



Training

Fort Belvoir Southwest Training Area Regulation

**Headquarters
Garrison Headquarters
Fort Belvoir, VA
15 April 2026**

UNCLASSIFIED

Headquarters
Garrison Headquarters
Fort Belvoir, VA
15 April 2026

Fort Belvoir Regulation 350-19

Effective 15 April 2026

Training

Fort Belvoir Southwest Training Area Regulation

By Order of the Garrison Commander:

CHRISTOPHER R. CLARK
Director, Directorate of Plans, Training,
Mobilization and Security

Official:

DAVID J. STEWART
Colonel, U.S. Army
Garrison Commander

History. This regulation supersedes existing Fort Belvoir (FBVA) policy, guidance, and regulations pertaining to training actions on the Southwest Training Area (SWTA).

Summary. This regulation assigns responsibilities and provides policy and guidance for reserving and operating FBVA SWTA to support their long-term viability

and utility to meet the needs of NCR units.

Applicability. This regulation applies to the Active Army, the United States Military Academy, the Army National Guard/Army National Guard of the United States, the United States Army Reserve, and the Department of the Army civilian employees, and all civilian personnel; all FBVA controlled operational training land. This regulation applies during partial and full mobilization. Chapters and policies in this regulation may be modified or suspended by Order of the Garrison Commander.

Proponent and exception authority. The proponent of this regulation is the Director, Directorate of Plans, Training, Mobilization, and Security (DPTMS). The director has the authority to approve exceptions or waivers to this regulation that are consistent with controlling law and regulations. The director may delegate this approval authority in writing, to the chief of operations. Units may request a waiver to this regulation by providing justification that includes a full analysis of the expected benefits and must include formal review by the commander (O-3), and legal if

applicable. All waiver requests will be endorsed by the commander or senior leader of the requesting unit and forwarded through their higher headquarters to the operations center.

Supplementation. Supplementation of this regulation and establishment of command or local forms are prohibited without approval from DPTMS.

Suggested Improvements. Users are invited to send comments and suggested improvements using the electronic version of DA Form 2028 (Recommended Changes to Publications and Blank Forms). Anyone without internet access should submit comments and suggest improvements on DA Form 2028 directly to Director, DPTMS, US Army Garrison, Fort Belvoir, 9820 Flagler Road, Fort Belvoir, Virginia 22060-5928.

Distribution. This publication is available by electronic media only and is intended for command levels A, B, C, D, and E for the Active Army, The Army National Guard/The Army National Guard of the United States, and the United States Army Reserve.

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Chapter 1

Introduction

1-1. Purpose

This regulation provides guidance to facilitate training within the U.S. Army Garrison (USAG) Fort Belvoir Virginia (FBVA) Southwest Training Area (SWTA), preventing injury/damage to personnel and/or property, while allowing the visiting unit to maximize training value and to prescribe, delineate responsibilities, and outline the procedures of the FBVA SWTA.

1-2. References

See Appendix A.

1-3. Explanation of abbreviations and terms

See the glossary.

1-4. Scope

This regulation is applicable to all visitors to the USAG FBVA SWTA. Military personnel who violate the provisions of this regulation may be subject to adverse administrative action. Military personnel may also be subject to action under the Uniform Code of Military Justice (UCMJ).

Chapter 2

Responsibilities

2-1. Responsibilities of SWTA Operators

a. Operations on the SWTA are managed by DPTMS personnel who coordinate reviews and approvals of proposed training actions.

- (1) If necessary, advocate with the Garrison Commander for approval.
- (2) Track planned events.
- (3) Forward Directorate of Public Works (DPW) dig permit requests.

b. Units:

- (1) Schedule the use of USAG FBVA SWTA as outlined in this document.
- (2) Maintain safety during training activities and occupation of USAG FBVA SWTA.
- (3) Assume full responsibility for the training areas, buildings, and keys that were signed for and scheduled for use during training activities and occupation of the SWTA.
- (4) Prepare and adhere to a Deliberate Risk Assessment Worksheet (DRAW) for the training event.
- (5) Designate an OIC (E-6 and above) and RSO (E-5 and above) that meets the requirements under all applicable Army Regulations and FBVA Regulations.
- (6) Adhere to this regulation.

