



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT BELVOIR
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FORT BELVOIR, VIRGINIA 22060-5928

AMIM-BVG-ZA

23 April 2021

MEMORANDUM FOR US Army Fort Belvoir Personnel and Those Seeking on-post Housing at Fort Belvoir

SUBJECT: Policy Letter #9, Housing on Fort Belvoir for Key and Essential Personnel (K&E).

1. Purpose. To establish policy and procedures for prioritizing the provision of housing at Fort Belvoir.
2. Applicability. This policy applies to all military personnel seeking housing at Fort Belvoir
3. Reference. AR 420-1 (Army Facilities Management), 12 February 2008 (RAR 24 August 2012).
4. Discussion.
 - a. Fort Belvoir provides housing for military personnel assigned within the NCR, but its housing inventory is not large enough to accommodate all requests. Fort Belvoir does support the Key and Essential (K&E) program but does not make K&E housing immediately available. All personnel desiring housing at Fort Belvoir must register for placement on a housing wait list. Military personnel will receive housing offers on a first come, first served basis.
 - b. AR 420-1 (Army Facilities Management) defines K&E as "positions that require the incumbents' immediate availability on the installation due to military necessity. Therefore, they must reside in Government housing. The designation of key and essential positions will be kept to an absolute minimum to ensure maximum housing equity for all Soldiers.
 - c. K&E status is strictly limited to Soldiers assigned to the Warrior Transition Unit receiving care for combat related injuries, Commanding Officers, Command Sergeants Major/First Sergeants of organizations located at Fort Belvoir, and to those assigned as Aides-de-camp to General Officers whose organizations maintain a headquarters at Fort Belvoir.
 - d. Any exception to this policy must be coordinated through the Housing OIC.
5. Proponent for this policy is the Directorate of Public Works (DPW), Housing Division OIC, LTC Kristjan Rauhala at kristjan.f.rauhala.mil@mail.mil or (703) 805-3062.

A handwritten signature in blue ink, appearing to read "J. Segraves", with a long horizontal line extending to the right.

JOSHUA P. SEGRAVES
COL, IN
Commanding

"LEADERS IN EXCELLENCE"