



DEPARTMENT OF THE ARMY  
HEADQUARTERS, XVIII AIRBORNE CORPS AND FORT BRAGG  
2175 REILLY ROAD  
FORT BRAGG, NORTH CAROLINA 28310-5000

AFZA-CS

21 May 2021

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps Fiscal 2022 (FY22) Holiday Schedule

1. XVIII Airborne Corps will operate on a half-day schedule from: 20-22 December 2021 and 27-29 December 2021. The Corps Training Holidays are observed on 23-26 December 2021 and 30 December 2021-02 January 2022.
2. Duty Day. During the half-day schedule, the standard duty day starts at 0900 and ends at 1200. Physical Training (PT) be an individual responsibility during the holiday half day schedule. Brigade and above commanders have the authority to conduct team building physical training events during normal PT hours. Established Road Guard details will remain in effect during the half-day schedule to support individual physical training. All training, staff coordination, mission support, and readiness activities will be complete by 1200 daily. Leaders at all levels are expected to personally observe and enforce this schedule. Without exception, units will not implement a "day on, day off" schedule as an alternative.
3. When mission requirements dictate, commanders may direct mission essential Soldiers to work beyond the established hours. However, these personnel will be duly compensated. In general, after 1200 only staff duty personnel should remain in unit headquarters buildings.
4. Commanders should provide maximum opportunity for both Soldiers and Civilians to enjoy the holidays with their Families and friends. Civilian employees are encouraged to participate in the training holidays and half-day holiday schedule. Supervisors should approve appropriate requests for annual and compensatory leave accordingly.
5. Point of contact is Mr. Lofton, Corps, Corps G3 Training, Commercial (910) 396-9214 or (910) 364-8329; email [eric.l.lofton.civ@mail.mil](mailto:eric.l.lofton.civ@mail.mil).

  
JOHN P. COSBILL  
COL, IN  
Chief of Staff

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27 August 2021

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps Fiscal 2022 Compensatory Time Management Plan

1. XVIII Airborne Corps FY22 Compensatory Time Management Plan. This plan projects Federal Holidays, Corps Training Holidays, half-day schedules for FY22.

2. Exceptions to this plan will be made on a case-by-case basis and should be submitted to ACoFS, G3, for approval.

a. October 2021

- |                            |                         |
|----------------------------|-------------------------|
| (1) Corps Training Holiday | 08-10 October (Fri-Sun) |
| (2) Columbus Day           | 11 October (Mon)        |

b. November 2021

- |                                |                            |
|--------------------------------|----------------------------|
| (1) Veteran's Day (Observance) | 11 November (Thu)          |
| (2) Corps Training Holiday     | 12 – 14 November (Fri-Sun) |
| (3) Thanksgiving Holiday       | 25 November (Thu)          |
| (4) Corps Training Holiday     | 26 – 28 November (Fri-Sun) |

c. December 2021

- |                               |                                      |
|-------------------------------|--------------------------------------|
| (1) Half-day Holiday Schedule | 20 – 22 December (Mon-Wed)           |
| (2) Corps Training Holiday    | 23 – 26 December (Thurs-Sun)         |
| (3) Half-day Holiday Schedule | 27 – 29 December (Mon-Wed)           |
| (4) Corps Training Holiday    | 30 December – 02 January (Thurs-Sun) |

d. January 2022

- |                                    |                           |
|------------------------------------|---------------------------|
| (1) Corps Training Holiday         | 14 – 16 January (Fri-Sun) |
| (2) Martin Luther King Jr. Holiday | 17 January (Mon)          |

e. February 2022

- |                            |                                  |
|----------------------------|----------------------------------|
| (1) Post-Super Bowl        | 07 February (Mon/0900 work-call) |
| (2) Corps Training Holiday | 18 – 20 February (Fri-Sun)       |
| (3) President's Day        | 21 February (Mon)                |

f. March 2022

- |                            |                |
|----------------------------|----------------|
| (1) Corps Training Holiday | 18 March (Fri) |
|----------------------------|----------------|

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SUBJECT: XVIII Airborne Corps Fiscal 2021 (FY21) Compensatory Time Management Plan

- g. April 2022
  - (1) Easter Holiday 15 – 18 April (Fri-Mon)
- h. May 2022
  - (1) Corps Training Holiday 27 – 29 May (Fri-Sun)
  - (2) Memorial Day Holiday 30 May (Mon)
- i. June 2022
  - (1) Juneteenth Holiday 17 – 20 June (Fri-Mon)
- j. July 2022
  - (1) Corps Training Holiday 01 – 03 July (Fri-Sun)
  - (2) Independence Day Holiday 04 July (Mon)
- k. August 2022
  - (1) Corps Training Holiday 19 – 21 August (Fri-Sun)
  - (2) First Day of School 22 August (Mon/0900 work-call)
- l. September 2022
  - (1) Corps Training Holiday 02 – 04 September (Fri-Sun)
  - (2) Labor Day Holiday 05 September (Mon)

3. Point of contact is Mr. Lofton, Corps, Corps G3 Training, Commercial (910) 396-9214 or (910) 364-8329; email [eric.l.lofton.civ@mail.mil](mailto:eric.l.lofton.civ@mail.mil).

  
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