MEMORANDUM OF UNDERSTANDING
BETWEEN
COMMANDANT, XVIII AIRBORNE CORPS AND FORT BRAGG NCOA
AND
COMMANDER

SUBJECT: BLC Distance Learning Requirements

1. In order to attend the BLC Distance Learning environment (DL), students must have access to computer systems and software that conform to the following standards:

a. Graphics/Media: Adobe Acrobat Reader DC, Adobe Flash Player, MS Office
b. OS: Windows 7 or higher
c. Recommended Browser: Microsoft Edge, Google Chrome, or Mozilla Firefox
d. Peripheral Requirements: Microphone and Web Camera
e. Microsoft Teams: Microsoft Teams is primary video conference platform for the BLC. (does not support Internet Explorer)

2. Students must adhere to the training schedule provided by the BLC. All classes will be conducted in Eastern Standard Time (EST)

3. Students must participate in daily video chat sessions with minimal distractions. Students will be in duty uniform as outlined in the NCOA training schedule.

4. Commanders will treat students as if they were on TDY status and support the Soldier with adequate time to complete the course, free of work obligations.

5. Commanders will provide resource support as needed to ensure the student is successful.

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MARK A. RING
CSM, US Army
Commandant

First Sergeant

Commanding