



DEPARTMENT OF THE ARMY  
HEADQUARTERS, XVIII AIRBORNE CORPS AND FORT BRAGG  
2175 REILLY ROAD  
FORT BRAGG, NORTH CAROLINA 28310-5000

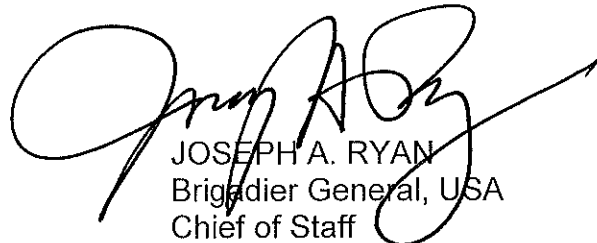
AFZA-GT

22 June 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps Fiscal 2021 (FY21) Holiday Schedule

1. XVIII Airborne Corps will operate on a half-day schedule from: 14 - 18 December, 21-23 December and 28 - 30 December. The Corps Training Holidays are observed on 24 December and 31 December 2020. The Federal holiday for Christmas and New Year's Day are observed on 25 December 2020 and 1 January 2021.
2. Duty Day. During the half-day schedule, the standard duty day starts at 0900 and ends at 1200. No training will be scheduled prior to 0900 nor after 1200; Physical training will be an individual responsibility, however O6 level commanders have the discretion to schedule organized physical training 0630 – 0900 hours during the half-day holiday schedule to enhance their Ready and Resilient Campaigns. Normal training, staff coordination, mission support, and readiness activities will be complete by 1200 daily. Leaders at all levels are expected to personally observe and enforce this schedule. Without exception, units will not implement a "day on, day off" schedule as an alternative.
3. When mission requirements dictate, commanders may direct mission essential Soldiers to work beyond the established hours. However, these personnel will be duly compensated. In general, after 1200 only staff duty personnel should remain in unit headquarters buildings.
4. Commanders should provide maximum opportunity for both Soldiers and Civilians to enjoy the holidays with their Families and friends. Civilian employees are encouraged to participate in the training holidays and half-day holiday schedule. Supervisors should approve appropriate requests for annual and compensatory leave accordingly.
5. Point of contact is Mr. Lofton, Corps, G3 Training, DSN 293-9214 or Commercial (910) 396-9214 or (910) 364-8329 or email [eric.l.lofton.civ@mail.mil](mailto:eric.l.lofton.civ@mail.mil).

  
JOSEPH A. RYAN  
Brigadier General, USA  
Chief of Staff

DISTRIBUTION:

C



DEPARTMENT OF THE ARMY  
HEADQUARTERS, XVIII AIRBORNE CORPS AND FORT BRAGG  
2175 REILLY ROAD  
FORT BRAGG, NORTH CAROLINA 28310-5000

AFZA-GT

*22* June 2020

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: XVIII Airborne Corps Fiscal 2021 (FY21) Compensatory Time Management Plan

1. XVIII Airborne Corps FY21 Compensatory Time Management Plan. This plan projects Federal holidays, Corps Training Holidays, half-day schedules and payday activities for FY21.

2. Exceptions to this plan will be made on a case-by-case basis and should be submitted to ACofS, G3, for approval:

a. October 2020

- |                            |                           |
|----------------------------|---------------------------|
| (1) Corps Training Holiday | 09 – 11 October (Fri-Sun) |
| (2) Columbus Day           | 12 October (Mon)          |

b. November 2020

- |                                |                            |
|--------------------------------|----------------------------|
| (1) Corps Training Holiday     | 06 – 08 November (Fri-Sun) |
| (2) Veteran's Day (Observance) | 11 November (Wed)          |
| (3) Thanksgiving Holiday       | 26 November (Thu)          |
| (4) Corps Training Holiday     | 27 – 29 November (Fri-Sun) |

c. December 2020

- |                               |                            |
|-------------------------------|----------------------------|
| (1) Pay Day Activities        | 04 December (Fri)          |
| (2) Half-day Holiday Schedule | 14 – 18 December (Mon-Fri) |
| (3) Half-day Holiday Schedule | 21 – 23 December (Mon-Wed) |
| (4) Corps Training Holiday    | 24 December (Thur)         |
| (5) Christmas Day             | 25 December (Fri)          |
| (6) Half-day Holiday Schedule | 28 – 30 December (Mon-Wed) |
| (7) Corps Training Holiday    | 31 December (Thur)         |

d. January 2021

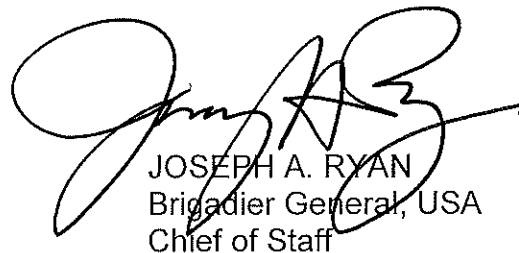
- |                                    |                           |
|------------------------------------|---------------------------|
| (1) New Year's Day                 | 01 January (Fri)          |
| (2) Corps Training Holiday         | 15 – 17 January (Fri-Sun) |
| (3) Martin Luther King Jr. Holiday | 18 January (Mon)          |

AFZA-GT

SUBJECT: XVIII Airborne Corps Fiscal 2021 (FY21) Compensatory Time Management Plan

- e. February 2021
  - (1) Pay Day Activities 05 February (Fri)
  - (2) Post-Super Bowl 08 February (Mon/0900 work-call)
  - (3) Corps Training Holiday 12 – 14 February (Fri-Sun)
  - (4) President's Day 15 February (Mon)
  
- f. March 2021
  - (1) Pay Day Activities 05 March (Fri)
  - (2) Corps Training Holiday 15 March (Mon)
  
- g. April 2021
  - Easter Holiday 02 – 05 April (Fri-Mon)
  
- h. May 2021
  - (1) Pay Day Activities 07 May (Fri)
  - (2) Corps Training Holiday 28 – 30 May (Fri-Sun)
  - (3) Memorial Day 31 May (Mon)
  
- i. June 2021
  - (1) Pay Day Activities 04 June (Fri)
  - (2) Corps Training Holiday 11 – 14 June (Fri-Mon)
  
- j. July 2021
  - (1) Corps Training Holiday 02 – 05 (Fri-Mon)
  - (2) 4th of July 04 July (Sun)
  
- k. August 2021
  - (1) Pay Day Activities 06 August (Fri)
  - (2) Corps Training Holiday 20 – 22 August (Fri-Sun)
  - (3) First Day of School 23 August (Mon/0900 work-call)
  
- l. September 2021
  - (1) Corps Training Holiday 03 – 05 September (Fri-Sun)
  - (2) Labor Day 06 September (Mon)

3. Point of contact is Mr. Lofton, Corps G3 Training, DSN 293-9214 or Commercial (910) 396-9214 or (910) 364-8329 or email [eric.l.lofton.civ@mail.mil](mailto:eric.l.lofton.civ@mail.mil).

  
JOSEPH A. RYAN  
Brigadier General, USA  
Chief of Staff

DISTRIBUTION:  
C