Chapter 3

Fort Belvoir Southwest Training Area General Information

3-1. SWTA Location

USAG FBVA SWTA is in the southwest portion of FBVA. The SWTA is bordered by Gunston Bay to the south, Accotink Creek to the east, Jefferson Davis Highway to the north and Old Colchester Road to the west. Access to the SWTA is from Pohick Road to the east and Old Colchester Road to the west. The SWTA has one unimproved road (Poe Road) that traverses the SWTA. Surface topography consists of rolling hills intersected by dendritic predominantly ephemeral surface drainage. Accotink Creek perennially flows north and east of the training area. Military waterborne operations are not available in this area. The area is heavily wooded with maintained trails and access roads including an unimproved perimeter road (Poe Road). Bow hunting, hiking, and jogging are permissible recreational activities on the SWTA. All personnel wishing to hunt or fish must possess the proper licenses and adhere to the regulations outlined in the most current Fort Belvoir Hunting and Fishing Manual. The SWTA has a history of use as an operational training range extending from World War (WW)-I through WWII with training continuing into the 1980's. Active facilities on the SWTA consist of three fenced landfill sites, horse stables, and a Fairfax County sewage pumping station (off-post). The SWTA has previously supported multiple munitions and small arms training range areas and training sites

3-2. SWTA Capabilities

- a. SWTA Capabilities include:
 - (1) Land navigation, course already established and mapped.
 - (2) Space for a standard company to maneuver.
 - (3) Opportunities to help commanders with their Mission Essential Tasks (MET).
 - (4) 7.62mm blanks and below are the only authorized training munitions.
- b. The SWTA does not currently support the following:
 - (1) Live fire of any kind.
 - (2) Weapons qualification range capabilities.
 - (3) Blank ammunition greater than 7.62mm.
 - (4) Chemical agents like 2-chlorobenzalmalononitrile (CS) gas, smoke pots and smoke operations, pyrotechnics, simulators.
- (a) Units executing Expert Infantrymen, Expert Soldier and Expert Field Medical Badges (E3B) are authorized to utilize pyrotechnics in support of the clearly defined training tasks. Units must clearly articulate by Department of Defense Identification Code (DODIC) and count what munitions they will have that exceed the SWTA's limits.

3-3. SWTA Availability

USAG Fort Belvoir SWTA is available for training throughout the year, seven (7) days a week. The SWTA will be closed for training on all federal holidays. The area is available for daytime and nighttime training. The USAG FBVA DPTMS Garrison Operations Center (GOC) is responsible for coordinating and scheduling of the SWTA through Range Facility Management Support System (RFMSS). Reference 3-4 for further information.

3-4. Training Area Scheduling

- a. The GOC is available 24/7 at: 703-805-4002, is responsible for coordinating and approving training requests of the SWTA through RFMSS at: <https://rfmssbackup.altess.army.mil/BELVOIR/Pages/Default.aspx?p= 374>.
- b. Use the attached link to request access to our RFMSS site. From there, a unit Point of Contact (POC) will schedule use of the SWTA. If your unit is not listed, provide unit information (Unit Name, Abbreviation, UIC, Branch, Address) to usarmy.belvoir.imcom-hq.mbx.ft-belvoir-dptms-ioc@army.mil.
- c. When scheduling through RFMSS, the unit will select the SWTA, and input training to be conducted, number of personnel, and vehicles being utilized. Units must:
 - (1) Schedule training in RFMSS NLT 72 hours prior to the event. Provide the following: Concept of Operations (CONOP), signed DD Form 2977 (DRAW), and a Land-Use Agreement Memorandum (LUAM).
 - (2) A LUAM signed by the unit commander will be on hand in the GOC. **This is required prior to occupying the SWTA.**
 - (3) Draw and sign for the SWTA gate key from the GOC at: 9820 Flagler Road, Fort Belvoir Virginia. Typical operating hours are **0730 to 1630** on regular business days (no federal holidays/training holidays).
 - (4) SWTA keys will be returned to the GOC the following business day after training is complete unless prior arrangements are made.
 - (5) Joint usage of a SWTA is authorized, pending approval from the GOC and the originally scheduled unit. Coordinate directly with the GOC prior to your training event. Inform the GOC via usarmy.belvoir.imcom-hq.mbx.ft-belvoir-dptms-ioc@army.mil of this prior to the event.
- d. **The GOC reserves the right to refuse any training event requests, including externally-made training agreements through RFMSS In Accordance With (IAW) all applicable Army Regulations and the Garrison Commander's (GC) intent.**

