



DEPARTMENT OF THE ARMY
UNITE STATES ARMY GARRISON BENELUX
UNIT 21419
APO AE 09708-1419

IMCH-EO

MEMORANDUM FOR ALL PERSONNEL ASSIGNED TO THE U.S. ARMY GARRISON
(USAG) BENELUX

SUBJECT: USAG Benelux Command Policy Letter 1, Commander's Open Door Policy

1. This policy letter permits any member of the USAG Benelux Community who wishes to meet with me to do so. I will personally address any issue surfaced during the open-door visit, except pending legal actions. In order to protect the legal rights of all concerned, I cannot discuss matters arising from criminal or adverse administrative investigations.
2. I encourage all members to initially use their chain of command, as the initial forum for resolving all issues.
3. Personnel wishing to see me under this policy should contact my office to insure my availability. I can be contacted at Building 20005 Chièvres Air Base, DSN: 597-5404. I look forward to assisting any member of the community who needs my help.
4. For any questions or assistance regarding this memorandum contact the Equal Opportunity Office, DSN: 597-5772.

JAMES R. YASTRZEMSKY
COL, AV
Commanding

We Deliver!