



DEPARTMENT OF THE ARMY
HEADQUARTERS, 1ST ARMORED DIVISION AND FORT BLISS
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11 FEB 2021

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter #11 – Barracks Policy

1. References. See enclosure 1.
2. Purpose. This policy establishes basic standards for Soldiers, leaders, and units in order to ensure the good order and discipline of all military personnel residing in Single Soldier Housing units (barracks) on Fort Bliss, Texas. This memorandum supersedes Fort Bliss Command Policy Letter #11, dated 4 November 2020 and all other previously issued Fort Bliss regulations, circulars, and policy memoranda to the extent that they conflict with any provision contained in this policy.
3. Applicability. This policy applies to all Uniformed Service Members assigned or attached to or otherwise performing duties at Fort Bliss, Texas, regardless of branch of military service or component (active, guard, reserve) when on active duty, inactive duty for training, or in a duty status under Title 10 of the U.S. Code.
4. PUNITIVE ORDER. Paragraph 5 of this policy is punitive, and constitutes a lawful general order within the meaning of Article 92, UCMJ. Violations of this policy by engaging in prohibited conduct or failing to discharge the affirmative duties established by this policy, may result in punitive action under the UCMJ, adverse administrative action, or both.
5. Policy.
 - a. **Soldiers Residing in Barracks.**
 - (1) **Alcohol.** Service members under the age of twenty-one (21) years are prohibited from possessing alcohol in any amount in accordance with Fort Bliss Regulation 27-5, Prohibited Conduct. Additionally, service members twenty-one (21) years of age or older are prohibited from possessing or storing alcohol in assigned barracks rooms except as authorized below:
 - (a) Only commercially available alcoholic drinks may be stored in assigned barracks rooms. All alcohol stored in assigned barracks rooms (not being actively consumed) must be stored in its original container as sold commercially.

AFBL-CG

SUBJECT: Command Policy Letter #11 – Barracks Policy

(b) Service members are prohibited from possessing or storing alcohol in excess of (the lesser of) 750 ml of liquor or commercially available liquor containers with a combined total capacity 750 ml. This amount is the equivalent of one (1) "standard" bottle of wine or liquor also known as "a fifth." Liquor includes any alcoholic beverage with a alcohol by volume (ABV) content greater than ten percent (10%).

(c) Other alcoholic beverages, with an ABV of ten percent (10%) or less. Service members are prohibited from possessing or storing other alcoholic beverages in excess of (the lesser of) 144 fluid ounces or their commercially available containers with a combined total capacity of 144 fluid ounces. This amount is the equivalent of twelve "standard" beers or about five "standard" bottles of low ABV content wines.

(2) **Visitors** Service members are prohibited from bringing visitors into a barracks building or their assigned barracks room except in accordance with the requirements contained in (a)-(d) below. "Visitors" includes all non-DoD affiliated persons and all service members, contractors, DA Civilians, and dependent Family members not assigned quarters in the facility visited or otherwise present for an official purpose (e.g. performing Staff Duty (SD) or Charge of Quarters (CQ) duties, members of the chain of command inspecting rooms, etc.):

(a) Service members may only sponsor a visitor between 0800-2300 daily. Commanders may further curtail visiting hours as necessary to meet mission requirements or maintain good order and discipline in their units.

(b) Before bringing a visitor into a barracks building or barracks room, Service members must sign the visitor in on the appropriate SD/CQ log and note the visitors full name, age, form of identification (ID), and ID number. The service member must also annotate the SD/CQ log with their rank, full name, DoDID card number, and barracks room number as the sponsor.

(c) Service members are prohibited from sponsoring any visitor under the age of eighteen (18) years, unless the minor is the child or sibling of the service member, or is accompanied by a parent or guardian for the duration of the visit.

(d) The sponsoring service member has an affirmative duty to escort any sponsored visitor at all times while the visitor remains within the unit footprint and until the visitor is signed out with the appropriate SD or CQ desk.