3-5. Prohibitions

- a. The following are prohibited within the USAG FBVA SWTA:
 - (1) Alcoholic beverages.
 - (2) Personal or government-owned live ammunition.
 - (3) Privately-owned vehicles (POV) (unless for official USAG FBVA business).
 - (4) Privately-owned firearms (POF).
 - (5) Any blank ammunition greater than 7.62 mm.
 - (6) Chemical agents like CS, smoke pots, smoke operations, pyrotechnics and simulators.
 - (7) Off limits, signed, or marked off areas as defined in this regulation are prohibited from being entered.

- (8) Drinking/consuming/utilizing groundwater or surface water is off limits.
- (9) No excavation or burials of any kind for any purpose. Digging is only authorized in congruence with a digging permit issued by DPW-BOID. Reference 4-6 for further information.

3-6. Communications

- a. Units will sign for a Land-Mobile Radio (LMR) handheld radio from the GOC when signing for the SWTA keys. LMR radios will be returned to GOC when unit returns SWTA keys per above guidance. Unit OIC will provide GOC with primary and alternate mobile phone numbers as a secondary means of communication. The phone numbers provided must be leaders who will be on site for the duration of the operation. Reference paragraph 5-2 for reporting requirements
- b. DPW will maintain access to RFMSS via the “Read-Only” role for awareness of all training within the SWTA.
- c. Reference 5-1 for security and police numbers for utilization within the SWTA.

Chapter 4 Administration

4-1. Utilities (water, electric, wastewater, solid waste)

- a. No potable water sources are located within USAG FBVA SWTA. Units are responsible for providing and procuring their own potable water.
- b. No electrical service is located within USAG FBVA SWTA. Units are responsible for providing and procuring their own generators and light sets as needed.
- c. No modern facilities for wastewater are located within USAG FBVA SWTA.
 - (1) No wastewater of any type, or grease and oils from kitchen operations, will be discharged at USAG FBVA SWTA.
 - (2) No dug latrines are permitted on USAG FBVA SWTA.
 - (3) No leach fields or drainage pits are permitted on USAG FBVA SWTA.
 - (4) If additional latrines are needed, it is the unit’s responsibility to coordinate and fund portable latrines. Portable latrines will be located on an access road at a minimum distance of 25 feet from a water feature (wetland, pond, stream etc.)
- d. No trash outlets are located within USAG FBVA SWTA. Units are responsible for removing trash when they depart.
- e. Burning, burying, and/or discarding of trash is **PROHIBITED** within FBVA SWTA.

4-2. Training Area Policing and Sanitation

- a. Unit commanders and OICs are responsible for policing and inspecting the training area before departure. Policing will extend to at least 100 meters beyond any of the areas utilized during training.
- b. Units will haul away all trash, debris, wastewater, oils & greases they produce while occupying USAG FBVA SWTA.
- c. All buildings and bivouacs will be free of trash, debris, and mud, and will be “broom clean” prior to the unit departing the SWTA. Units will leave the buildings in the same or better condition than when assigned.
- d. On the first business day following training activities, the GOC will inspect the SWTA. If any unsatisfactory conditions are found, the GC will task the unit to correct the condition. Units receiving an unsatisfactory inspection will be returned to the SWTA to conduct a satisfactory police call of the area **within two (2) days** and the training area will be re-inspected by the GOC.
- e. Units not complying with the above guidance will have their chain of command notified, may forfeit their privileges to use the SWTA, and be held financially responsible for any and all damage found to have occurred during their tenure.

4-3. Severe Weather

- a. Severe weather hazards and controls will be addressed in the DD Form 2977 (DRAW) completed by the visiting unit. Severe weather at USAG FBVA SWTA includes high winds, hail, lightning, flooding, among others that are prevalent in the Mid-Atlantic United States. Visiting units are responsible for maintaining awareness of severe weather through their own weather report sources and on-site visual indicators. Consult with the GOC to gain access to all official weather reporting systems. **No facilities exist within the training area that are suitable for shelters during severe weather.**
- b. Commanders and OIC are responsible for evacuation decisions and procedures. Should severe weather appear during operations within the SWTA, units will maintain consistent radio contact with the GOC via LMR every **one hour**.
- c. The GOC reserves the right to close the SWTA should the weather worsen beyond acceptable limits.

