



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BLISS
1741 MARSHALL ROAD
FORT BLISS, TEXAS 79916-3803

AMIM-BLG-ZA (100)

07 September 2021

POLICY MEMORANDUM # 1

SUBJECT: Open Door Policy

1. I am willing to discuss matters with any member of this command.
2. My goal is to provide solutions that are in the best interest of the individual and this command. It is my experience that an individual's immediate chain of command can solve most problems. While I do not require an individual to obtain chain of command approval prior to speaking to me, I expect all personnel will work with their chains of command and make every effort to solve problems at the lowest possible level.
3. My duties require frequent absences from the office. Therefore, if you want to use the open door policy, schedule an appointment through the U.S. Army Garrison Fort Bliss Executive Officer.
4. This policy memorandum is applicable to all personnel attached or assigned (including DA Civilians or other civilians operating in support of) to U.S. Army Garrison Fort Bliss. Commanders will announce this order to their units and ensure widest dissemination to the lowest levels of command. Availability: A copy of this policy will be posted in DECA, AAFES, and MWR facilities, and made available upon request. The proponent of this policy is the Office of the Staff Judge Advocate.
5. Permanently display this policy on all unit bulletin boards.
6. Point of contact for this memorandum is the Garrison Executive Officer at (915) 568-2833.

///Original Signed///
JAMES A. BRADY
COL, IN
Commanding