE FINANCIAL RAMIFICATIONS OF SEPARATING FROM THE ARMY EARLIER THAN THE RECOMMENDED DATE OF THE 27TH OR ON THE LAST DAY OF THE MONTH.

A. FINANCE NOTIFICATION MUST BE MADE PRIOR TO THE 20TH OF THE MONTH WITH THE EXACT DATE OF SOLDIER'S SEPARATION OR RETIREMENT DATE TO AVOID OVERPAYING THE SOLDIER AND CREATING A DEBT THAT MUST THEN BE REPAID BY THE SOLDIER.

B. SEPARATION ON THE LAST DAY OF THE MONTH RESULTS IN LOSS OF ONE MONTH OF DVA COMPENSATION. FOR EXAMPLE: A SOLDIER IS SEPARATED ON JULY 31, 2007. SINCE THE SOLDIER IS A SOLDIER THROUGH THE END OF THE DAY, SERVICE CONNECTION CANNOT BE GRANTED UNTIL THE DAY AFTER SEPARATION? AUGUST 1, 2007. THE EFFECTIVE DATE OF COMPENSATION IS THE FIRST DAY OF THE MONTH FOLLOWING THE DATE OF SERVICE-CONNECTION? 1 SEPTEMBER. SINCE PAYMENT IS IN THE ARREARS, THE SOLDIER RECEIVES HIS/HER FIRST CHECK OCTOBER 1, 2007. SEPARATION PRIOR TO THE 31ST WOULD HAVE RESULTED IN AN EFFECTIVE DATE OF PAYMENT OF 1 AUGUST WITH PAYMENT RECEIVED 1 SEPTEMBER.

7. SEPARATION ON THE 27TH OF THE MONTH WILL GENERALLY BE ACCOMPLISHED WITHIN THE NLT 90-DAY TIMEFRAME PER ALARACT MESSAGE REFERENCED AT PARA 1E, ABOVE. COMMAND DISCRETION IS AUTHORIZED FOR EXCEPTIONS TO THE NLT PERIOD.

8. THE NEXT PUBLICATION OF AR 635-40 WILL BE UPDATED WITH THIS CHANGE.

9. EXPIRATION DATE CANNOT BE DETERMINED.