DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON BAVARIA
UNIT 28130
APO AE 09114-8130

AMIM-BAG-ZA

MEMORANDUM FOR All Accompanied Personnel Assigned to United States Army Garrison Bavaria

SUBJECT: USAG Bavaria Policy Memorandum #8, Mandatory Assignment of Government Controlled / Leased Quarters

1. References:

a) Army Regulation 420-1 (Army Facilities Management).

b) Army in Europe Regulation 37-4 (Providing Temporary Lodging Allowance in USEUCOM).

c) Army in Europe Supplement 1 to AR 420-1 (Army Facilities Management).

d) Memorandum, HQ USAREUR and IMCOM-Europe, 20 June 2018, subject: Family Housing Assignment Policy for the Army in Europe.

2. This policy aims to apply the Army in Europe Housing policy, promote readiness and resiliency, and maximize the use of adequate Army Family Housing (AFH).

3. Accompanied Service Members (SMs) whose Family Members are Command Sponsored shall be mandatorily assigned to Government Controlled Quarters (GCQs) when available. USAG Bavaria's (USAG-BV) goal is to provide homes to Service Members in a timely manner according to their grade and bedroom requirement. All eligible SMs will be assigned to AFH until capacity limits are achieved. Entering into a private rental agreement without a Certificate of Nonavailability from Housing will result in the SMs forfeiting Overseas Housing Allowance.

4. Assignment Procedures:

a) Upon assignment to USAG-BV, the Service Member must submit assignment orders, and DD Form 1746 application to be placed on the AFH waiting list. The sponsor should submit all documents by encrypted email to usarmy.bavaria.imcom-europe.mbx.dpw-hsg-customer-service@army.mil or in person.

b) During the in-processing appointment, Housing will verify the SM and Family information on a DD-1747 and update the information into the Enterprise Military Housing portal.

5. If an SM declines two offers provided to the sponsor during the registration process of adequate Government Controlled Quarters, TLA will not be authorized upon arrival.

6. POC for this policy is the USAG Bavaria Housing Chief or the designated representative, DSN 526-4300, CIV 09641-70-526-4300.

DEREK G. DROUIN
COL, AR
Commanding