

CHECKLIST 12



Vehicle Registration

Please Visit our webpage for a list of our locations

<https://home.army.mil/bavaria/index.php/Directorates/DES/vehicleregistrationservice>

Email: usarmy.bavaria.id-europe.mbx.vehicle-registration@army.mil

Disposing of a POV through MWR:

- Valid ID Card
- Valid SOFA Card (Contractors only)
- USAREUR Plates
- Lien Release Letter (if vehicle is encumbered by a Lien, the owner needs to provide a LIEN RELEASE or CLEARED TITLE from holding financial institution)
- Valid First part of Registration
- Certificate of Release / Donation (AE Form 190-1Z- R) Issued and signed by MWR with make, model, year, and chassis (VIN) (Spouse must sign if joint owned)

Disposing of a POV on German Economy:

- Valid ID Card
- Valid SOFA Card (Contractors only)
- USAREUR Plates
- Bill of Sale with Sellers printed name and Signature. If a joint owner is listed on the USAREUR Registration, both names and signatures must be present on the Bill of Sale
- Lien Release Letter (if vehicle is encumbered by a Lien, the owner needs to provide a LIEN RELEASE or CLEARED TITLE from holding financial institution)
- Customs Form AE Form 550-175B stamped by US AND German Customs

NOTE

✓ POV owner/joint owner must present both parts of their vehicle registration document (AE 190-1A, Registration & Transfer Title Document) for vehicle registration.

✓ If the POV owner lost their valid original USAREUR registration and title, it must be replaced (\$45) prior to processing proper de-registration.

✓ Should your vehicle registration already be expired or canceled, our office is required to update the expired or canceled registration (\$45) as non-operational before proceeding with your de-registration.

Please ensure all mandatory items listed above are present when conducting your transaction.

MWR Donation

Bring POV, keys, lien release if needed, and one copy of your registration (AE Form 190-1A) to the Auto Skills Center.

***Organize tow first if needed.**

Remove license plates and all personal property from the vehicle.

Fill out AE Form 190-1Z in triplicate at the Auto Skills Center.

Pay applicable donation & towing fees to Auto Skills Center.

Provide Vehicle Registration your license plates (if applicable), the AE Form 190-1Z / crush receipt with the Customs memo to clear your POV registration from the USAREUR system.
YOU MAY THEN CANCEL YOUR INSURANCE
AFTER VR HANDS OUT THE AE 190-1S.

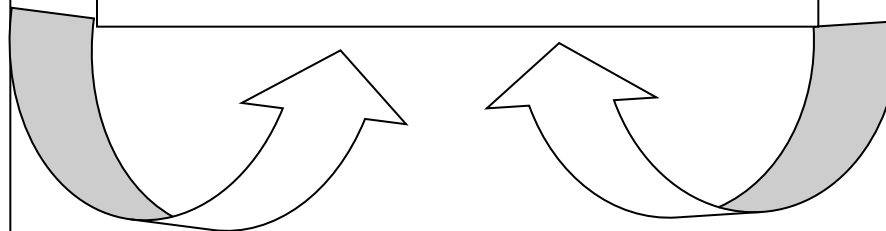
POV Junkyard Disposal

Bring POV, keys, lien release if needed, and one copy of your registration (AE Form 190-1A)
***Organize tow first if needed.**

Remove license plates and all personal property from the vehicle.

Fill out the "Verwertungsnachweis" (crush receipt) from the scrapping company.

Take your registration and signed official crush receipt to your local U.S. Forces Customs Office to obtain a Customs memorandum.



ID-Card Holder to Non-ID Card Holder (Private Person or Dealership)

- Bill of Sale (signed by both parties)
- Clear Title (if applicable) or Signed Permission to Sell or lien release/lien satisfaction letter/paid in full memo
- Valid Registration

- Obtain 4 copies of AE 550-175 B
- Permit to Transfer from U.S. Army Customs Office, Building 621 (Tower Barracks)

**Both parties (seller & buyer) and your POV need to go
to the German Customs (Zollamt) to obtain Customs clearance on the
AE 550-175B**

- Seller must provide the completed (stamped) AE 550-175B, plates, registration and Clear Title or Signed Permission to Sell or lien release/lien satisfaction letter/paid in full memo to Vehicle Registration to cancel and deregister (AE 190-1S).

**Provide copy of your AE 190-1S to your buyer and your insurance company,
NEVER your original!**

When in doubt – call U.S. Customs before you proceed!

Grafenwoehr U.S. Forces Customs, Tower Barracks, Building 621,

Room 129 DSN: 314-569-2896/2897, CIV 09641-70-569-2897/2896

Email: usarmy.bavaria.usareur.list.us-forces-customs-grafenwoehr@army.mil

Hohenfels U.S. Forces Customs, Camp Nainhof,

Building 10 DSN 314-522-3376, CIV 09472-708-3376

usarmy.bavaria.id-europe.list.hohenfels-customs@army.mil **Garmisch U.S. Forces Customs,**

Artillery Kaserne, Bldg. 209 DSN

440-3782/3601/3648, CIV 08821-750-3782/360