



# GTA CAMP MANAGEMENT CENTER RESERVATION REQUEST



This form is required to reserve billeting or maintenance facilities in Camps Aachen, Algiers, and Kasserine.

## UNIT UIC/NAME:

<b>DATES REQUESTED:</b> From:		To:
<b>ALTERNATE DATES:</b> From:		To:
<b>EXERCISE OR EVENT NAME:</b>		
<b>NUMBER OF PERSONNEL:</b>	<b>MALE:</b>	Total:
	<b>FEMALE:</b>	
Segregation of male/female personnel required:		
<b>NUMBER OF VEHICLES:</b>	<b>TRACKS:</b>	Total:
	<b>TACTICAL WHEELED:</b>	
	<b>CONEXS:</b>	
<b>FACILITY TYPES DESIRED:</b>	<b>BILLETS:</b>	
	<b>LATRINE:</b>	
	<b>FIELD KITCHEN:</b>	
	<b>ADMIN:</b>	
	<b>AID STATION:</b>	
	<b>MOTOR POOL:</b>	
	<b>MAINTENANCE FACILITY:</b>	<b>CRANE:</b>
	<b>BFIT CONTAINER:</b>	
<b>Requestor's Name:</b>		
<b>Requestor's Email Address:</b>		
<b>Requestor's Cell Phone:</b>		

**NOTE:** Send request to [usarmy.bavaria.id-europe.list.dptms-cmc@army.mil](mailto:usarmy.bavaria.id-europe.list.dptms-cmc@army.mil)

<b>Unit Commander</b>	
<b>Address</b>	
<b>City/State/Country</b>	
<b>Office and Cell Phone</b>	
<b>Email Address</b>	
<b>Resource Manager Name</b>	
<b>Address</b>	
<b>City/State/Country</b>	
<b>Office and Cell Phone</b>	
<b>Email Address</b>	

## Notes/Special Requests:

Note: Reservation requests are assigned in the order received and are subject to change or revision.

- Reservations for building inspections should be scheduled 72 hrs in advance. Inspections are completed from 0830-1430 hrs, M-F. Camp Management is NOT open on weekends or Federal Holidays.
- Units must maintain billeting grounds, to include mowing grass and shoveling snow.
- All reservations must be accompanied by an Assumption of Command Orders and DD form 1687.
- All requests for the Sports Field must include a description of the intended use.
- Any requests to erect a tent must be accompanied by a dig permit and area drawing of the location.
- Exercise planners are responsible for managing the footprint of their exercise or event. All reservations for these events must be made or scheduled through the exercise planning cell or planner.
- CMC POC numbers 314-569-8974/8973/8972 CIV 09641-70-569-8974/8973/8972