4-4. Vehicle Operations

- a. Government-Owned Vehicles (GOV) or contractor vehicles are the only vehicles authorized to utilize the USAG FBVA SWTA.

- b.* Vehicles will be operated IAW all applicable Army Regulations and Directives. It is the responsibility of unit leadership to ensure all personnel are trained and licensed on all vehicles used.
- c.* Speed limit on USAG FBVA SWTA roads is no faster than 10 mph. Vehicle drivers will never exceed a speed that is not conducive to the road conditions and environment, which may be lower than the above speed limit. When traveling past dismounted troops or passing other vehicles on the road, the speed limit is 5 mph or less depending on conditions.
- d.* Vehicles that require recovery assistance are the responsibility of the visiting unit. USAG FBVA does not have the assets approved for or the responsibility to extract vehicles that are stuck or in need of repair.
- e.* No vehicles are to be operated off road. Visiting units causing excessive damage to the USAG FBVA SWTA grounds are responsible for the timely repair of the damage or may be subject to adverse administrative and/or military action. Military personnel may also be subject to action under the UCMJ in extreme circumstances.
- f.* Vehicles operating in the training areas after dusk will always utilize full light or black-out lights.
- g.* All GOVs will have the required Basic Issue Items (BII) contained within the vehicle. At a minimum, if no BII is assigned, units are responsible for maintaining one 5lb Fire Extinguisher per vehicle, a first aid kit (stocked), and emergency cones.
- h.* Incidents involving vehicular mishaps or crashes will be reported immediately to the DPTMS GOC. Incidents involving injury or bodily harm will be reported to 911 and DPTMS GOC. Training unit will be responsible for providing SWTA access to incident sites or personnel.

4-5. Environmental

- a.* DPTMS and units will consult with DPW – Environmental (DPW-ENV) prior to any training exercises in the SWTA to mitigate any adverse effects to the below resources.
- b.* Residual munitions and debris associated with unmitigated historical training activities are readily present within the SWTA. Any expended shells and casings should be recovered prior to disembarking the training area. Units are responsible for accounting for all blank ammunition rounds, both expended and live.
- c.* Wetland concerns will be addressed on a case-by-case basis. If there is a concern, the GOC will communicate with DPW-ENV.
- d.* Petroleum, Oils & Lubricants (POL) & Hazardous Material (HAZMAT): Units are responsible for reporting and correcting POL or HAZMAT spills in training areas immediately. Reporting will be to the GOC.
- e.* Tactical vehicles will have a drip pan under the engine and chock block under vehicles always when parked anywhere within the USAG FBVA SWTA.
- f.* Training area refueling will consist of equipment refueling. Equipment refueling will only be accomplished with a 5-gallon fuel can(s). Drip pans, appropriate funnels, and fuel-can nozzles will be utilized when refueling with cans. Worst case scenario of spill-preparedness is based on a 5-gallon spill. Refueling will be conducted at a minimum distance of 25 feet from a water feature (wetland, pond, stream etc.) on a non-pervious surface.
- g.* Use drip pans beneath any hose connections (heater or generator usage) to catch potential leaks. Units are responsible for providing a spill kit.
- h.* If a fuel spill occurs, report it immediately to the GOC. The GOC will immediately notify the POL & Spill Response Manager. Unit leadership will ensure to shovel out contaminated soil approximately 2-6 inches below the contaminated area. Contaminated dirt will be bagged in heavy duty trash bags for temporary storage or placed directly into a contamination barrel. Transportation of barrels or contaminated soil to the consolidation point and disposal costs are the responsibility of the unit. Failure to report or transport contaminated soil may incur costs that will be passed along to the training unit.

