

Chapter 6 (Separation due to Dependency or Hardship)

6-3a Dependency (KDB1)

6-3b Hardship (KDB2)

6-3b(1) Parenthood of married soldiers (KDG1)

6-3b(2) Sole Parent (KDG2)

Not eligible for IRR

Transition Office must have the following items before a chapter packet can be processed

- _____ 1. Original Chapter Packet with signature and date; **clearly identify chapter & paragraph**
 - a. Separation Authority approval memorandum (I direct/ I approve) (Approval Memorandum must state character of Service)
 - b. DA Form 4187- Request for Voluntary Separation w/supporting documentation
- _____ 2. (CIF) Clothing Transaction Record – Automated DA Form 3645 “Zero balance”
- _____ 3. DA Form 4187 is required if AWOL, confined and reduction -UCMJ **(if applicable)**
- _____ 4. STP (Soldier Talent Profile) **(updated with non- transferable flags removed)**
- _____ 5. Military Personnel Documents:
 - SGLV-8286 (Current within 12 months)
 - DD Form 93 (Current within 12 months)
 - Initial Contract 4/1, 4/2/ 4/3 (no 4/3 if prior service)
 - * Reenlistment Contract 4/1
 - * Extensions (DD Form 1695)
 - * DD 214s for any prior service

* If applicable

Make Copies

(Ensure that you have 2 copies of your packet upon submission; single sided copies only)

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