RETIREMENT APPLICATION QUESTIONNAIRE

Full Name:	DOD ID:		
EMPL ID:	Unit of Assignment:		
Rank/Grade:	Date of Rank/Grade:	PMOS:	
BASD:	PEBD:	DIEMS:	
Requested Retirement Effective Date:	*First Day of the Month		
Desired Place of Retirement: *Report to this location to obtain DD214	Current Overseas Station Station of Choice - US Installation:		
Career Status Bonus Election: Mailing	DID DID NO	Т	
Address after Retirement:			
Next of Kin Name:	Address:		
Duty Phone:	Personal Phone:		
Personal Email Address: Retirement Statement: Under the prov I have completed 20 years of active se			
Soldier's Digital Signature:			
Commander's Digital Signature:			

DOCUMENTS REQUIRED TO PRODUCE SERVICE COMPUTATION (DA Form 2339/7301-R)

Enlisted:

Initial Enlistment contract (DD Form 4-1 & 4-3 or DD Form 4 (showing Active Duty date))

All reenlistment contracts (DD Form 4 only; if missing see your Career Counselor to obtain RETAIN screen shot)

All Oaths of extension (DA Form 1695)

ERB and STP (Soldier Talent Profile)

Officer:

Initial Oath of Office (DA Form 71)

Orders to Active Duty

Appointment Letter

ORB & STP (Soldier Talent Profile)

Enlisted & Officer:

Prior service DD Form 214/NGB 22/NGB 23/DA Form 1506 (if applicable)

PCS order to Germany (if applicable; All Family Members listed)

Early Return of Dependents (EROD) Order (if applicable; All Family Members listed)

SGLV

DD Form 93

DD Form 2648 Draft

S1s ARE RESPONSIBLE FOR APPROVING PAR WITH APPLICABLE SUPPORTING FORMS AND DOCUMENTS, ROUTING APPROVAL TO THE RESPECTIVE AREA GROUP UDL/ USER LIST NAME THROUGH IPPS-A:

	USER LIST	USER LIST NAME
USAG Bavaria	00000000041973	USAG_BAVARIA_TRANSITIONS