(3) **Cohabitation Prohibited.** Cohabitation in any form is prohibited in single-occupancy rooms, to include between suite-mates who share common areas adjoining their individual rooms.

AFBL-CG

SUBJECT: Command Policy Letter #11 – Barracks Policy

(4) **Quiet Hours.** Quiet hours are from 2300 to 0600 daily. During quiet hours, service members will respect the sleep requirements of fellow service members by minimizing noise in the barracks. Soldiers are prohibited from engaging in any activity that will result in audible noise outside their assigned barracks room during quiet hours that can be heard from neighboring rooms, common hallways, or areas immediately outside their windows. Prohibited activities during quiet hours include, but are not limited to the following when audible from outside a barracks room: yelling, cheering, speaking loudly, or playing loud music, videos, or games. These activities are also prohibited in all common areas (including day rooms, orderly rooms, CQ/SD desks, and hallways) during quiet hours when activities are audible from inside any barracks room.

(5) **Entry/Exit.** Service members will only use authorized entry or exit points for barracks buildings. Use of emergency exits is strictly prohibited in the absence of a public safety emergency. Service members are prohibited from taping, tampering with, or otherwise manipulating any entry/exit point or barracks room door to defeat or bypass any lock or locking mechanism.

(6) Unit commanders may add additional requirements governing personnel assigned or residing in barracks. Nothing in the policy relieves any service member from duties to comply with existing unit policies that are consistent with the requirements of this policy.

b. Duties of SD and CQ Personnel.

(1) Within two (2) hours of assuming CQ duties, all CQ NCOs will ensure every emergency exit or secondary entry point is serviceable and physically secured (or that a work order is submitted if any entry/exit is defective).

(2) The battalion (BN) SD officers or NCOs will supervise CQ personnel, verify compliance with this policy, and take all necessary corrective actions. Battalion SD officers or NCOs will visit the CQ or every assigned C/T/B at least once every twelve (12) hours to ensure compliance with this policy. The BN SD NCO or officer will make necessary corrections and record any deficiencies on the BN SD log immediately upon return to the BN SD desk.

(3) All CQ NCOs will inspect all common areas (including walking all hallways, unit day rooms, laundry facilities, and bathrooms) at least once every four (4) hours.

(4) All CQ NCOs will note completion of inspections, any deficiencies, and all incidents (including misconduct) on the CQ log, and promptly report misconduct to the immediate commander.

AFBL-CG

SUBJECT: Command Policy Letter #11 – Barracks Policy

(5) All CQ personnel will check identification cards (ID) of personnel entering barracks buildings in their footprint and ensure that CQ personnel have recorded all visitors (non-DoD personnel and non-Common Access Card holders) on the appropriate CQ log. All CQ log entries will include the full name, age, form of identification (ID), and ID number of all visitors and the rank, full name, DoDID card number, and barracks room number of the sponsor.

(6) Daily, at the end of visitor hours (2300), the CQ will verify that all visitors are out of the barracks. The CQ will verify by checking every room listed on the CQ log as hosting a visitor that day. The will annotate completion of room checks on the CQ log.

(7) All SD/CQ personnel in-brief. No more than 72 hours prior to assuming SD or CQ duties, all personnel will receive an in-brief that meets the following requirements.

(a) The Company, Troop, Battery (C/T/B) CDR or 1SG will personally brief all CQ personnel. The Battalion / Squadron CDR, CSM, XO, or S3 will personally brief all SD personnel.

(b) Addresses SD/CQ requirements of this policy and applicable unit policies.

(c) Covers any current conditions on liberty that apply to Soldiers residing in the unit footprint and the terms of the applicable conditions on liberty.

(d) Covers immediate actions required to affect SIR/CCIR reporting.