4-6. Natural Resource Management

- a.* Excavation and/or digging is prohibited to include hasty and permanent fighting positions without a digging permit. Reference paragraph 4-6.b. Cutting, nailing, screwing, stapling, debarking, or otherwise damaging of upright trees is **not authorized** unless it is causing an immediate safety hazard.
- b.* Units must request a permit for ANY proposed excavation or ground penetration within the SWTA. All permits can be obtained through DPW-ENV in building 1442. Digging includes but is not limited to the following activities:
 - (1) Tent staking.
 - (2) Grounding rod emplacement.
 - (3) Tactical fighting position(s).
- c.* Trees removed due to construction will be replaced at a 2:1 ratio in accordance with FBVA's Policy Memorandum #27, Tree Removal and Protection. Trees are **NOT** authorized to be removed for any reason.
- d.* The Directorate of Emergency Services (DES) Conservation Law Enforcement Officer (CLEO) or the DPW Conservation Branch are the only authorized personnel to deal with wildlife. Call 703-915-5682.

- e. Wildlife will not be fed, chased, shot at, or otherwise harassed unless causing an immediate safety risk.
- f. The SWTA contains a habitat for protected sensitive species, such as the American Bald Eagle. With a known presence, coordination with DPW-ENV and DPTMS will need to occur, prior to the training event, to ensure appropriate time of year restrictions and protection buffers are maintained. If any protected species, or its nest is encountered during training events, immediately give the species space and report to the GOC with the 5 Ws. December 15 – June 15 is the nesting and young life stages for the American Bald Eagle.
- g. The SWTA contains wildlife such as skunks, opossums, raccoons, and whitetail deer, as well as other opportunistic species. Food and trash need to be securely stored to prevent incidents with wildlife.
- h. Ticks, gnats, mosquitoes, biting flies, and various spiders are located within USAG FBVA SWTA. Units are responsible for being prepared for these pests. Soldiers may only apply repellents to clothing and personnel. Application of pesticides in any other manner is prohibited.
- i. Various snakes are located within USAG FBVA SWTA. Units are responsible for training on those hazards. If units have questions, please contact DPW-ENV.

Chapter 5

Communications & Safety

5-1. Non-Emergency Phone Numbers and Addresses (Units requiring immediate assistance in an emergency will DIAL 911)

- a. Fort Belvoir Police Department
6080 Abbott Road, Fort Belvoir, Virginia 22060
(703) 806-4277 (24/7)
- b. Fort Belvoir Fire and Emergency Services
6100 Abbott Road, Fort Belvoir, Virginia 22060
(703) 806-6911 (24/7)
- c. Fort Belvoir Safety Office
9820 Flagler Road, Basement level, Fort Belvoir, Virginia 22060
703-806-3447 (Available from 0730-1630 M-F)
usarmy.belvoir.imcom.mbx.isosafety@army.mil
- d. Fort Belvoir Garrison Operations Center
9820 Flagler Road, Base Floor Room 110, Fort Belvoir, Virginia 22060
(703) 805-4002
usarmy.belvoir.imcom-hq.mbx.ft-belvoir-dptms-ioc@army.mil.

5-2. Reporting

- a. The following are MANDATORY reporting criteria and steps. Additional ones may be imposed by the GOC. All reporting will be conducted on LMR channel BEL IOC.
 - (1) Opening – All units will report up upon occupation of the training area.
 - (2) Hot – Units will report up when training begins within the training area. Personnel (PAX) and activity are also required here.
 - (3) Cold – Units will report up when training is complete within the training area. PAX and activity are also required here.
 - (4) Closing – Units will report up upon vacating the training area.
 - (5) Medical Emergency – In a medical emergency, the unit will follow all actions within their CONOP and DRAW. The OIC will notify the GOC within 20 minutes of a medical emergency with the 5Ws. Upon conclusion of training, the unit is responsible for providing a courtesy copy of all accident/incident reports.
 - (6) Weather – In case of inclement weather, the GOC will reach out to ensure that effective communication is occurring between the training unit and the GOC during a weather event.
 - (7) Standard Reporting – Units will report up every two hours to the GOC for the duration of the training event.
 - (8) UXO – See Section 5-7
 - (9) Archaeological Find – Objects found or suspected to be of Native American origin or a surface object (e.g. stone tools, pottery, organic materials, building features, personal or ceremonial items, grave sites, or other historical items) are considered to be of archeological importance and should be reported to the GOC immediately. Notify the GOC immediately with a 10-digit grid, tape the area off (10 meters), and post a guard if your unit is dispersed throughout the training area, to prevent misuse or degradation of the site.

5-3. Security and Safeguarding of SWTA and equipment.

