

VEHICLE REGISTRATION INPROCESSING BRIEF

- Orientation - Where is our office?
- Temp Tags - *FastTrack* Plate Program
- Office Hours and Making Appointments
- Insurance, License and Registration
- Inspections
- Best Practices
- Q&A



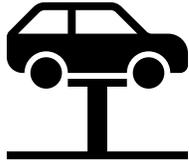
Reference: AER 190-1

Orientation

Vehicle Processing Center (VPC)



Free On-Post Vehicle Inspection



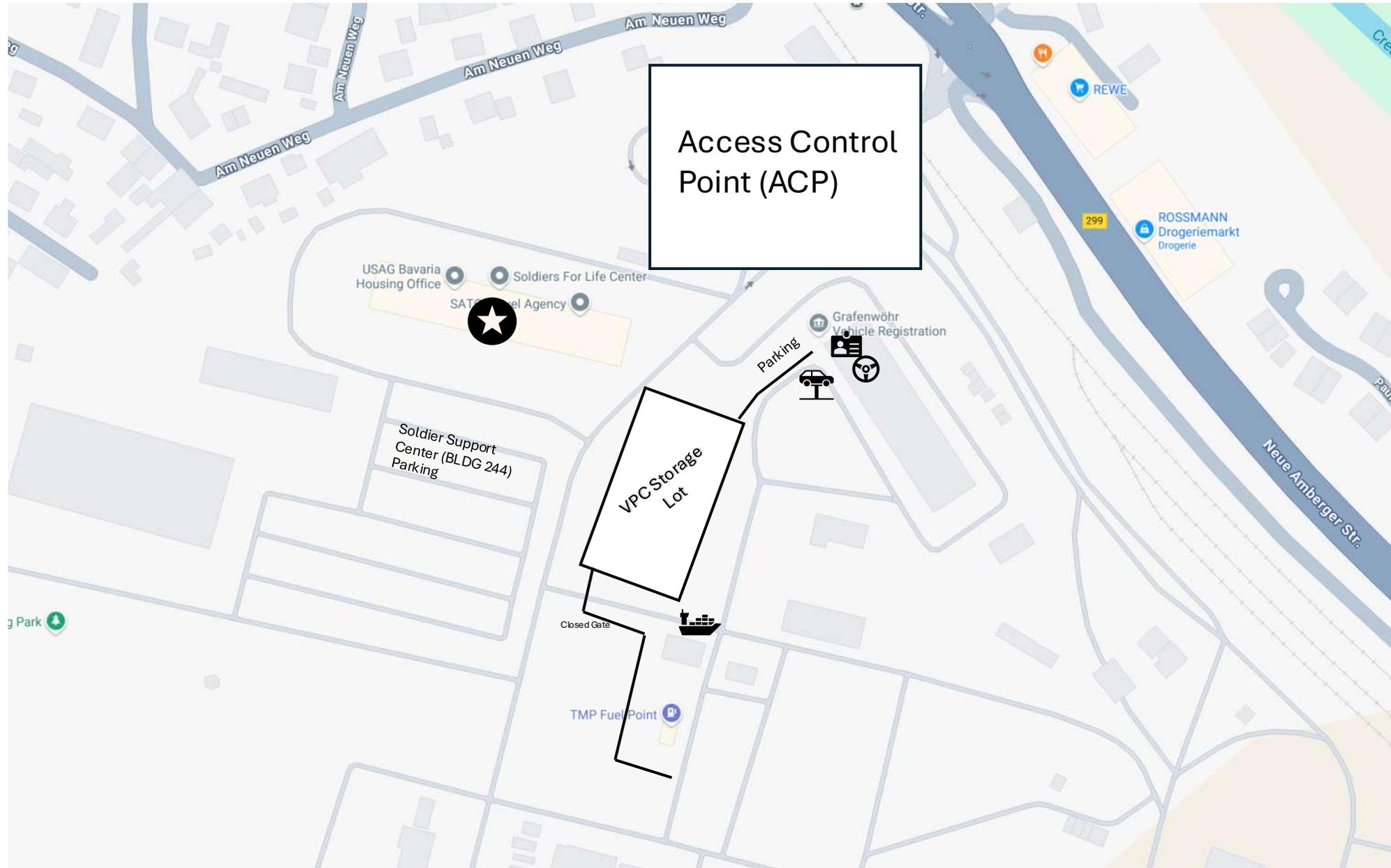
Vehicle Registration Office



USAREUR Licensing Office



BLDG 244 In-processing



FastTrack Plates

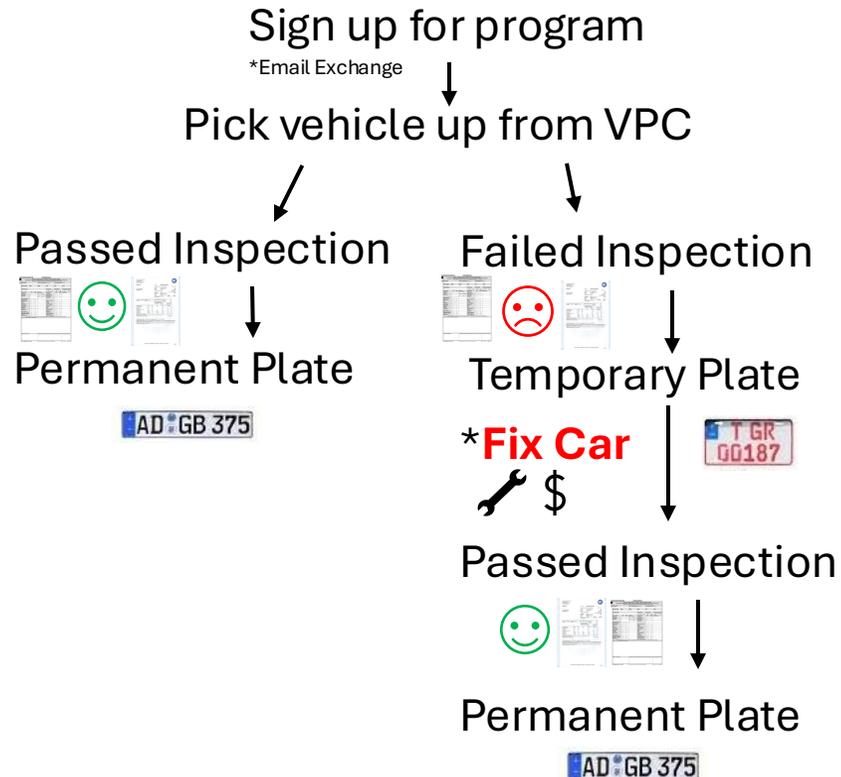
- Step 1: Set up Vehicle Processing Center (VPC) appointment. Ensure VPC appointment is before 1330 if you intend on getting your plates on the same day.
- Step 2: Open an insurance policy. If you have USAA or Mirascon (Geico-Europe), call and ask for a **BLANK INSURANCE CARD**.
