Defense Civilian Personnel Data System Telework and Remote Work Codes

The following codes are the new EMPLOYEE indicator codes:

DOD TELEWORK ELIGIBILITY (CIVDOD_TELEWORK_ELIGIBLITY) - New EHRI Codes for Employee		
Code	**Description**	**When to Use**
DETO1	Employee assigned to a domestic position who is teleworking from an overseas location for a limited period of time (DETO)	Employee has an DETO arrangement approved by Department of State
ER011	Employee eligible for periodic telework, including emergency and OPM prescribed "unscheduled Telework"	Employee approved to telework 2 days or less per pay period
ES006	Mobile Work Agreement - Routine and regular travel to customer or other worksites	Employee who regularly travels to multiple worksites to perform their assigned duties & responsibilities
ES007	Remote/Telework Agreement Pending	Telework/Remote Work is pending approval

The following codes are the new POSITION indicator codes:

DOD TELEWORK INDICATOR (CIVDOD_TELEWORK_INDICATOR) - New EHRI For Position Codes		
Code	**Description**	**When to Use**
YA003	Eligible for Remote Work	Position is eligible for Remote Work Only
YA004	Eligible for Telework and Remote Work	Position is eligible for both Remote Work and Telework

The following codes are existing Employee and Position indicator codes:

DOD TELEWORK ELIGIBILITY (CIVDOD_TELEWORK_ELIGIBLITY)		
Current EHRI Codes for Employee		
Code	**Description**	**When to Use**
ER001	Employee eligible for regular and recurring Telework, including emergency and OPM prescribed "unscheduled Telework".	***** Employee is approved to telework 3 or more days per pay period *****
ES002	Employee eligible for situational Telework only, including emergency and OPM prescribed "unscheduled Telework".	Employee is approved for telework only on a situational-basis. Employee does not have a recurring telework schedule.
ES003	Employee working under a remote work agreement within locality area of regular worksite	Employee approved for remote work within the locality pay area of the agency worksite.

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DOD TELEWORK ELIGIBILITY (CIVDOD_TELEWORK_ELIGIBLITY)		
Current EHRI Codes for Employee		
Code	**Description**	**When to Use**
ES004	Employee working under a remote work agreement outside locality area of regular worksite.	Employee approved for remote work outside the locality pay area of the agency worksite.
ES005	Employee declined Telework option.	Employee declined Telework option.
NE100	Prohibited due to official discipline for more than 5 days of AWOL in a calendar year.	Prohibited due to official discipline for more than 5 days of AWOL in a calendar year.
NE101	Prohibited due to discipline for violation of SP G, Ethical Standards for viewing, downloading, exchanging pornography, including child pornography on a Federal Government computer, or while performing official Federal Government duties.	Prohibited due to discipline for violation of SP G, Ethical Standards for viewing, downloading, exchanging pornography, including child pornography on a Federal Government computer, or while performing official Federal Government duties.
NE102	Not eligible due to employee conduct issues.	Not eligible due to employee conduct issues.
NE103	Not eligible due to employee performance issues.	Not eligible due to employee performance issues.
NE104	Not eligible due to employee failure to meet performance requirement of agreement.	Not eligible due to employee failure to meet performance requirement of agreement.
NE105	Not eligible during period of trainee status.	Not eligible during period of trainee status.
NE106	Not eligible - Posn requires extensive face-to-face contact w/supv, employees and clients, and employee's physical presence.	Not eligible - Posn requires extensive face-to-face contact w/supv, employees and clients, and employee's physical presence.
NE107	Not eligible - Posn requires access to material or special equip that can't be moved from office.	Not eligible - Posn requires access to material or special equip that can't be moved from office.
NE108	Not eligible due to daily requirement to handle classified materials.	Not eligible due to daily requirement to handle classified materials.

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DOD TELEWORK INDICATOR (CIVDOD_TELEWORK_ INDICATOR)		
EHRI Current Position Codes		
Code	**Description**	**When to Use**
NE001	NOT ELIGIBLE - Not Eligible for Telework.	Position is not eligible for telework
NE002	Not Eligible - Posn requires access to material or special equipment that cannot be moved from regular office. May be eligible during emergency or OPM prescribed "unscheduled Telework." Supv approval is req'd on case-by-case basis.	Not Eligible - Posn requires access to material or special equipment that cannot be moved from regular office. May be eligible during emergency or OPM prescribed "unscheduled Telework." Supv approval is req'd on case-by-case basis.
NE003	Not Eligible - Posn requires daily access to classified material. Employee may be eligible during emergency or OPM prescribed "unscheduled Telework." Supv approval is req'd on case-by-case basis.	Not Eligible - Posn requires daily access to classified material. Employee may be eligible during emergency or OPM prescribed "unscheduled Telework." Supv approval is req'd on case-by-case basis.
YA001	ELIGIBLE - Eligible for Regular and Recurring Telework.	Position eligible for routine telework only
YA002	Eligible for situational telework only, including Emergency and OPM prescribed "Unscheduled Telework."	Position eligible for situational telework only