

---- PLEASE READ CAREFULLY AND FOLLOW **NEW** INSTRUCTIONS ----

*You must complete MSF E-Course. E course **CAN NOT be more that 30 days old**. Log in to MSF at using link below to complete E-Course. **E-course certificate must be presented at beginning of class, NO EXCEPTIONS.**

*Make sure you have your Memo from your **COMMANDING OFFICER** at the **START** of the class, **NO EXCEPTIONS**

THIS CLASS IS RESTRICTED TO A MAXIMUM OF 12 STUDENTS.

Below you will find the link and information to complete MSF E-Course

Enroll and Access the MSF Basic eCourse

Enroll in the MSF Basic eCourse using this link: <https://msfusa.link/292428>
(The link may not work on a government computer)

To waive the \$19.99 registration fee, you **MUST** enroll in the online eCourse using this unique link. The course fee will be \$0.00 if you use the unique link.

1. Enter your Student Information in the required fields.
2. Click **Enroll Student** at the bottom of the page.
3. If you have entered all required enrollment information, near the bottom of the page you will see a message in light green that says, 'Temporary enrollee successfully added....'
4. Click **Complete Registration**.
5. Scroll down to the Waiver(s) and Indemnification(s) on the bottom half of the screen.

IF YOU ARE ASKED TO MAKE A CREDIT CARD PAYMENT, STOP!

You did not enroll using your unique link. A payment page only appears when there is a remaining balance due. Please Copy and Paste the unique link into your browser and re-enter your Student Information. The Fee is \$0.00 when you register using your link. **The MSF does NOT provide refunds if you use your credit card instead of your enrollment link.**

6. To complete the registration, you must read and agree to the Student Release(s) by checking the I Accept box. To activate that checkbox, you must first read the entire release by scrolling to the bottom of the inset document. If you cannot click on the 'I Accept' box, make sure you have scrolled to the end of the waiver (and not just the bottom of the Enrollment page).
7. Enter your email address in both required confirmation fields and click **Complete Registration**.
8. On your enrollment confirmation page, scroll down until you find your username, your eight-character password, and the eCourse login site <http://elearning.msf-usa.org>. **Write**

down your login information or print this page. Click the [link](#) to go to the MSF eCourse Server Login page.

If you closed your confirmation page without writing down your password, look for an email from noreply-res@msf-usa.org. Check your Trash and Spam folders if it is not in your inbox.

9. On the login page, enter your username and password (make sure all letters are lowercase), click **Log in**.
10. On the Homepage, scroll down and under My courses, click **MSF Basic eCourse**.
11. Click the red **Click Here** button.
12. Click **Enter**. A new window will open and begin loading your course.

The course will not advance automatically. When the audio for a page ends, use the navigation bar at the bottom of the screen to move forward by clicking on the **blinking red forward arrow**.

The course is designed to save your progress and allow you to complete it over multiple sessions.

Upon completion, you will be redirected to the course menu page (with the red “Click Here” button). Scroll down and click **Completion Certificate**. Bring this with you to your hands-on class.

**Contact the MSF eCourse
Support Desk for assistance**
msfsupport@msf-usa.org
Monday – Friday 7:30 am –
3:30 pm Pacific Time Closed
weekends and major holidays

*Make sure you have your Memo from your **COMMANDING OFFICER** at the **START** of the class, **NO EXCEPTIONS**

* Make sure you bring your own pen or pencil. **It is highly recommended that you bring your own helmet and gloves. A description of PPE is listed below. Basic Rider Course (BRC) -Open to Active Duty, Active Reserve, Active National Guard only, and DoD Civilian CAC Card Holders. -Students will report to the motorcycle training classroom, Bldg. 5865 Abernathy Rd. **Report time for sign-in is no later than 0545**, class starts at 0600 -Bring your verification e-mail and your military ID. Your seat may be forfeited if you are late 0545. -This is a two-day class; ensure you have no appointments or other conflicts.

-Prerequisites for the Basic Rider Course are possession of an automobile driver's license (motorcycle endorsement is not required to attend this training). You must complete the MSF E-Course.

Make sure you have the below listed items at start of class.

1. Signed Memorandum from your Commanding Officer, NO EXCEPTIONS

2. Driver's License

3. CAC Card (military ID)

4. Printed Copy of E-Course completion certificate.

READ BELOW INSTRUCTIONS:

-No water is available at the training site; you are encouraged to bring your own. Helmets are available for your use in training. Required personal protective equipment (PPE) includes full fingered gloves, eye protection, long sleeve shirt or jacket, long sturdy pants (**no sweatpants, NO HOLES**). Sturdy over the ankle boots or m/c specific footwear, **athletic shoes of any kind including high tops are NOT acceptable.** *** Access the Fort Bliss Safety Website for example of Memo <https://home.army.mil/bliss/index.php/about/Garrison/safety-office> *** **NO Walk-ins.**