- Step 3: Follow *FastTrack* Plates instructions on USAG Bavaria vehicle registration website.
- NOTE: *FastTrack* Plates are NOT available for privately shipped vehicles. Please send your documents in at least **72 hours prior** to when your VPC appointment is. You will be provided with an appointment for vehicle registration once your documents are verified.

Standard Process

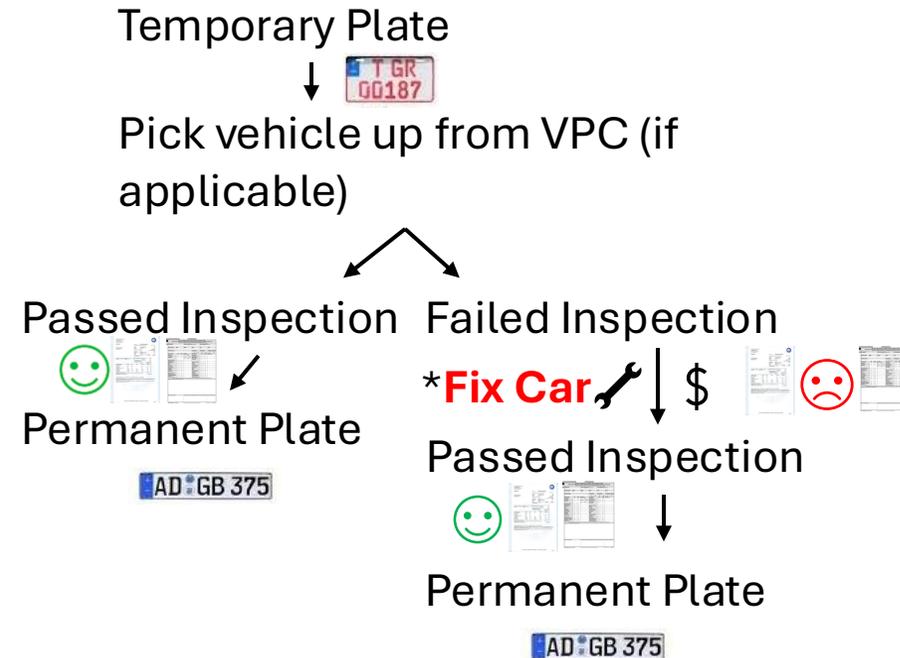
- Step 1: Open an insurance policy. If you have USAA or Mirascon (Geico-Europe), call and ask for a **BLANK INSURANCE CARD**.
- Step 2: Gather relevant documents per vehicle registration website:
https://home.army.mil/bavaria/2317/2129/3492/VehicleRegistrationChecklist2_Register_POV_from_US_or_NATO_2_V2.pdf
- Step 3: Make an appointment for vehicle registration for temporary plates.
- Step 4: Pass Inspection.
- Step 5: Bring passed inspection to follow-up appointment to receive permanent plates.