- a. Personnel using USAG FBVA SWTA must adhere to Army security regulations with operational security awareness in all security disciplines.
- b. Visiting units are responsible for safeguarding, securing and accounting for all equipment utilized in the SWTA IAW Army Regulation 190-51 and Army Regulation 710-2.
- c. Buildings located within the SWTA are NOT considered secure. Radios, telephones, night vision devices and other sensitive items, plus any other items over \$25.00 in value may be stored in buildings only when guards are present.
- d. Immediately notify the GOC if unauthorized personnel or evidence of a break-in are observed.
- e. The SWTA is a secure area. Only enter through gated entryways. There are abandoned structures and they should be avoided at all times.

5-4. Fire Prevention

- a. Units will not have open fires in any area of the USAG Fort Belvoir SWTA.
- b. Unit OIC will designate smoking areas. Smoking areas will be marked, cleared of flammable materials. Cigarettes/cigars will be extinguished, and field stripped with the ember positively extinguished. Smokers will remove all butts from USAG FBVA SWTA.
- c. Heaters and generators are to be utilized according to applicable Technical Manuals, by qualified operators, and the usage addressed in the visiting unit's DRAW. The appropriate, serviceable fire extinguisher and BII will be co-located with heaters and generators.
- d. All vehicles will contain the proper and serviceable fire extinguishers IAW Army Regulations.
- e. Field kitchens will have a "K" type fire extinguisher within immediate access for all cooking operations. Only trained and certified personnel will light and maintain flame producing burners and equipment.
- f. In the event of a fire, the visiting unit will attempt to extinguish the fire. Should this course of action appear futile, the visiting unit will dial 911 and request civilian assistance. The OIC will designate personnel to meet the emergency vehicles at the gate, or other agreed upon location, to guide vehicles in. While waiting for emergency vehicles, the visiting unit will attempt to limit the spread of the fire to the best of their abilities. Notify the GOC of the incident as soon as possible according to reference 5-2 Incident Reporting. Collect statements on actions leading to, during, and after the incident.

5-5. Medical Support Requirements

- a. Units conducting activities within the SWTA must provide their own competent and qualified medical personnel (e.g. Combat Medic or Health Care Specialists or Combat Lifesaver (CLS)) with appropriate medical supplies and have them present at the training location. Army Regulation 385-63 and/or a completed DD Form 2977 (DRAW) should be used to determine specific level of medical personnel. The medical personnel ambulance/patient carrier must be present before commencement of training and must always be available in case of emergency. You can utilize your GOV as your Casualty Vehicle (CASEVAC).
- b. Units conducting training in the USAG SWTA will have the following on site and readily available (**if any of the following depart from the training site, the training STOPS**):
 - (1) CASEVAC Transportation: A transport vehicle will be any covered, wheeled, vehicle capable of transporting a litter patient internally.
 - (2) A military and/or civilian Litter. A field expedient litter is not acceptable.
 - (3) A complete (unexpired subcomponents) military first aid, CLS Bag or Warrior Aid Litter Kit (WALK).
- c. Units will ensure that a strip map from the SWTA to Alexander T. Augusta Military Medical Center (ATAMMC) is on hand and soldiers are aware of the pace plan in a medical emergency.

5-6. Medical Evacuation

- a. In the event of an accident involving injury to an individual, the onsite medical personnel will provide immediate first aid.
- b. The OIC will make the determination to dial 911 for civilian (ambulance/life flight) transport to medical facilities or to utilize designated medical vehicle to transport to medical facilities.
- c. If civilian transport is utilized, the OIC will designate personnel to meet the ambulance/rescue vehicles at the USAG FBVA Belvoir SWTA gate, or other agreed upon location, to guide them to the injured personnel.
- d. There are no surveyed Landing Zones (LZ) within the SWTA. Units will directly coordinate LZ for emergency airlift.

