



USAG BAVARIA MPD REASSIGNMENTS

REASSIGNMENT CHECKLIST

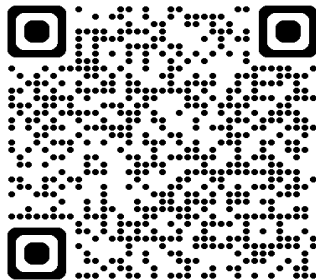


NAME AND RANK:	DoD ID:			
DSN:	CELL PHONE:			

	PCS CONUS	COT/ITTCOT (1)	IPCOT (2)	FULL/LOW COST MOVE (3)
ASSIGNMENT QUESTIONNAIRE	X	X	X	X
REASSIGNMENT BRIEF MOU (DATED W/IN THE LAST 30 DAYS. IF USING EDGE, ENSURE TO DOWNLOAD THE DOCUMENT AS A WORD DOCUMENT TO RECEIVE DATE STAMP.)	X	X	X	X
ORDERS/ANY AMENDMENTS TO GERMANY (TO VERIFY DEPENDENTS)	X	X	X	X
DEPARTURE DATE (AVAL DATE): PLEASE INCLUDE DEPARTURE DATE IN IPPS-A PAR. (OFFICERS ONLY) (4)	X	X		X
DA 5434 (SSG AND BELOW)	X	X		X
DA 5118 (ENLISTED ONLY)	X	X		X
COT SOU		X	X	
DA FORM 4036		X		
ADDITIONAL REQUIRED DOCUMENTS FOR SM WITH AUTHORIZED DEPENDENTS				
DA FORM 5888 (THROUGH EFMP): https://efmp.army.mil/EnterpriseEfmp/		X	X	X
DA FORM 4787		X	X	X
DEPENDENT DECLARATION MEMO		X	X	X
DA FORM 5121		X	X	
ADDITIONAL REQUIRED DOCUMENTS: BASED ON SPECIFIC ASSIGNMENT				
AIRBORNE ASSIGNMENT?	AIRBORNE ASSIGNMENT ACCEPTANCE/DECLARATION STATEMENT			
ACQUIRED COMMAND SPONSORED DEPENDENT?	COMMAND SPONSORSHIP MEMORANDUM			
DO NOT POSSESS A GOVERNMENT TRAVEL CARD?	O-5 OR ABOVE MFR FOR CBA AUTHORIZATION			
TDY ENROUTE WITH AUTHORIZED DEPENDENTS?	TDY OPTION FORM			
ON A HOMEBASE ADVANCE ASSIGNMENT PROGRAM (HAAP)?	HAAP SOU			
NEXT PDS IS DEPENDENT RESTRICTED OR WANT TO GO UNACCOMPANIED?	UNACCOMPANIED/RESTRICTED TOUR STATEMENT			

- (1) CONSECUTIVE OVERSEAS TOUR (COT) OR INTER-THEATER CONSECUTIVE OVERSEAS TOUR (ITTCOT): IF YOU ARE UNSURE OF WHAT ASSIGNMENT CATEGORY YOU BELONG TO, DON'T HESITATE TO CONTACT US
- (2) IN-PLACE CONSECUTIVE OVERSEAS TOUR (IPCOT): YOU WERE APPROVED TO REMAIN AT YOUR CURRENT UNIT OR WITHIN THE SAME COMMUNITY.
- (3) A FULL COST MOVE (FCM) OR LOW COST MOVE (LCM) ARE FUNDED ORDERS THAT REQUIRE AN IPPS-A ASSIGNMENT. THIS PCS IS NOT A NEW TOUR;
- (4) THE DEPARTURE DATE WILL BE YOUR AVAL DATE ON YOUR ORDERS. YOUR AVAL DATE IS THE FIRST DATE YOU CAN BOOK YOUR FLIGHT (THEY HAVE A 9 DAY WINDOW FROM THAT DATE). PLEASE INCLUDE THAT DATE IN THE "MORE INFORMATION" FIELD WHEN SUBMITTING THE PAR. ANY AMENDMENTS TO YOUR AVAL DATE AFTER ORDERS ARE APPROVED WILL REQUIRE AN ABSENCE REQUEST (OFFICERS ONLY)

*THE USAG BAVARIA REASSIGNMENT BRIEF IS MANDATORY. THE BRIEF, FILLABLE FORMS, AND HELPFUL TOOLS ARE FOUND AT:
<https://home.army.mil/bavaria/Directorates/dmp/reassignments> OR SCAN THE QR CODE BELOW



**FOR QUESTIONS OR CONCERNS PLEASE CONTACT US AT:
USARMY.BAVARIA.ID-EUROPE.MBX.DHR-MPD-REASSIGNMENTS@ARMY.MIL
OR SCAN THE QR CODE ABOVE TO SUBMIT AN INQUIRY OR QUESTION

***SUBMIT LEVY DOCUMENTS THROUGH IPPS-A. UDL: BAVARIA_MPD_REASSIGNMENTS