1st Armored Division and Fort Bliss, TX
Well-Being Battle Drill for Absent Service Member

Guidelines for verifying the well-being of an absent Service Member. SOP to determine the status of a Service Member.

Soldier absent from duty

IMMEDIATE ACTIONS

First Hour

- **TM/SQD Leader**: Call SM's phone
- **TM/SQD Leader:** Notify PSG/PL
- **PSG/PL:** Send Leader to Barracks/ Residence
- **TM/SQD/PSG/ PL:** Ask peers if they had contact with the SM
- **Peer/TM/ SQD/PL Leader:** Check SM's Social Media
- **PSG/PL:** Notify CO CDR / 1SG

Second Hour

- **CO CDR / 1SG:** Call BN Chaplain, see if SM sought help
- **CO CDR / 1SG:** Call Medical Facilities
- **CO CDR / 1SG:** Notify BN CDR / CSM
  *S1 needs Situational awareness
- **CO CDR / 1SG:** Call Family if SM is not located, to determine what the family knows
- **BN CDR / CSM:** Notify BDE CDR / CSM and S1
- **Do Not declare AWOL until credible indicators of SM's willful absence from duty, and evidence of well-being**

Actions By Post Agencies :

DES: Issue Police Advisory Bulletin (PAB) to all ACPs and MP LE Patrols. Flag SM in the Automated Installation Entry (AIE) System. MP LE Patrols patrol known unit, on-post housing, and common access areas frequented by SM. Once DFR'd **OR** is designated High Risk / exigent circumstances exist, issue Be On the Look Out (BOLO) and geo-track cell phone once supporting information is received.

CID: Apply for search warrants IOT ID banking usage & reconcile with existing investigations (UCMJ, criminal, SHARP or EO complaints). Scrub iPERMS, TLO CLEAR, and CLEAR View for known phone numbers, addresses, and family members.

Retention: Reconcile Gains and in-processing rosters (failure to gain) & out-processing rosters (is SM close to separation?)

Assess Life Threatening Indicators

-Is the SM struggling with any personal, marital, or financial challenges?
-Does the SM have any history of substance abuse or behavioral health problems?
-Has the SM recently had any SHARP or EO related problems?
-Is the SM pending any legal action (civilian or military)?
-Does SM own a firearm or ride a motorcycle?
-Does SM present a threat to self or others?

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Decision Point: Missing or AWOL?

Activation of Crisis Action Team:

CoS Huddle at WOC

(CDR/ISG, BN & BDE S1, DES, DPTMS, PMO, Unit Liaison, PAO, Chaplain, SJA, CID, WOC, Law Enforcement, Federal Agencies)

Continue with preliminary inquiry until status of SM is determined