Shipped in USAREUR Plates Visualized

FastTrack Plate Program
(vehicles shipped from CONUS ONLY)



Standard Plate Issue for Shipped Vehicles



“Temporary plates are issued to enable applicants to complete the mechanical safety inspection and to provide enough time to make repairs that are necessary to pass the safety inspection. Temporary plates will not be used for leisure travel outside of Germany...” - AE 190-1

Vehicle Registration Office Hours

- Monday – Friday (0800-1500)
 - Appointments available on website
 - Walk-in Sign in Starts at 0700
- Walk in time slots are given on a first-come first-serve basis. You will sign in at a reception area and receive a time slot (or appointment) for some time later that day. You can then leave and handle other business, then return for your time slot rather than staying in the waiting room all day.

Vehicle Registration Appointments

- Appointments can be made here:
 - <https://home.army.mil/bavaria/Directorates/DES/vehicleregistrationservice>
- If you are unable to attend your appointment, please cancel so someone else can book it!
- Ensure the e-mail you use to book your appointment is accurate so that you receive your confirmation e-mail. If you need to reschedule, you will need this confirmation e-mail.

Insurance, License and Registration

- In Germany your license, insurance and registration are “connected”. Below are some, but not all examples of this.
 - If you fail to pay for insurance, your registration will be cancelled.
 - If your license is flagged, your registration will be suspended or cancelled.
 - If you have one vehicle registration expired, you cannot register or conduct transactions with other vehicles until your expired vehicle is handled.

INSURANCE

* For USAA and Mirascon, you will need a **BLANK INSURANCE CARD** in order to receive a new license plate. Call your insurance company and request one. Be specific when asking. Having coverage/a policy is not the same as a blank insurance card.

* Atlantic Trust and other common insurance companies available in Germany will provide an e-mailed blank insurance card that you will need to print out and bring to your appointment.





D


USAREUR-AF MOTOR VEHICLE REGISTRY
VERINET







***** CUI *****

INP022
VSEVR1

USAREUR Motor Vehicle Registry
Insurance Section
Detail Insurance Input

INC200
30Apr2025
10:29

Last, First LEGAL NAME

SSN/ID 1: **S** -

Name 1:

SSN/ID 2: -

Name 2:

Policy:

Chassis #: **ZA** **76**

Year: **2016**

Make: **JEEP**

Insurance Co: **VOB**

Issue Date: **03Feb2025**

Date Received: **04Feb2025**

License:

Batch:

Trans:

Ins Effective:
03Feb2025

Versicherungsbestätigung Nr. WQYYDLZ zur Vorlage bei der Zulassungsbehörde über eine dem Pflichtversicherungsgesetz entsprechende Haftpflichtversicherung. Sie gilt auch für Fahrten mit ungestempelten Kennzeichen im Zusammenhang mit dem Zulassungsverfahren *)		Kennzeichen
und/oder Nr. des Versicherungsscheins		Saisonkennzeichen gültig von: bis: Name oder Nr. der Agentur des Versicherers 70609
Schlüssel-Nr. für Hersteller (Marke und Typ) 2017 Chevrolet Silverado	Schlüssel-Nr. des Versicherers	Fz.-Ident-Nr. (mind. Die letzten 8 Stellen)
Vermerke der Versicherung zum Vers.-Vertrag 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/>		Beginn Versicherungsschutzes <input checked="" type="checkbox"/> Tag der Zulassung/Zuteilung oder <input type="checkbox"/> (mind. 5 Tage vor der Zulassung/Zuteilung)
<input checked="" type="checkbox"/> Kennz. nach § 23 StVZO oder <input type="checkbox"/> rotes Kennz. oder <input type="checkbox"/> Kurzzeit- Kennz.		Ende des Versicherungsschutzes bei roten Kennzeichen am: bei Kurzzeitkennzeichen nach 5 Tagen (Name und Unterschrift des versicherers)
Name und Anschrift des Halters (wenn abweichend vom Versicherungsnehmer)		*) ggf. vom Versicherer zu streichen

Other Insurance Companies

- Other insurance companies such as Atlantic Trust, Wesfaelische, Allianz, HUK, etc. will e-mail you a **BLANK INSURANCE CARD** that you will **print out** and bring to your appointment along with all other documents.
- Many state-side insurance companies such as Statefarm, Progressive and Allstate may not be compatible with the German system. Offering rental insurance or tourist policies is not the same as having a valid insurance card in the European Union.

