

# CHECKLIST 5



## Vehicle Registration

Please visit our webpage for a list of our locations

<https://home.army.mil/bavaria/index.php/Directorates/DES/vehicleregistrationservice>

Email: [usarmy.bavaria.id-europe.mbx.vehicle-registration@army.mil](mailto:usarmy.bavaria.id-europe.mbx.vehicle-registration@army.mil)

## Register a Pre-Owned POV bought on the local economy:

- ID Card & U.S. Forces Certificate of License or Temp. US Forces Certificate of License
- Proof of Insurance – Insurance Confirmation Card (ICC) (See checklist #14)  
Bill of Sale listing: make, model, year, chassis (VIN) number, name & signature of seller and buyer.
- For German specification vehicles, the original German title book (Fahrzeugbrief) and the original German registration (Fahrzeugschein); The German registration must be marked on the back as "Ausser Betrieb gesetzt/Ausserbetriebsetzung". The date of de-registration cannot be older than **6 months** when registering the vehicle in the USAREUR system.  
**Expiration date showing on the German registration is not transferable to the USAREUR system.**
- German spec vehicles must have a current inspection not older than 60 days to be granted a set of permanent plates or apply for a 60 day temporary registration for inspection purposes. Expiration date showing on the German registration is not transferable to the USAREUR system.
- For US specification vehicles, Customs form (AE Form 550-175A) an original AE 190-1A a copy of the stateside title
- When purchasing a vehicle with VAT exemption, please ensure to present a physical copy of your VAT form when registering it
- \$45.00 Credit / Debit Card or Check / Money Order made payable to "USAREUR Registration Fund"
- POV waiver (If required)
- Power of Attorney Insurance if person card and bill of registering sale vehicle must be is not same as the sponsor (See checklist #13)
- Person registering POV

### NOTES:

- Any customer registering their 1st POV in USAREUR Vehicle Registration system, a copy of orders or memorandum from human resources verifying logistical support. Contractors require the blue SOFA Card and logistical support.
- Registration of a new POV in the USAREUR Vehicle Registration system requires the SPONSOR to be present or Power of Attorney (POA) for the spouse.
- Per AE Regulation your limit of POVs registered is:
  - Single or Unaccompanied: 2 POVs and 1 Recreational
  - Married/Accompanied: 3 POVs and 2 Recreational

Please ensure all mandatory items listed above are present when conducting your transaction.