



USAG BAVARIA MPD PERSONNEL ACTIONS

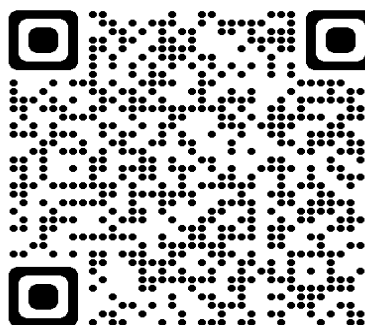
MEMBER OF HOUSEHOLD (MOH) CHECKLIST

The following documents must be in the Member of Household packet when submitted to the USAG Bavaria MPD Actions section.

- ☐ DA 4187 (DEC 2022) signed and dated by Soldier
 - Page 1: Signed and dated by Company Commander with Recommended Endorsement checked
 - Page 2: Signed and dated by Battalion Commander with Recommended Endorsement checked
- ☐ Soldier Talent Profile (IPPS-A)
- ☐ PCS Orders assigning Soldier overseas and into the community
- ☐ AE Form 600-77A
- ☐ AE Form 600-700B
- ☐ Sworn affidavit from sponsor which includes:
 - ☐ A statement of relative's age, relationship, and eligibility category in which relationship falls
 - ☐ A statement certifying close relative lives with sponsor and will reside with sponsor until completion of tour
 - ☐ A statement confirming the close relative is dependent on and supported by the sponsor for financial or health reasons.
- ☐ Soldier Support Documents
 - ☐ Passport
 - ☐ Birth Certificate
- ☐ Proof relative is dependent on Soldier for financial or health reasons
 - ☐ An explanation of how the close relative is financially dependent on and supported by the sponsor. Documentation should include a list of any income the close relative receives or earns and a detailed list of the financial support provided by the sponsor. The documentation must support the statement that the close relative is financially dependent on and supported by the sponsor.
 - ☐ A statement from a physician attesting to the close relative's health, weakness associated with advanced age, or physical or mental disability if the relative is dependent on the sponsor for health purposes
- ☐ DFAS disapproval memo



FOR QUESTIONS OR CONCERNS PLEASE CONTACT US AT: USARMY.BAVARIA.ID-EUROPE.MBX.MPD-PERS-ACTION@ARMY.MIL OR SCAN THE QR CODE ABOVE



HELPFUL DOCUMENTS, FILLABLE FORMS, AND OTHER INFORMATION CAN BE FOUND ON OUR WEBSITE:
[HTTPS://HOME.ARMY.MIL/BAVARIA/DIRECTORATES/DHR/PERSONNEL-ACTIONS](https://home.army.mil/bavaria/directorates/dhr/personnel-actions) OR SCAN THE QR CODE ABOVE

SUBMIT MEMBER OF HOUSEHOLD DOCUMENTS THROUGH IPPS-A. UDL: BAVARIA_MPD_ACTIONS