Versicherungsbestätigung Nr. WQYYDLZ zur Vorlage bei der Zulassungsbehörde über eine dem Pflichtversicherungsgesetz entsprechende Haftpflichtversicherung. Sie gilt auch für Fahrten mit ungestempelten Kennzeichen im Zusammenhang mit dem Zulassungsverfahren *)		Kennzeichen
und/oder Nr. des Versicherungsscheins		Saisonkennzeichen gültig von: bis: Name oder Nr. der Agentur des Versicherers 70609
Schlüssel-Nr. für Hersteller (Marke und Typ) 2017 Chevrolet Silverado	Schlüssel-Nr. des Versicherers	Fz.-Ident-Nr. (mind. Die letzten 8 Stellen)
Vermerke der Versicherung zum Vers.-Vertrag 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/>		Beginn Versicherungsschutzes <input checked="" type="checkbox"/> Tag der Zulassung/Zuteilung oder <input type="checkbox"/> (mind. 5 Tage vor der Zulassung/Zuteilung)
<input checked="" type="checkbox"/> Kennz. nach § 23 StVZO oder <input type="checkbox"/> rotes Kennz. oder <input type="checkbox"/> Kurzzeit- Kennz.		Ende des Versicherungsschutzes bei roten Kennzeichen am: bei Kurzzeitkennzeichen nach 5 Tagen (Name und Unterschrift des versicherers)
Name und Anschrift des Halters (wenn abweichend vom Versicherungsnehmer)		*) ggf. vom Versicherer zu streichen

Vehicle Registration Best Practices

- If you buy a “**beater car**” understand that you will likely make **significant** investments on **repairs**, **registration fees**, **late fees** and **personal time** investment. These cars may look good from the outside but remember – you cannot control what a previous owner ***DID*** or ***DID NOT DO*** to that vehicle!
- Ensure you consider unit training calendar before deciding to get a “fixer upper”. You may have less time to work on your car than you expect.
- Parts for US spec vehicles must be imported and can take up to **several weeks to arrive**. The same can apply for certain euro-specs as well. There is NO Pepboys, O’reillys or Autozone here... Expect to pay a premium for parts that take a while to arrive!
- The **FURTHER** out you travel to find a deal, the less familiar sellers are with the USAREUR system. Prepare for setbacks and remain patient!

Vehicle Registration Best Practices

- If you are buying a vehicle from another DOD-ID card holder, ensure you have a **BLANK INSURANCE CARD** prior to the transfer. **BOTH SELLER AND BUYER** must be present for the transaction.
- There is **NO** “HANDSHAKE” car-buying in Germany! Paperwork and DMV/RMV visits are required!
- Inspections are FREE on post. If a DOD-ID card holder is selling you a car that was not recently inspected, understand there may be a reason why.
- All documents must be provided in printed format. The only exception is for *FastTrack* plates.

Vehicle Registration Best Practices

- **Motorcycles** require hard-copy MSF card for every transaction. Basic Rider's Course is accepted within twelve months and Advanced Course is good for five years per AER 190-1.
- Noise ordinances are strictly enforced inside of cities. If you modify your vehicle to be loud, it is **unlikely** you will pass inspection and the German Police will pull you over if your vehicle is loud.
- **Auction cars** will only receive Temp Tags for **THREE DAYS**. You will be given a follow-up appointment and a passed or failed inspection is **mandatory** within that three day period. Many auction cars are unsafe to operate and have not been maintained due to abandonment. Be cautious when purchasing auction cars!

Useful Links

- Vehicle Registration Office link:

<https://home.army.mil/bavaria/Directorates/DES/vehicleregistrationservice>

- Driver's License Office link:

<https://home.army.mil/bavaria/Directorates/DES/drivers-license>

- Vehicle Inspection link:

<https://home.army.mil/bavaria/Directorates/DES/vehicleinspection>

- VPC link:

<https://www.pcsmypov.com/locations/name/grafenw%C3%B6hr%20vpc>

Questions