



Important Documents – Grab & Go Book



After preparing a will, consider maintaining a “Grab & Go Book” containing the following documents in order to better prepare your loved ones to take action when needed:

- o Photocopy of your will – with location of original will written on the copy;
- o Copies of medical and financial powers of attorney;
- o Letters of instruction (e.g. a list of persons or organizations to notify of your death or incapacitation);
- o Copy of deeds and transfer on death deeds;
- o Copies of vehicle titles and their beneficiary designations, if any;
- o Copies of beneficiary designations for your financial accounts and insurance policies;
- o List of financial institutions and businesses you regularly deal with (i.e. banks, brokerages, creditors, utilities (phone, cable, electric, gas), and insurance companies);
- o Funeral contracts; and,
- o Location of thumb drive and/or paper list with passwords to emails and accounts.

The Legal Assistance Office of the Northern Law Center is here to assist with your legal questions. For all general inquiries or appointment requests, please contact us at: **USARMY.BRUSSELS.21-TSC.MBX.NLC-LEGAL-ASSISTANCE@ARMY.MIL**