5-7. Explosive Ordnance Disposal

a. FBVA's SWTA has an extended history of prior usage for range training that extends from 1915. As a result, munitions, debris, potential UXO including but not limited to hand grenades, land mines, rocket propelled grenades, and large munitions have been encountered or recovered from the area. The area still contains large target items from historical training. Portions of the SWTA could remain closed by Explosive Ordnance Disposal (EOD) because of the abundance of encountered munitions, please consult with the GOC. The potential presence of munitions on the site remains a priority hazard when accessing the area. Reporting of encountered munitions items is important for maintaining and improving range viability and sustainment.

b. If units identify they have a UXO, they should immediately implement the five (5) C's of UXOs (Confirm it is a UXO, Clear the area, Cordon the area, Check for additional UXO and Control the situation). Do not handle, move or otherwise disturb an UXO. Any objects found on the training area that are not readily identifiable should be treated as UXO's. The training area has extensively been used as a firing range throughout the past 100 years. Units should maintain an active vigilance against all UXO's and immediately report to the GOC if one is identified. Below are some of the following hazards that a unit can encounter in the SWTA:

- (1) Land mines or hand grenades.
- (2) Small arms.
- (3) Large munitions.

c. UXO's or encountered munitions are not to be disturbed under any circumstances. Item locations will be clearly marked with yellow warning tape with red lettering "DANGER KEEP OUT Unexploded Munitions/UXO KEEP OUT". Warning tape will not be placed any closer than 10 meters from the UXO and a guard will be posted. The guard will remain posted until released by the GOC or EOD. When personnel locate UXO's, they must immediately submit the following information to the GOC: 10-digit grid location, number of UXO identified, type of UXO (if known) and description, how it was marked, and the name, rank and unit of person reporting the UXO.

d. Units will immediately call 911 upon the identification of a possible UXO.

e. The GOC or first responders, (whomever arrives first) will notify EOD if it is confirmed there is a UXO. The GOC will initiate and complete the Commander's Critical Information Report (CCIR).

f. If a misfire occurs, follow all appropriate misfire procedures for the weapon. In the event a misfire presents a hazard to personnel, this must be reported to the GOC. Unless otherwise directed by the GOC, the misfire ammunition will be removed from the weapon, repackaged in the original container, marked "misfire", and returned to the issuing location as unserviceable ammunition.



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
9820 FLAGLER ROAD, SUITE 213
FORT BELVOIR, VIRGINIA 22060-5928

AMIM-BVG-ZA

DD Month YYYY

MEMORANDUM FOR Local Training Area User

SUBJECT: Land-Use Agreement Memorandum

1. Purpose: To provide clear and concise awareness of individual unit responsibilities while within the Fort Belvoir (FBVA) Southwest Training Area (SWTA).
2. Acknowledgements. As the Unit Commander or commander's representative (DA Form 1687 and Assumption of Command Orders required) I am aware of:
 - a. _____ (initial here and below) I must maintain safety during all training activities and occupation of the FBVA SWTA.
 - b. _____ I assume full responsibility for the training areas, buildings, and keys that are signed for and scheduled for use during any training activities and occupation of the SWTA.
 - c. _____ I will prepare and adhere to a Deliberate Risk Assessment Worksheet for the Training event.
 - d. _____ I will designate an OIC and NCOIC in the ranks of O-1/E-6 and above, respectively.
 - e. _____ I will adhere to all regulatory requirements located within the FB REG 350-19, dated 15 February 2026, and all applicable higher headquarters regulations.
3. The point of contact for this memorandum is Directorate, Plans, Training, Mobilization, and Security at (703) 805-4002 or usarmy.belvoir.imcom-hq.mbx.ft-belvoir-dptms-ioc@army.mil.

UNIT COMMANDER'S FULL NAME
RANK, BRANCH
Commanding

"LEADERS IN EXCELLENCE"

Figure 3-4. Land Use Agreement Memorandum

Appendix A References

Required Publications

AR 385-63
Range Safety

AR 385-10
The Army Safety and Occupational Health Program

FB Reg 420-1
Fort Belvoir Regulation Directorate of Emergency Services Installation Fire Regulation

FB Reg 385-10
Fort Belvoir Regulation Safety Program

Fort Belvoir Hunting and Fishing Manual

Glossary

SWTA
Southwest Training Area

FBVA
Fort Belvoir Virginia

UCMJ
Uniform Code of Military Justice

GOC
Garrison Operations Center

RFMSS
Range Facility Management System

GC
Garrison Commander

LMR
Land Mobile Radio

USAG
US Army Garrison

O-3
Commissioned Officer in the Armed Forces, Grade 3

E3B
Expert Infantrymen Badge, Expert Soldier Badge, and Expert Medic Badge

DRAW
Deliberate Risk Assessment Worksheet