(e) Contraband items (Fort Bliss Regulation 27-5, Prohibited Conduct)

(8) Unit commanders may add additional requirements for SD or CQ personnel. Nothing in the policy relieves any service member from duties to comply with existing unit policies that are consistent with this policy.

c. Unit Leadership. Commanders at all levels will publish a barracks management policy that complies with the requirements of this policy, while balancing the need for good order and discipline, the Soldier's privacy interests, and the Army's responsibility to provide safe, clean, and habitable barracks for every service member.

(1) All C/T/B commanders (CDR), first sergeants (1SG), platoon leaders (PL), and platoon sergeants (PSG) will routinely inspect Single Soldier Housing units. As a minimum, these inspections will include the following.

(a) Weekend Walkthrough. Each C/T/B CDR, 1SG, PL, and PSG will walk though their assigned barracks building(s) once each weekend between 1800 Friday and before 0400 Monday. This requirement will result in at least four senior leaders

AFBL-CG

SUBJECT: Command Policy Letter #11 – Barracks Policy

walking through unit barracks buildings each weekend. Leaders are strongly encouraged to conduct walkthroughs at times when they anticipate their presence will be a decisive factor in maintaining good order and discipline. Immediately following completion of the walkthrough, each leader will make an entry in the C/T/B CQ log. This requirement does not apply while on pass, leave, temporary duty, or field training.

(b) At least once per quarter, unit commanders must conduct a health and welfare inspection of all single Soldier housing units assign to Soldiers in their formation. Commanders will coordinate with their supporting brigade or command legal office before executing their health and welfare inspections. Commanders will conduct health and welfare inspections in accordance with Command Policy Letter #4 – Health and Welfare Program.

(2) Commanders will ensure compliance with this policy.

(a) Brigade level commanders will establish a brigade SOP that integrates the requirements of this policy into all SD and CQ SOPs for units under their command.

(b) All SD personnel must hold the rank of SGT(P) or higher.

(c) Every C/T/B CQ will be staffed with an NCO and a runner of any grade.

(d) Personnel flagged for investigation or adverse action will not perform SD/CQ duties.

6. Publication. Commanders will post a copy of this policy in all C/T/B level orderly rooms and at all SD and CQ desks with copies of applicable unit policies. This policy is effective immediately upon publication.

7. The point of contact for this policy is the Chief, Military Justice at 915-744-6949.

IRON SOLDIERS!

Encls

- 1. Soldier Guide
- 2. References



SEAN C. BERNABE
Major General, USA
Commanding

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Enclosure 1 to Command Policy Letter #11 – Barracks Policy (Soldier Guide)

Soldiers:

ALCOHOL: Prohibited if under 21. All others, limited to 144 oz. of beer (about 12 beers) and no more than 750 ml of liquor combined (a “standard” bottle of liquor/wine). All alcohol must be stored in the same commercially available container it was purchased in.

VISITORS: Sponsor must escort non-service members at all times, ensure signed in/out with CQ, and only authorized from 0800-2300 daily.

QUIET HOURS: Service members prohibited from activities that are audible from adjoining rooms and hallways during quiet hours, 2300-0600 daily.

ENTRY/EXIT: Non-emergency use of emergency exits is prohibited. Soldiers are prohibited from propping open, taping, tampering, or manipulating any entry/exit point or barracks room door to defeat locks or other access control measures.

For additional information about these basic safety, security, health and welfare measures, see Command Policy Letter #11 – Barracks Policy. Your chain of command is ready to answer any questions about this policy and remains committed to ensuring good order and discipline while protecting the health and welfare of all Soldiers.

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Enclosure 2 to Command Policy Letter #11 – Barracks Policy (References)

References.

1. Manual for Courts-Martial, 2019
2. Army Regulation 27-10, Military Justice, 20 November 2020
3. Fort Bliss Regulation (FBR) 27-10, *Military Justice*, 18 November 2016
4. Fort Bliss Regulation (FBR) 27-5, Prohibited Conduct, 26 April 2019
5. Command Policy Letter #4 – Installation Health and Welfare Program